

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 17<sup>th</sup> April 2024 at 7.00pm.

**PRESENT:** Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Ford, Hodge, Jobson, Ms Kemp, Mrs O'Donnell, Simmons, Szoka, and Mrs Thompson.

**IN ATTENDANCE:** Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk.

The Chairman explained the safety procedures.

### **FC24/04/1 CHAIRMAN'S WELCOME**

The Chairman welcomed everyone to the meeting.

### **FC24/04/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

Apologies were received from Cllrs Crabtree, Mrs Edmunds, Holmes and Miss Pollock.

There were no members absent.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Cullimore and

### **FC24/04/2.2 RESOLVED to receive and approve apologies for absence from Cllrs Crabtree, Mrs Edmunds, Holmes and Miss Pollock.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

### **FC24/04/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no disclosable pecuniary interests declared.

### **FC24/04/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC24/04/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA**

There were no members of the public present.

### **FC24/04/6 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman advised that a close contact of the Council had suffered a bereavement. The Clerk was arranging for a card of condolence to be sent on behalf of Illogan Parish Council.

It was the last meeting of the municipal year. The Chairman thanked all members of the committees on their hard work and all the volunteers who had given their time over the last year.

**FC24/04/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 20<sup>TH</sup> MARCH 2024 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs O'Donnell and

**FC24/04/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 20<sup>th</sup> March 2024 and the Chairman to sign them.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST

**FC24/04/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising from the minutes.

Cllr Ford apologised to members of the Council regarding an item on the agenda at the previous meeting. He acted to move a vote forward when it was not appropriate to do so and wanted to express his apologies for any disrespect towards his fellow members.

**FC24/04/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**FC24/04/9.2 RESOLVED to receive the Delegated Decisions Register and ratify all decisions made.**

On a vote being taken the matter was approved unanimously.

**FC24/04/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF MARCH 2024**

It was proposed by Cllr Jobson, seconded by Cllr Ford and

**FC24/04/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of March 2024.**

On a vote being taken the matter was approved unanimously.

**FC24/04/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF APRIL 2024 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Jobson and

**FC24/04/11.2 RESOLVED to authorise payment of accounts for the month of April 2024 in the sum of £20,935.11 inc. VAT.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC24/04/12 TO CONSIDER THE GRANT APPLICATION FROM ILLOGAN ROYAL BRITISH LEGION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Members thought the idea of a soldier silhouette placed at the Platt at Manningham Wood was a lovely idea.

It was queried at what height the point of the sword would be due to possible safety concerns.

It was suggested that the 10mm Aluminium silhouette would be the most suitable option and would last longer.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

**FC24/04/12.2 RESOLVED that the grant application from Illogan Royal British Legion be approved for the amount of £476.74. That the recommendation from the Council is for the 10mm Aluminium option to be purchased and that Illogan Parish Council would like to assist with the siting of the statue on the Platt.**

On a vote being taken the matter was approved unanimously.

**FC24/04/13 TO RECEIVE A REPORT ON THE 'PURPLE POO CAMPAIGN', AGREE WHETHER TO START A CAMPAIGN IN THE PARISH, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The 'Purple Poo Campaign' was an innovative initiative aimed at protecting the delicate ecosystems of natural areas from the impact of dog waste. Volunteers sprayed dog mess purple using biodegradable paint, to make it clearly visible to all visitors.

The Council and volunteers would raise awareness and encourage everyone to pick up after their furry friends.

The Purple Poo campaign had been trialled in other areas, including Truro, with promising results. The instances of dog fouling were logged to

monitor numbers and if the campaign was having any effect on the amount of dog fouling any given area.

There had been complaints received about the amount of dog fouling in the area recently and it seemed to be a growing concern.

It was a concern that once highlighted, someone may then try to clear it. It was felt that people should not be picking up other people's dog fouling. Highlighting the dog poo would make people aware of its presence and prevent people from stepping in it or young children from touching it.

The cost would be minimal as the costs would be the paint and appropriate signage, although it was noted that the scheme would be dependent on volunteers.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

- FC24/04/13.2 RESOLVED** that Illogan Parish Council would proceed with a pilot scheme of the 'Purple Poo Campaign' in Illogan Park. The pilot scheme would be for a 4-week period commencing on the 1<sup>st</sup> June 2024. If successful, the scheme would be extended to other areas within the parish. The Clerk would organise the promotion material for the scheme, the signage and the purchase of the biodegradable purple paint within a maximum budget of £200.

On a vote being taken the matter was approved unanimously.

- FC24/04/14 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was nothing to report.

- FC24/04/15 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

A Code of Conduct complaint against Cllr Holmes had been rejected by Cornwall Council.

The bamboo growing along the Cornish hedge in the entrance to Illogan Park would be removed and treated to prevent it spreading further and causing damage.

There would be a Planning and Environmental Services Committee meeting at 12 noon on Monday 22<sup>nd</sup> April. The meeting would agree a response to Cornwall Council on the Local Council Protocol for 11 Kennedy Close.

**FC24/04/16**

**TO RECEIVE CORRESPONDENCE FROM THE 13<sup>TH</sup> MARCH 2024  
UNTIL THE 9<sup>TH</sup> APRIL 2024, AGREE ANY APPROPRIATE RESPONSES  
AND ANY FUTURE ACTIONS**

There was no correspondence received.

**FC24/04/17**

**TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS**

A report from Councillor Crabtree was read out at the meeting on his behalf:

Sorry I cannot be with you this evening, however, this meeting falls on the same evening as the Community Area Partnership meeting, of which I am currently Chair.

One item on the Community Area Partnership agenda is the ratification of the local Highways Funding Panel meeting to approve the schemes to come out of the old Community Network funding. This includes the alteration to the Clifton Road/Spar Lane junction.

At the end of March I attended the 4-day Public Enquiry, which fortunately lasted only 3 days, in respect of the Common Land at Feadon/Illogan Woods and the depth of information provided from both sides was mind boggling. The barrister did warn that it could take up to 3 months to prepare his report and my feeling is that it could go either way. However, it was confirmed that the decision would not alter the current Public Rights of Way that already exist.

I would like to compliment the contractors for the clearing of the footpath between Park Bottom and Church Road, Pool. The response from the public has been excellent. It is a pity that all dog owners do not clear up after their dogs.

Unfortunately, as I opened out front door at around 10.20pm last Tuesday to take the dog for her final walk, I heard what I thought was the sound of one of the contractor's pieces of equipment starting up so went back inside to pick up my mobile. As I got to the footpath the mini digger was disappearing towards Pool, so a 999 to the Police, who asked if it could be the contractor doing some work and how did I know it was theft, finally said they would notify officers to keep a look out for it.

To cut a long story short, the Police did phone me as they were trying to find me, even though they didn't ask for my address and, after showing him where it was originally parked, we walked along the footpath, and it was abandoned at the other end and may have run out of fuel. They had attempted to take the mini digger without success and indeed tried to drain the diesel.

The crime statistics can now be obtained on the Police.co.uk website, however it covers slightly more than Illogan and shows as Illogan North on the system.

There are still ongoing issues with the streetlights along Robartes Terrace as there is a secondary fault after National Grid repaired the main one.

There are also a number of blocked drains that require attention after all the recent heavy rain.

The combination of Planning and the lack of Enforcement, especially when works are carried out after permission has been refused, has been a hot topic for a long time and indeed there are a high number of cases under investigation within my division. But, as we know, the procedure can be slow and indeed stall in places, especially if a retrospective application is then submitted and takes it out of enforcement until the application is determined.

One road, just outside of the Division, has seen a very interesting case where the applicant built 2 properties 1.5metres higher than the approved plan and was told to reduce the height. The applicant did not and, once the enforcement notice was issued, the matter was referred to the Planning Inspectorate to try and overturn the notice and allow the properties to remain higher than the approved plans. The Planning Inspectorate ruled in favour of the Council for either reduction in height or demolition of the two properties. Currently, 80% of appeals are getting rejected, which proves that our planning team are doing an excellent job.

Cllr Lee Hodge left the meeting at 7.39pm

**FC24/04/18**

**TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 7<sup>TH</sup> MARCH 2024:**

**i. PROJECTS COMMITTEE – 11<sup>TH</sup> MARCH 2024**

The details were all in the minutes. Unfortunately, there had been several items that had been delayed for various reasons. The committee had made recommendations to Full Council at the last meeting regarding uniforms and Mobile Speed Activated Signs which had been approved.

Cllr Lee Hode entered the meeting at 7.40pm.

**ii. PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE – 20<sup>TH</sup> MARCH AND 3<sup>RD</sup> APRIL 2024**

The committee were currently looking at the ongoing issues at 11 Kennedy Close. They had also dealt with an application for an amendment to Plot 7 Dunstan Meadows.

**iii. GOVERNANCE REVIEW COMMITTEE – 27<sup>TH</sup> MARCH 2024**

The committee had recently been continuing their detailed work and had been reviewing the Data Protection policies. The Training Policy had also been reviewed and it was noted that there was a generous budget for training and all Councillors and employees were expected to access any appropriate training.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

- FC24/04/18.2 RESOLVED** to note the minutes of the following Committee meetings held since the 7<sup>th</sup> March 2024:
- i. **Projects Committee – 11<sup>th</sup> March 2024**
  - ii. **Planning and Environmental Services Committee – 20<sup>th</sup> March and 3<sup>rd</sup> April 2024**
  - iii. **Governance Review Committee – 27<sup>th</sup> March 2024**

On a vote being taken the matter was approved unanimously.

- FC24/04/19 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ALL CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES**

There had not been a Police Liaison Committee meeting, the next one was due to be held on Thursday 2<sup>nd</sup> May 2024.

Cllr Ford and the Clerk had attended a briefing with GoCollaborate which was a community engagement and consultation platform.

- FC24/04/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Ms Kemp requested agenda items to discuss a wall at Manningham Wood that was being pushed over by a tree and an item to consider the management of pavements in the parish.

Cllr Mrs Thompspon requested an agenda item to discuss the condition of bus shelters within the parish.

- FC24/04/21 DATE & TIME OF NEXT MEETING**

The next meeting would be the Annual Parish Meeting held on Wednesday 15<sup>th</sup> May 2024 at 6.00pm and Annual Council Meeting, Wednesday 15<sup>th</sup> May 2024, 7.00pm in Illogan Parish Council Community Office.

- FC24/04/22 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

- FC24/04/22.2 RESOLVED** that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

**FC24/04/23 TO RECEIVE QUOTES FOR A FIXED ELECTRICAL CERTIFICATE FOR ILLOGAN PARK CHANGING ROOMS AND TO PAT TEST ALL COUNCIL EQUIPMENT, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Lee Simmons left the meeting.

It was proposed by Cllr Cullimore, seconded by Cllr Jobson and

**FC24/04/23.2 RESOLVED to accept the quote from Earthbound Electrical for a Fixed Electrical Certificate for Illogan Park Changing Rooms and to PAT test all Council Equipment.**

On a vote being taken the matter was approved unanimously.

Cllr Lee Simmons re-entered the meeting.

**FC24/04/24 TO RECEIVE A QUOTE TO REMOVE THE LARGE BUSH IN ILLOGAN PARK CHILDREN’S PLAY AREA, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ms Kemp, seconded by Cllr Mrs Thompson and

**FC24/04/24.2 RESOLVED to accept the quote from Greens Ground and Trees to remove the large bush in Illogan Park Childrens Play Area.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC24/04/25 TO RECEIVE QUOTES FOR WORK TO RECTIFY THE WATER PRESSURE ISSUES IN THE DRINKING FOUNTAIN AT MARY’S WELL, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Jobson, seconded by Cllr Mrs Thompson and

**FC24/04/25.2 RESOLVED that none of the quotes for work to rectify the water pressure issues in the drinking fountain at Mary’s Well be accepted. That the Clerk would obtain quotes to assess the cause of the water pressure issues at Mary’s Well and to report on the work needed.**

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.28pm.

Signed .....

Date .....



<b>ACCOUNTS FOR PAYMENT APRIL 2024</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
<b>TO RATIFY</b>					
Electricity for Office	SSE		£177.08	£8.85	£185.93
<b>TO PAY</b>					
Salaries	All Employees		£4,727.92		£4,727.92
Cleaning	X-treme Clean		£1,835.00	£367.00	£2,202.00
Repairing electrical fault in changing facilities	D & R Electrical		£110.00	£22.00	£132.00
IT Support	NCI Technologies		£67.00	£13.40	£80.40
Contractor	DJM Gardening and Groundwork Solutions		£1,396.43		£1,396.43
Out of hours call handling	Phoneta		£27.37	£5.47	£32.84
Annual membership	CALC		£1,692.07	£267.45	£1,959.52
Training	CALC		£60.00	£12.00	£72.00
Webhosting	KernowTek		£10.00		£10.00
Grass cutting	Greens		£376.96	£75.40	£452.36
Job adverts from 2022	SLCC		£380.00	£76.00	£456.00
Returned headset	NCI Technologies		£37.25	£7.45	£44.70
Annual Subscription	South West Councils		£499.00	£99.80	£598.80
Deposit for first aid at Fun Day	White Cross Training	CL24/04/10.2	£50.00		£50.00
Legionella Risk Assessments	Aquastorage	FC24/02/32.2	£450.00	£90.00	£540.00
Music Licence for Fun Day	PPL PRS	CL24/04/10.2	£92.70	£18.54	£111.24
Reinstating Footpath 214/21/1 to full width	Lockley Contracting	PL24/03/16.2	£6,300.00	£1,260.00	£7,560.00
O365 Licences	NCI Technologies		£124.25	£24.85	£149.10
Water for Mary's Well	Source for Business		£19.27		£19.27
Internet	BT		£40.99	£8.20	£49.19
	<b>TOTAL</b>		<b>£18,473.29</b>	<b>£2,356.41</b>	<b>£20,829.70</b>