

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 2nd July 2024 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Mrs O'Donnell (Vice Chairman) (from point mentioned), Cllr Ford, Cllr Ms Kemp, Simmons, and Mr Dolling.

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL24/07/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Hodge.

It was proposed by Cllr Cullimore, seconded by Cllr Simmons and

CL24/07/1.2 RESOLVED to receive and approve Cllr Hodge's apologies for absence.

On a vote being taken the matter was approved unanimously.

CL24/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL24/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL24/07/4 PUBLIC PARTICIPATION

There were no members of the public present.

Cllr Mrs O'Donnell entered the meeting at 7.03pm.

CL24/07/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 4TH JUNE 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

CL24/07/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 4th June 2024 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL24/07/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL24/07/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

There was no change to the budget from the last meeting.

It was proposed by Cllr Ford, seconded by Cllr O'Donnell and

CL24/07/7.2 RESOLVED to note that there are no changes to the event budget.

On a vote being taken the matter was approved unanimously.

CL24/07/8 TO REVIEW THE 80TH ANNIVERSARY OF D-DAY EVENT AND AGREE ANY FUTURE ACTIONS

The attendance to the 80th Anniversary of D-Day Commemoration was amazing and exceeded expectations. The video of The Tribute was worthy of the occasion and delivered effectively and to a high standard. Collectively the ideas for the commemoration came together well.

Members thanked the Clerk and Assistant to the Clerk for all their work organising and setting up the commemoration.

Mr Dolling reported that there were about twenty attendees, including four ex-military personnel in attendance at Illogan Churchyard. Illogan Royal British Legion laid two wreaths on the war memorial, marked every war grave with a poppy and read The Tribute.

The two events increased the area of the coverage for the commemorations.

It was felt that it would be nice in future to amalgamate commemorations and to work together with outside organisations such as Illogan Royal British Legion. It was noted that there would need to be a venue, such as the church, available for joint events to work.

CL24/07/9 TO CONSIDER ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL24/07/9.2 RESOLVED to accept the applications from Redruth Rotary Club, Nature Vibez Jewellery and Swamp Circus to attend Illogan Fun Day.

On a vote being taken the matter was approved unanimously.

It was agreed that Cllr Hodge would secure donated ice lollies to allow for an alternative to the ice cream already donated; this would also assist with providing for people with allergies and intolerances.

It was agreed that Cllr Cullimore, the Chairman of the Community Events Committee, would be interviewed about Illogan Fun Day and the Christmas Lights Switch On Events by Radio Cornwall on Julia Scantlebury's show.

Cllr Mrs O'Donnell would chase Rewind Radio for attendance at the Fun Day.

It was agreed that the Clerk would approach Grapevine Community Church to enquire whether they would be willing to join in the Fun Day and run the crafts.

It was agreed that the Community Room would be a restful space for the crafts, a rest, and a cup of tea.

It was agreed that there should be signage to make it clear that children and vulnerable adults must be accompanied by a responsible adult.

The lost children point would be the Community Room and this would be advertised during the Fun Day on signage, programmes etc.

Illogan Community Choir would be making and serving tea and coffee.

Cllrs Ms Kemp and Simmons would manage the stallholder and activities traffic during setting up and would ensure all cars were off the field before the start of the event.

The car park by the Community Room would be closed other than for the Fire Engine and disabled parking.

The Clerk would draft a programme for discussion at the next meeting.

It was agreed that:

- The stage would be placed in front of the storage containers, between the telegraph poles for access to electricity.
- The stalls would be placed along the path at the bottom of the field (adjacent to Sunnyside Parc).
- The activities would be placed along the long edge of the Rugby Pitch in the centre of the field.
- The marquee for the storytelling would be placed next to the football goal post at the top of the field, nearest the office.
- The refreshments would be on the grass opposite the office.
- The organ would be near the apple tree at the entrance to the car park by the office.
- The Clerk and Cllr Simmons would draft a to scale layout of the activities and stallholders for consideration at the next meeting.

CL24/07/10

TO CONSIDER ARRANGEMENTS FOR THE 2024 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that Illogan Parish Council and Tolvaddon Fire Station would assist Father Christmas and manage the queue at the Tolvaddon Christmas Lights Switch On Event. It was agreed that disabled children would be assisted to the front of the queue.

It was agreed that the Clerk would obtain quotes for parking attendants for Tolvaddon Business Park.

The parking arrangements would be signposted and advertised. The Clerk would obtain quotes for appropriate signs.

The additional lights for the Fire Station would be LED rope lights.

The road closure paperwork for the Illogan Christmas Lights Switch On Event would be considered at the next meeting.

CL24/07/11

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

CL24/07/12

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 30th July 2024 at 7.00pm in the Council Office.

There being no further business the meeting closed at 8.20pm.

Signed

Date