

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 17th July 2024 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Crabtree, Ford, Hodge, Holmes (until point mentioned), Jobson, Ms Kemp, Mrs O'Donnell, Miss Pollock (until point mentioned), Simmons, and Szoka.

IN ATTENDANCE: Mrs S Rimell, Clerk.

The Chairman explained the safety procedures.

FC24/07/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

FC24/07/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

There were no apologies; all members were present.

FC24/07/3 TO RECEIVE PRE-DISPOSITION, AND PRE-DETERMINATION TRAINING DELIVERED BY THE CLERK

The Clerk delivered the training and answered questions from members.

FC24/07/4 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Crabtree declared that he had provided funding through his Community Chest to Illogan Parish Fair.

Cllr Ekinsmyth declared that he had predetermined himself in an email to Illogan Parish Fair regarding their grant application.

FC24/07/5 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

FC24/07/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no members of the public present.

FC24/07/7 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Cllr Simmons for repairing the water fountain at Mary's Well.

He announced that local historian, Joe Thomas, had sadly passed away and gave members details of his funeral.

The Chairman would be attending the licencing of the new vicar in St Illogan Parish Church.

FC24/07/8 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 19TH JUNE 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

FC24/07/8.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 19th June 2024 and the Chairman to sign them.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

FC24/07/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC24/07/10 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

FC24/07/10.2 RESOLVED to receive the Delegated Decisions Register and ratify all decisions made.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC24/07/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/07/11.2 RESOLVED to receive the reports on payments, receipts, and bank reconciliations for the month of June 2024.

On a vote being taken the matter was approved unanimously.

FC24/07/12 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF JUNE 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/07/12.2 RESOLVED to ratify the Barclaycard payments for the month of June 2024.

On a vote being taken the matter was approved unanimously.

FC24/07/13 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY 2024 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/07/13.2 RESOLVED to authorise payment of accounts for the month of July 2024 in the sum of £13,962.87 including VAT.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC24/07/14 TO CONSIDER THE GRANT APPLICATION FROM ILLOGAN PARISH FAIR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Ekinsmyth left the room. Cllr Cullimore took the Chair.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

FC24/07/14.2 RESOLVED to grant Illogan Parish Fair £500 towards the cost of a marquee.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

Cllr Ekinsmyth re-entered the room and took the Chair.

FC24/07/15 TO ADOPT THE STANDING ORDERS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC24/07/15.2 RESOLVED to adopt the Standing Orders.

On a vote being taken the matter was approved unanimously.

FC24/07/16 TO APPOINT A REPRESENTATIVE TO THE SOUTH CROFTY LIAISON GROUP AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ms Kemp, seconded by Cllr Ekinsmyth and

FC24/07/16.2 RESOLVED to appoint Cllrs Hodge, Jobson and Simmons as representatives on the South Crofty Liaison Group and that a maximum of two representatives would attend meetings at any one time.

On a vote being taken the matter was approved unanimously.

FC24/07/17 TO RECEIVE AN UPDATE ON THE USE OF THE PITCHES IN ILLOGAN PARK FOR THE 2024/2025 SEASON, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

FC24/07/17.2 RESOLVED to receive the update and that Mental Health Football Club are offered an agreement for two teams to use the Football pitch and facilities for three to five years with an option to review and extend after that period. That the fees for 2024/2025 would be £1,000. That the fees would be reviewed annually with the maximum increase being by the Consumer Price Index (CPI).

On a vote being taken the matter was approved unanimously.

FC24/07/18 TO RECEIVE THE CORNWALL COUNCIL GAMBLING POLICY CONSULTATION, CONSIDER AND AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Ms Kemp and

FC24/07/18.2 RESOLVED that the Cornwall Council Gambling Policy Consultation is noted.

On a vote being taken the matter was approved unanimously.

FC24/07/19 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that Cllr Ms Kemp could clean the play equipment as part of the Illogan in Bloom preparations.

FC24/07/20 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that the DDA Roundabout would be isolated to prevent use whilst arrangements were made for it to be repaired or replaced.

It was agreed that the Clerk would look at and obtain quotes for racking in the storage container to properly and safely store the items in it. The Clerk would compile a list of items that were no longer required and could be disposed of for consideration and agreement by the Council.

Adelaide Stores at Tolvaddon was under new ownership. The new owners wanted to make some amendments to the building which means that there was no appropriate space for our noticeboard. It was agreed that the Clerk would investigate whether it could be erected by the Council's bus shelter opposite Tregarrian Road.

Illogan Parish Fair was being held on the 3rd August 2024. Cllrs Cullimore, Ekingsmyth and Mrs O'Donnell would be attending to represent the Council on our stall and to help the Fair Committee. It was agreed that other Cllrs would confirm their availability with the Clerk.

Two Councillors were needed to complete the Councillor audit.

The Council had received a Freedom of Information request which the Clerk had dealt with appropriately within the required timescales.

The Clerk asked all Cllrs to wear their Council t-shirts to the next Full Council, for photographs to be taken to update the website with everyone wearing council uniform.

FC24/07/21

TO RECEIVE CORRESPONDENCE FROM THE 12TH JUNE 2024 UNTIL THE 9TH JULY 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

i. Letter regarding Carn Brea Parish Council Boundary Stone at Trevenson Moor

Members discussed the letter regarding Carn Brea Parish Council's boundary stone and the response received following the information supplied as part of the Freedom of Information request.

It was proposed by Cllr Ekingsmyth, seconded by Cllr Ms Kemp and

FC24/07/21.2

RESOLVED

to send the following response to the letter regarding the Carn Brea Parish Council boundary stone:

Thank you for your letter dated 9th July 2024 regarding the Carn Brea Parish Council Boundary Stone at Trevenson Moor.

The matter was discussed at the meeting of Full Council held on 17th July 2024.

As you can see from the information supplied to you in response to your Freedom of Information request, Illogan Parish Council did not object to the boundary stone being placed at Trevenson Moor by Carn Brea Parish Council.

The issue of the placing of the stone and ownership of the land is a civil matter between yourself, Carn Brea Parish Council and Cornwall Council.

Illogan Parish Council is unable to assist further with this matter.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

ii. Cornwall Council Update on Dolcoath, Camborne

The update was circulated to members.

FC24/07/22 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported that:

“It is with great sadness that I have to announce the death of PCSO John Thorne who passed away last week of a heart attack. John was a Policeman for 25 years, then became a PCSO and was still an active officer. John was involved in re-establishing the Illogan and Portreath Speed Watch Group and indeed attended some of our sessions. As you will appreciate this has come as a great shock to the Police Family and I did offer my sympathies to the Sector Inspector last week and formally at the Community Area Partnership yesterday evening, where understandably she was holding back the tears.

Whilst talking about the Police and Speed Watch, the Police have carried out some checks using the Speed Watch site on Broad Lane which resulted in some drivers obtaining verbal warnings and others receiving notices of intention to prosecute.

The 20mph Safer Streets scheme is now almost complete and the Traffic Regulation Order will be in place once the final sections in Redruth and Camborne are complete.

During August I have got a site visit with the Highways Manager to Illogan Downs and especially Cot Road, which at this time of year is dark and is dangerous for both pedestrians and cyclists and therefore a speed reduction to 40mph is required as per previous requests from both Illogan and Portreath Parish Councils.

On Monday I was once again elected as Chair of the Cornwall and West Devon Mining World Heritage Site Partnership Board and yesterday evening the Chair of the North Kerrier and East Penwith Community Area Partnership for a third term as there were no other nominations.

Last week I visited South Crofty, and the workforce has now increased from 50 at the start of the year to 85 now.

During a meeting earlier today the topic of housing development sites was raised because of the new Governments housing policies and currently there are over 24,000 houses in Cornwall that have planning permission still awaiting construction.

On 1st August I will be attending the installation of the new vicar in Illogan Church.”

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 6TH JUNE 2024:

i. Climate, Environment and Planning Committee – 19th June and 3rd July 2024

The Chairman thanked all councillors who had presented planning applications. The Committee had resolved the following consultee comments for the planning applications:

PA24/03044	16 Millgrist Meadow, Lower Broad Lane, Illogan	Reserved Matters application for the development of two dwellings (details following outline consent PA22/08565 dated 17/01/2023)	No objections however there are concerns about run-off on the site due to the large amount of hard-standing and astro-turf in the plans
PA24/04083	Maningham, Illogan Churchtown, Illogan	Works to trees subject to a Tree Preservation Order - works to T1 (Oak), T2 (Sessile Oak), T3 (Sessile Oak) and T4 (Turkey Oak)	No objections subject to Tree Officer comments
PA24/03921	Plot 5 Dunstan Meadows, Merritts Hill, Illogan	Proposed new 4 bedroom dwelling without compliance with conditions 2 and 4 of decision PA22/00887 dated 06.09.2022	Strongly objects on lifting of planning conditions 2 and 4. The lifting of these conditions would amount to an additional dwelling in the development as a whole with extra traffic movements
PA24/02618	Mount Whistle Farm, Mount Whistle Road, South Tehidy, Camborne	New half barrel shape replacement tin roof on derelict livestock shed to form a tractor shed nissen hut. Reduction of existing dwarf walls to 0.45 metres height and making good to same height. Installation of shiplap timber ends with foord. Tin roof in goose wing grey.	Illogan Parish Council supports planning application PA24/02618 for Mount Whistle Farm providing there is a condition applied to limit the shed to agricultural use.

ii. Community Events Committee – 2nd July 2024

Attendance at the D-Day 80th anniversary commemorations were amazing. There were about 70 people in attendance between the two events in Illogan Churchyard and the Community Room. The events were hosted by Illogan Royal British Legion and Illogan Parish Council. A huge thank you to everyone involved.

Illogan Fun Day planning was in its final stages. The Committee would need as much help as possible from Councillors. On stage we had Makasong and Community Choir, Jon Martin Magic Show, Maids of Melody, Ronnie Chaffe children's entertainer, Hookah Smoking caterpillars and the TR14ers. Activities would be storytelling, crafts, magic tricks, circus skills, and slacklining. There will also be a fire engine, police car, musical organ and lots of stalls. Illogan Community Choir will be serving free tea, coffee, ice creams and lollies. Hot food would be available to purchase from the Robartes Arms outside catering.

The Committee was also planning the Autumn Litter Pick, Remembrance Sunday and the two Christmas Lights Switch On events.

FC24/07/24 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

There were no reports.

FC24/07/25 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

To consider the installation of a DDA Swing seat in Illogan Park children's play area.

To consider erecting signs to highlight the unusual place names in the parish such as Pitman Skinner Lane and Labour-in-Vain.

To complete a councillor's skills audit and consider the use of councillor's skills to complete tasks and save money.

To consider reviewing the Illogan Parish Neighbourhood Development Plan.

To discuss crime in the area.

FC24/07/26 DATE & TIME OF NEXT MEETING:

The next meeting would be held on Wednesday 21st August 2024, 7pm in Illogan Parish Council Community Office.

FC24/07/27 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC24/07/27.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

FC24/07/28 TO RECEIVE A QUOTE FOR THE ERECTION OF THE POSTS FOR THE MOBILE SPEED ACTIVATED SIGNS (MSAS), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC24/07/28.2 RESOLVED to accept the quote from Cormac to erect the posts for the Mobile Speed Activated Signs (MSAS).

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

FC24/07/29 TO RECEIVE THE AMENDED QUOTE AND PLANS FOR FITNESS EQUIPMENT IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllrs Holmes and Miss Pollock left the meeting at 8.36pm.

It was proposed by Cllr Ms Kemp, seconded by Cllr Crabtree and

FC24/07/29.2 RESOLVED that the amended quote is accepted. That the equipment will be sited on one rectangular surfaced area. That the cardio and strengthening equipment will be differentiated by different colour specks in the wetpour.

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

It was proposed by Cllr Hodge, seconded by Cllr Cullimore and

FC24/07/29.3 RESOLVED to approve the painting of activities and feel-good phrases on the perimeter path in Illogan Park. That the Clerk would contact Illogan School and ask whether the pupils would be interested in creating the designs for the activities and feel-good phrases. That the Clerk would enquire whether the names of the children creating the designs could be painted in small writing adjacent to the design on the path. That the path painting cost would be reconfirmed once the designs had been finalised.

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

FC24/07/30 TO RECEIVE A DRAFT LAYOUT OF ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

FC24/07/30.2 RESOLVED to agree the following layout for Illogan Park:

- **Fitness equipment – far side of the rugby pitch adjacent to the path.**
- **DDA Fitness equipment – behind the public conveniences.**
- **Water fountain – adjacent to the toilets on the side nearest the children’s play area.**
- **King’s Coronation Bench and trees – grass area opposite Illogan Parish Council Community Office.**
- **Covered shelter – to be confirmed.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

FC24/07/31 TO RECEIVE THE ELECTRICITY RENEWAL FOR ILLOGAN PARK CHANGING FACILITIES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC24/07/31.2 RESOLVED to defer the decision on the electricity renewal for Illogan Park Changing Facilities for 9 months until nearer the date of contract expiration.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 9.00pm.

Signed

Date

ACCOUNTS FOR PAYMENT JULY 2024				
Description	Supplier	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY				
Photocopier Lease	CF Corporate	£754.21	£150.84	£905.05
Bank Fees	Unity Trust	£31.95		£31.95
TO PAY				
Salaries	All Employees	£4,727.92		£2,644.70
IT Services	NCi Technologies	£67.00	£13.40	£80.40
Grass Cutting and Footpath Maintenance	Greens Grounds and Trees	£681.46	£136.30	£817.76
Council Hive Premium service	Breakthrough Communications	£1,997.00	£399.40	£2,396.40
Contractor	DJM Gardening	£2,127.24		£2,127.24
Poppy Wreaths	Illogan RBL	£50.00		£50.00
Website Hosting	Kernow Tek	£10.00		£10.00
Out of Hours Call Handling	Phoneta	£27.37	£5.47	£32.84
Replacement Toilet Handles	Tom Hickmott	£59.99		£59.99
Stationery	Complete	£56.78	£11.36	£68.14
Bus Shelter Glass Replacement	Kernow Glass	£292.00	£58.40	£350.40
Uniform	First for Safety	£48.95	£9.79	£58.74
Cleaning	X-treme Clean	£1,987.00	£397.40	£2,384.40
Plants	Kehelland Trust	£348.24	£69.26	£417.50
Legionella Testing	Churchill	£87.84	£17.57	£105.41
O365 Licenses	NCi Technologies	£128.89	£25.78	£154.67
Water for Marys Well	Source for Business	£26.49		£26.49
Internet	BT	£40.99	£8.20	£49.19
Water for Illogan Park	Source for Business	£45.38		£45.38
	TOTAL TO PAY	£12,810.54	£1,152.33	£11,879.65