

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 20th August 2024 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Mrs O'Donnell (Vice Chairman), Cllr Ford, Cllr Hodge, and Cllr Simmons.

ALSO PRESENT: Mrs S Rimell, Clerk

The Chairman explained the safety procedures.

CL24/08/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Ms Kemp and Mr Dolling.

There were no members absent.

It was proposed by Cllr Cullimore, seconded by Cllr Simmons and

CL24/08/1.2 RESOLVED to receive the apologies from Cllr Ms Kemp and Mr Dolling.

On a vote being taken the matter was approved unanimously.

CL24/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL24/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL24/08/4 PUBLIC PARTICIPATION

There were no members of the public present.

CL24/08/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 30TH JULY 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Simmons, seconded by Cllr Mrs O'Donnell and

CL24/08/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 30th July 2024 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

**CL24/08/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON
PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL24/08/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY
FUTURE ACTIONS (TO BE TABLED AT THE MEETING)**

The updated budget was received.

**CL24/08/8 TO FINALISE ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY
FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed that Cllr Simmons would approach the coffee seller at the Rayle Farm Fun Day and ask if they would be interested in attending the Illogan Fun Day.

It was agreed that the Chairman of Illogan Parish Council would be invited to say a few words at 15.55 during the closing of the Fun Day.

Cllr Cullimore would be live on Radio Cornwall on Thursday 29th August 2024 advertising the Fun Day.

The Clerk would ensure that there were clipboards available for the vehicle stewards and other volunteers.

Cllrs Ms Kemp, Mrs O'Donnell, and Simmons would manage the stallholder and activities traffic entering from Paynters Lane.

Cllr Simmons would supply a silent generator to power the Robartes Arms food trailer, a ladder to reach the plug sockets on the telegraph pole and bins.

Cllr Simmons and the Clerk would mark out the stallholder and activities allocated space on the morning of the Fun Day.

Cllr Hodge would bring a freezer with the ice lollies.

There were six members of Illogan Community Choir assisting on the Fun Day by serving the refreshments.

The ice cream and lollies would be served 12.30 until we run out of supplies. There would be a table set up on the grass opposite the office. There would be runners that would run between the table outside and the freezers. Tea and coffee would be served all day from the Community Room and a table outside, weather permitting.

There was no-one available to run the crafts. It was noted that there were freely available pictures available online and there were crayons from a previous donation. It was agreed that the Assistant to the Clerk would initially print twenty pictures in total of four different designs. She would

monitor the tables and print further pictures throughout the Fun Day as required.

The Assistant to the Clerk would be based in the Community Room and would be the liaison for the lost children, if a lost child came into the Community Room, she would put a call out on the radio asking for an announcement to be made over the PA system.

The following stallholder order was agreed.

CL24/08/9 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised.

CL24/08/10 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 4th September 2024 at 6.00pm in the Council Office.

There being no further business the meeting closed at 7.55pm.

Signed

Date