

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 21st August 2024 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Crabtree, Ford, Hodge, Holmes, Miss Pollock, Simmons, and Szoka.

IN ATTENDANCE: Mrs S Rimell, Clerk; and 1 member of the public

The Chairman explained the safety procedures.

FC24/08/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

FC24/08/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Jobson, Kemp, and Mrs O'Donnell

There were no members absent.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC24/08/2.2 RESOLVED to receive and approve the apologies from Cllrs Jobson, Ms Kemp and Mrs O'Donnell.

On a vote being taken the matter was approved unanimously.

FC24/08/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllrs Hodge and Simmons declared an interest in the co-option of a councillor as they were personally acquainted with the applicant.

FC24/08/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

FC24/08/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no comments from members of the public.

FC24/08/6 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had attended the installation of the new vicar at St Illogan Parish Church. The new vicar was keen to work with the community. The Chairman had invited the vicar to attend a council meeting.

FC24/08/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 17TH JULY 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

FC24/08/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 17th July 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/08/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

In response to a question, the Clerk confirmed that 2 Councillors had completed the audit on Tuesday 20th August 2024.

FC24/08/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC24/08/9.2 RESOLVED to receive and ratify all delegated decisions since the last meeting of Full Council.

Date of Decision	Decision Taken By	Financial Value	S137 Yes or No	Details
25.07.24	DE, GC and SR	£359.80	No	To purchase cupboards for the front office (as per Financial Regulation 4iii)
08.08.24	DE and GC	£375.86	No	To pay invoice to Cornwall Tree Consultancy in relation to inspection of trees at Park An Lann

On a vote being taken the matter was approved unanimously.

FC24/08/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JULY 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Simmons and

FC24/08/8.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of July 2024.

On a vote being taken the matter was approved unanimously.

FC24/08/11 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF JULY 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC24/08/11.2 RESOLVED to ratify the Barclaycard payments for the month of July 2024.

On a vote being taken the matter was approved unanimously.

FC24/08/12 TO RECEIVE CORRESPONDENCE FROM THE MOTION PICTURE LICENSING COMPANY (MPLC), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree reported that he had researched this business and the Directors on Companies House. There were two directors and a sales team of 12 with a turnover of over £7million. He felt that the fees are extortionate, and this would be almost impossible for them to police.

Earlier today I discussed with the Clerk regarding the use of the screen for showing films etc. There had only been one booking where the screen had been used for this purpose, all others were for screening training PowerPoints etc and no television programmes had been broadcast.

This Council has done everything by the book with both licences for the music events, live and recorded.

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

FC24/08/12.2 RESOLVED to cancel the TV Licence and notify the Motion Picture Licensing Company that the TV licence was only obtained for one event, The Kings Coronation, which due to nobody taking up the offer of the screening did not go ahead. The TV licence is cancelled as the screen is used for training PowerPoints and Parish Council Meetings only. Therefore, a licence from MPLC is not required.

That the terms of hire for the hall with the use of screen are amended to state that it is the hirer's responsibility to ensure that they have the appropriate licence to show any copyright material on the screen.

On a vote being taken the matter was approved unanimously.

FC24/08/13 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF AUGUST 2024 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Simmons and

FC24/08/13.2 RESOLVED to authorise payment of accounts for the

month of August 2024 in the sum of £14,466.80 inc VAT.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC24/08/14 TO RECEIVE THE RECOMMENDATIONS FROM THE GOVERNANCE REVIEW COMMITTEE, TO RECEIVE AND APPROVE THE FINANCIAL REGULATIONS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC24/08/14.2 RESOLVED to receive the recommendations from the Governance Review Committee. To receive and approve the Financial Regulations.

On a vote being taken the matter was approved unanimously.

FC24/08/15 TO RECEIVE A REPORT ON THE LEASES FOR MANNINGHAM WOOD AND THE PATHWAY TO ILLOGAN CHURCHYARD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC24/08/15.2 RESOLVED that the Clerk pursues the Councils interest in purchasing the freehold for Manningham Wood. That the Clerk would write to the landowners and make initial enquiries about the Council purchasing the freehold for Manningham Wood.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC24/08/16 TO REVIEW GRAFFITI IN MANNINGHAM WOOD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There were concerns that using chemicals to remove the graffiti painted on the railing could damage the galvanisation of the metal. It was suggested that a thin paint could be used to paint over the graffiti.

Other options to remove the paint were discussed.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

FC24/08/16.2 RESOLVED that Cllrs Hodge and Simmons would try to safely remove the graffiti painted onto items in Manningham Wood by steam cleaning and using other food safe, non-harmful, non-toxic methods. They would report back to the next meeting.

On a vote being taken the matter was approved unanimously.

FC24/08/17 TO REVIEW A LIST OF REDUNDANT ITEMS IN THE STORAGE CONTAINER AND HOW TO DISPOSE OF THEM AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Simmons and

FC24/08/17.2 RESOLVED that Cllr Cullimore would ask his furniture restoration contact if they would like to collect the redundant items in the storage container.

On a vote being taken the matter was approved unanimously.

FC24/08/18 TO CONSIDER COUNCILLORS SKILLS AND WHETHER THEY COULD BE USED TO ASSIST WITH COUNCIL BUSINESS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC24/08/18.2 RESOLVED that the Clerk would draft a form to circulate to Councillors for them to complete and return that would list the skills they are willing and able to offer the Council. The Clerk would, where appropriate, ask Councillors if they would be willing to complete appropriate tasks as and when they arise.

On a vote being taken the matter was approved unanimously.

FC24/08/19 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There were no items raised.

FC24/08/20 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Pirate Ship – two individuals lit a fire in the pirate ship on the 12th August 2024. Thankfully, the pirate ship itself was not damaged, however the safety surface was burnt. The repair had been covered by a successful insurance claim minus the policy excess and was completed during the afternoon of the 21st August 2024. The incident had been reported to the police with stills captured from the CCTV footage.

A Councillor who had resigned was booked onto NALC training – The Future of Neighbourhood Development Plans. The training is on Zoom on the 25th September 2024 from 12.00 – 13.15.

FC24/08/21 TO RECEIVE CORRESPONDENCE FROM THE 10TH JULY 2024 UNTIL THE 13TH AUGUST 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

It was agreed to defer this item until the press and public were excluded.

FC24/08/22 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported that:

I will keep this report short since August should be a quiet month as many Councils have a recess this month and indeed, I remember when Illogan did.

For a change there are some good news stories, the first is that after a five-year battle, the centre line was reinstated on the bend in Park Bottom. I am amazed at how this has slowed traffic down now that they are staying on the correct side of the line. The remainder of the junction was remarked for the third time in that period.

The junction of Ventonraze has had tactile paving installed to help a visually impaired resident to navigate the junction. Whilst talking about paving, following an observation from a resident in Park Bottom a request has gone in for a lowered kerb/tactile paving on Trevelyan Road near the Clifton Road junction to help residents with mobility scooters or push chairs gain easier access to the shop or crossing the road to head towards the footpath to Pool.

As you know, I am trying to get the speed limit reduced along Illogan Downs and Cot Road. I took a representative from Highways to look at the problem with the darkness by the woods. RADAR Class equipment will be installed to monitor the speeds both on Cot Road and near Travellers Rest, especially as there was another accident there a couple of weeks ago. They also commented on replacing the roadside markers and indeed there is a slight indication of lines along the edge of the road along Cot Road which they are looking at reinstating.

The events around the Old Cricket Field are now formally logged with Cornwall Council and I will update you when I receive further information.

At the start of the month, I attended the installation of the new vicar which was an interesting evening, and I hope he has a deep pocket into which to put the door key in.

On a Cornwall wide basis, the new Government is looking at devolution and Cornwall Council is asking that we are not linked to a South West Assembly or indeed having a Cornwall/Devon affiliation

FC24/08/23 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 4TH JULY 2024:

i. Climate, Environment and Planning Committee – 17th July and 7th August 2024

The Chairman thanked all councillors who had presented planning applications. He outlined the planning applications that had been considered and consultee comments made.

ii. Governance Review Committee – 24th July 2024

The Chairman reported that it was an interesting and constructive meeting. He welcomed Cllr Hodge to the Committee. There was careful debate on the review of the Office Fire Risk Assessment and Data Protection.

iii. Community Events Committee – 30th July 2024

The Chairman reported that event preparations were continuing.

Illogan Fun Day was the largest event held by the Council. He strongly encouraged all Councillors to attend the Fun Day and converse with members of the public. The Community Events Committee members would be meeting in the Council Office at 8.30am, all Councillors were welcome to assist with the set up and take down of the event and everything in between. Councillors attending should wear their green council polo shirts.

FC24/08/24 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

The Police Liaison Group meeting had focused on drugs and county lines. The way drugs were moved throughout the country, the intelligence work and funding allocations were explained.

FC24/08/25 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

There were no items raised.

FC24/08/26 DATE & TIME OF NEXT MEETING:

The next meeting would be held on Wednesday 18th September 2024, 7pm in Illogan Parish Council Community Office.

FC24/08/27 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC24/08/27.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

FC24/08/28 TO RECEIVE CORRESPONDENCE FROM THE 10TH JULY 2024 UNTIL THE 13TH AUGUST 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC24/08/28.2 RESOLVED to approve and support the Clifton Road/Spar Lane Junction Improvements.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

FC24/08/29 TO RECEIVE AND APPROVE THE AGREEMENT FOR THE USE OF FACILITIES AT ILLOGAN PARK BETWEEN ILLOGAN PARISH COUNCIL AND MENTAL HEALTH FOOTBALL CLUB, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC24/08/29.2 RESOLVED to receive and approve The Agreement for The Use Of Facilities at Illogan Park between Illogan Parish Council and Mental Health Football Club.

On a vote being taken the matter was approved unanimously.

FC24/08/30 TO RECEIVE A REPORT ON THE RACKING AND STORAGE SOLUTIONS FOR STORAGE CONTAINER, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

FC24/08/30.2 RESOLVED that Cllrs Hodge and Simmons would construct the racking for the container. Cllrs Hodge and Simmons would meet with the Clerk to discuss the racking requirements and materials required and quotes for the materials required would be obtained.

On a vote being taken the matter was approved unanimously.

Cllrs Hodge, Simmons and 1 member of the public left the meeting.

FC24/08/31 TO RECEIVE APPLICATIONS FOR THE VACANT POSITIONS OF COUNCILLOR, SPEAK TO CANDIDATES INDIVIDUALLY AND CONSIDER ANY FUTURE ACTIONS

One application had been received. Members spoke to the candidate.

FC24/08/32 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

FC24/08/32.2 RESOLVED to re-admit members of the press and public.

On a vote being taken the matter was approved unanimously.

Cllrs Hodge, Simmons and 1 member of the public re-entered the meeting.

FC24/08/33 TO CO-OPT UP TO TWO COUNCILLORS TO THE ILLOGAN WARD OF THE COUNCIL AND CO-OPTED COUNCILLORS TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC24/08/33.2 RESOLVED to co-opt Tim Wing to the Illogan Ward of Illogan Parish Council.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.30pm.

Signed

Date

ACCOUNTS FOR PAYMENT AUGUST 2024					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY					
Tree inspection	Cornwall Tree Consultancy		£375.86		£375.86
TO PAY					
Salaries	All Employees		£4,727.92		£4,727.92
Contractor	DJM Gardening		£1,833.65		£1,833.65
Website Hosting	Kernowtek		£10.00		£10.00
Cleaning	X-treme Clean		£1,810.00	£362.00	£2,172.00
IT Services	Nci Technologies		£67.00	£13.40	£80.40
Out of Hours Call Handling	Phoneta		£25.00	£5.00	£30.00
Grass cutting, tree works	Greens Grounds and Trees		£743.64	£148.74	£892.38
Stationery	Complete		£25.12	£5.03	£30.15
Legionella Testing	Churchill		£87.84	£17.57	£105.41
Expenses	Emma James		£45.00		£45.00
Grant	Illogan Parish Fair	FC24/07/14.2	£500.00		£500.00
Balance for first aid at Fun Day	White Cross Training	CL24/04/10.2	£175.00		£175.00
Expenses	Sarah Rimell		£77.47		£77.47
Printing Illogan Review	St Austell Printing		£875.87		£875.87
Living Leader Training	The Living Leader	SC24/04/8.2	£700.00	£140.00	£840.00
Marquees for Fun Day	Pengelly	CL24/05/10.3	£660.00		£660.00
O365 Licenses	Nci Technologies		£119.15	£23.83	£142.98
Electricity for Office	SSE		£93.64	£4.68	£98.32
Internet	BT		£40.99	£8.20	£49.19
Annual Registration	ICO		£35.00		£35.00
Water for Illogan Park	Source for Business		£82.31		£82.31
Photocopier Lease	CF Corporate		£754.21	£150.84	£905.05
Electricity for Office	SSE		£94.00	£4.70	£98.70
	TOTAL		£13,582.81	£883.99	£14,466.80