

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 4th September 2024 at 6pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Mrs O'Donnell (Vice Chairman), Cllr Ekinsmyth (not a member of this Committee), Cllr Ford, Cllr Hodge, Cllr Ms Kemp, Cllr Simmons, Cllr Wing (not a member of this Committee), and Mr Dolling.

ALSO PRESENT: Mrs S Rimell, Clerk.

The Chairman explained the safety procedures.

CL24/09/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

There were no apologies received; all members were present.

CL24/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL24/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL24/09/4 PUBLIC PARTICIPATION

There were no members of the public present.

CL24/09/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 20TH AUGUST 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

CL24/09/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 20th August 2024 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL24/09/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL24/09/7

TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

It was agreed to defer this item until the next meeting.

CL24/09/8

TO REVIEW ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The event was brilliant, the weather was good, and it was well attended. There were a few glitches that were overcome such as the power outage and the blocked drains. The atmosphere was relaxed. The uniform highlighted the councillors and made them easily identifiable.

The following items were raised by attendees to the event and Committee members:

- The power supply needed to be upgraded, and a bigger breaker installed.
- More radios were needed.
- Redruth Rotary Club and Camborne Lions Club would like to be more involved earlier in the process and would like a larger area for games at future events.
- The stall holders needed to be placed on a curve rather than a straight line.
- Giving the stallholders more space.
- There was space available along the hedge for stalls etc.
- Having straw bales for attendees to sit on.
- Putting tables and chairs on the grass.
- Having a coffee stand and more food
- The organist was delighted with the location of the organ and the interactions from attendees.
- Maintenance of the toilet drains ahead of the event. The Clerk reported that the cleaners would be checking the drains during their deep cleans.
- The event was well advertised.
- A football coach had offered to host football skills, tips and tricks at next year's event.
- It was suggested that a family 'It's a Knockout' type event could be included.
- Billboards/A Boards to display the times of the acts etc
- To ask whether the stage company could also provide a screen or word board for advertising of future events etc
- There should not be stalls placed in front of the bins
- There should be a rota for checking bins and toilets rolls and emptying and replenishing as required.
- Improve signage from the roads and entrances to Illogan Park.
- Consider an insulated container to prevent ice cream from melting so quickly whilst being served.
- The order of the acts and the impact of the different acts on the audience.
- Improving the use of and signage to the Community Room.
- Including activities for smaller children such as soft play.
- Better signage pre-event covering a wider area
- Bigger emphasis on bringing a picnic like in 2023.

- Ensuring enough refreshment ingredients, paper cups etc. It was estimated that over 400 hot drinks were given out.
- Move the refreshment table into the main field.
- Getting an Illogan Parish Council branded gazebo, jugs with lids and a beehive wasp trap.
- Avoid stalls that would be canvassing for membership.
- More activities for disabled attendees.
- Ensure the stage is accessible in future.

CL24/09/9

TO CONSIDER ARRANGEMENTS FOR THE AUTUMN LITTER PICK, INCLUDING QUOTES FOR ADDITIONAL LITTER PICKING HOOPS AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk had met with Cormac to discuss the volunteer scheme and weeds in kerbs. She noted that in other areas combining litter picking with weed removal worked well. Cormac could lend the equipment require, poster templates, induction paperwork. Cormac would collect the green waste and provide public liability insurance if we signed up with them.

It was agreed that the Autumn Litter Picking Event would be combined with weed removal from footways. Any additional equipment that was needed would be borrowed from Clean Cornwall or Cormac.

Pasties would be provided after the event, Cllrs Cullimore, Hodge and the Clerk would liaise and organise the pasties and refreshments.

CL24/09/10

TO CONSIDER ARRANGEMENTS FOR THE 2024 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to defer this item until the next meeting.

CL24/09/11

TO RECEIVE INFORMATION AND CONSIDER COMMEMORATING VE DAY 2025, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to defer this item until the next meeting.

CL24/09/12

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

It was agreed to defer this item until the next meeting.

CL24/09/13

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 8th October 2024, 7pm in Tolvaddon Fire Station providing the community room was available.

CL24/09/14

THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was agreed to defer this item until the next meeting.

CL24/09/15

**TO RECEIVE QUOTES FOR MARSHALS AND STEWARDS FOR THE
ILLOGAN REMEMBRANCE PARADE, ILLOGAN AND TOLVADDON
CHRISTMAS LIGHTS SWITCH ON EVENTS, APPOINT A
CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY
ASSOCIATED EXPENDITURE**

It was agreed to defer this item until the next meeting.

There being no further business the meeting closed at 6.46pm.

Signed

Date