

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 18th September 2024 (date) at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Crabtree, Ford, Holmes, Ms Kemp, Mrs O'Donnell, Miss Pollock, Simmons, and Wing.

IN ATTENDANCE: Mrs S Rimell, Clerk; Cllr P Desmonde, Cornwall Council; and 2 members of the public (until points mentioned)

The Chairman explained the safety procedures.

FC24/09/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone.

FC24/09/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Cullimore, Hodge, Jobson and Szoka.

There were no members absent.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Simmons and

FC24/09/2.2 RESOLVED to receive and approve the apologies from Cllrs Cullimore, Hodge, Jobson and Szoka.

On a vote being taken the matter was approved unanimously.

FC24/09/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Simmons declared an interest in the agenda item to co-opt a Councillor as he was well acquainted with one of the applicants.

FC24/09/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC24/09/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no comments from members of the public.

FC24/09/6 CHAIRMAN'S ANNOUNCEMENTS

The Chairman highlighted the success of Illogan Fun Day and the positive comments from members of the public.

FC24/09/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 21ST AUGUST 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

FC24/09/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 21st August 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/09/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC24/08/12.2 – the TV Licence had been cancelled and a credit of £66.25 issued. The Motion Picture Licensing Company had eventually got the message and have stopped emailing. The terms of hire of the hall had been amended.

Other items were in progress or completed.

FC24/09/9 TO RECEIVE AND APPROVE THE MINUTES OF THE COMMITTEES TASK AND FINISH GROUP MEETING HELD ON THE 7TH NOVEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC24/09/9.2 RESOLVED to receive and approve the Minutes of the Committees Task and Finish Group meeting held on the 7th November 2023 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/09/10 TO RECEIVE AND APPROVE THE MINUTES OF THE PROJECTS COMMITTEE MEETING HELD ON THE 11TH MARCH 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC24/09/10.2 RESOLVED to receive and approve the Minutes of the Projects Committee meeting held on the 11th March 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/09/11 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Simmons and

FC24/09/11.2 RESOLVED to receive and ratify all delegated decisions since

the last meeting of Full Council.

Date of Decision	Decision Taken By	Financial Value	S137 Yes or No	Details
14.08.24	DE, GC and SR	£1,200.00 total cost - all but the £250 excess has been covered by insurance	No	To approve the quote to repair the rubber mulch in the pirate ship (as per Financial Regulation 4iii)
21.08.24	DE, GC and SR	£80.00	No	Code of Conduct training for Cllrs Cullimore, Ekinsmyth, Ford and Mrs O'Donnell (as per Financial Regulation 5.15)
27.08.24	SR	£463.32 - half to be covered by Harris Mill Memorial Surgery	No	To approve quote to cut back trees overhanging from Manningham Wood (as per Financial Regulation 5.15)
02.09.24	SR	£30.00	No	To approve the Assistant to the Clerk attending CiLCA Introductory Session (as per Financial Regulation 5.15)
04.09.24	SR	£271.22	No	To order net supports and bolts for the football goal posts (as per Financial Regulation 5.15)
05.09.24	SR	£30	No	An Introduction to Planning training for the Assistant to the Clerk (Financial Regulation 5.15)

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

FC24/09/12 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF AUGUST 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC24/09/12.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of August 2024.

On a vote being taken the matter was approved unanimously.

FC24/09/13 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF AUGUST 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC24/09/13.2 RESOLVED to ratify the Barclaycard payments for the month of August 2024.

On a vote being taken the matter was approved unanimously.

FC24/09/14 TO RECEIVE AND APPROVE THE QUARTERLY INVESTMENT STRATEGY REPORT AND AGREE ANY FUTURE ACTIONS.

It was proposed by Cllr Crabtree, seconded by Cllr Wing and

FC24/09/14.2 RESOLVED to receive and approve the Quarterly Investment Strategy Report.

On a vote being taken the matter was approved unanimously.

FC24/09/15 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF SEPTEMBER 2024 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

FC24/09/15.2 RESOLVED to authorise payment of accounts for the month of September 2024 in the sum of £24,109.61 including VAT.

On a vote being taken the matter was approved unanimously.

FC24/09/16 TO RECEIVE CORRESPONDENCE FROM THE EXTERNAL AUDITOR AND AGREE THE AMENDMENTS MADE TO THE AUDIT PAPERWORK AND ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

FC24/09/16.2 RESOLVED to defer the correspondence from the External Auditor to the next meeting.

On a vote being taken the matter was approved unanimously.

FC24/09/17 TO RECEIVE THE CORMAC SOLUTIONS LTD PUBLIC CONSULTATION ON THE PROPOSED KERB REALIGNMENT AT CLIFTON ROAD/SPAR LANE JUNCTION, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Wing and

FC24/09/17.2 RESOLVED to support the Cormac proposal for the kerb realignment at Clifton Road / Spar Lane junction.

On a vote being taken on the matter there were 7 votes FOR and 2 votes AGAINST.

FC24/09/18 TO APPOINT COUNCILLORS TO FILL VACANCIES ON COUNCIL COMMITTEES:

- i. Community Events Committee – 1 Space**
- ii. Finance And Resources Committee – 1 Space**
- iii. Governance Review – 2 Spaces**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Simmons and

FC24/09/18.2 RESOLVED that Cllr Wing is appointed to the Community Events Committee and Cllrs Jobson and Mrs O'Donnell are appointed to the Governance Review Committee for the remainder of the 2024/25 municipal year.

On a vote being taken the matter was approved unanimously.

FC24/09/19 TO RECEIVE A REPORT ON TABLETS FOR COUNCILLORS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Simmons, seconded by Cllr Ekinsmyth and

FC24/09/19.2 RESOLVED to receive the report on tablets for Councillors and agree the provision in principle.

On a vote being taken the matter was approved unanimously.

FC24/09/20 TO RECEIVE A REPORT ON THE ILLOGAN REVIEW, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Hodge and

FC24/09/20.2 RESOLVED to receive the report on the Illogan Review and that there are no amendments made to the format, timing or style of the Illogan Review. That the editing group would be reformed. That Cllrs Ekinsmyth, Ms Kemp and Wing will form the Illogan Review Editing Group.

On a vote being taken the matter was approved unanimously.

FC24/09/21 TO RECEIVE A REPORT AND CONSIDER ERECTING SIGNS TO HIGHLIGHT THE UNUSUAL PLACE NAMES IN THE PARISH, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC24/09/21.2 RESOLVED to receive the report on erecting signs to highlight unusual place names in the parish. That in principle signs are erected. That the Clerk would investigate funding opportunities to promote the heritage of the area including Parsonage Well, appropriate signage and information etc. That a heritage area would be set up in the Council Office. That there would be regular articles in the Illogan Review on the heritage and history of Illogan.

On a vote being taken on the matter there were 7 votes FOR and 2 votes AGAINST.

FC24/09/22 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that she had agreed that Mental Health FC could paint their changing room green providing they returned it to its original colour before their agreement expired.

FC24/09/23

TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that Duchy Defibrillators and Fleet had obtained funding and would be installing bleed kits in all the defibrillator cabinets they supplied.

Cllrs Ms Kemp and Mrs O'Donnell agreed to complete the Councillor Audit.

The Clerk had been approached by a member of the public regarding recent incidents in Illogan Park. They had asked whether the Council were considering any changes to the CCTV set up. It was agreed that the Clerk would investigate options for the CCTV.

It was noted the gardening volunteers were working to improve the plants in Illogan Park and make the planting more open.

We have teamed up with Cormac Volunteering Team and would be removing weeds along the footway during the litter pick.

FC24/09/24

TO RECEIVE CORRESPONDENCE FROM THE 14TH AUGUST 2024 UNTIL THE 10TH SEPTEMBER 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

None.

FC24/09/25

TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Desmonde reported on:

- Culture and heritage
- South Drive, Tehidy
- The A30 / Pool corridor
- The loss of the winter fuel allowance

Cllr Crabtree reported on:

- Broad Lane bridge
- Police action regarding incidents in Illogan Park
- Heartlands
- 20mph review
- Yellow lines in Coronation Road

1 member of the public left the meeting during this item at 8.25pm.

FC24/09/26

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE 8TH AUGUST 2024:

i. Community Events Committee – 20th August and 4th September 2024

The Fun day had received fabulous feedback. They thanked everyone that helped with the event. Camborne Lions Club and Redruth Rotary Club had asked to be more involved in the 2025 Fun Day.

The litter picking and weed removal event would be held on Saturday 5th October 2024, 10.45am meeting in Illogan Parish Council Community Office. All were encouraged to attend.

Cllr Desmonde left the meeting at 8.25pm.

ii. Climate, Environment and Planning Committee – 21st August and 4th September 2024

All the information was contained in the minutes.

FC24/09/27

TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Harris Memorial Hall Committee had met to discuss the plans for the hall, obtaining funding for the extensions and improvements etc. There were some boundary and structural issues which needed addressing.

The CALC Code of Conduct Training was very good, informative and thought provoking. Attendees learnt a lot.

FC24/09/28

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

An item to discuss grass cuttings being deposited in Illogan Park.

FC24/09/29

DATE & TIME OF NEXT MEETING:

The next meeting would be held on Wednesday 16th October 2024, 7pm in Illogan Parish Council Community Office.

FC24/09/30

THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ekinsmyth, seconded by Cllr Simmons and

FC24/09/30.2

RESOLVED that under the 1960 Public Bodies (Admission to

Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

1 member of the public left the meeting.

FC24/09/31 TO RECEIVE AND APPROVE QUOTES FROM THE COUNCIL'S ICT SUPPORT COMPANY FOR TABLETS, SUPPORT AND LICENSING FOR COUNCILLORS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Simmons and

FC24/09/31.2 RESOLVED to order 14 Lenovo tablets from the Council's ICT Support Company, that the optional training included in the quote was not required. The Clerk would obtain costings for cases and keyboards for the tablets. The Clerk would draft the appropriate paperwork for use etc of the tablets.

On a vote being taken the matter was approved unanimously.

FC24/09/32 TO RECEIVE QUOTES TO REPLACE THE ACCESSIBLE ROUNDABOUT IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and

FC24/09/32.2 RESOLVED to defer this item for further investigation on repairing the DDA Roundabout.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

FC24/09/33 TO RECEIVE A REPORT AND QUOTES TO REPLACE A SWING SEAT WITH AN ACCESSIBLE SWING SEAT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and

FC24/09/33.2 RESOLVED to defer the quotes for a SEND Swing Seat for further information on frame strength and hanging options.

On a vote being taken the matter was approved unanimously.

Cllr Simmons left the meeting.

FC24/09/34 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR, SPEAK TO CANDIDATES INDIVIDUALLY AND CONSIDER ANY FUTURE ACTIONS

Members spoke to the candidate.

FC24/09/35 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC24/09/35.2 RESOLVED that members of the press and public are re-admitted to the meeting.

On a vote being taken the matter was approved unanimously.

Cllr Simmons and 1 member of the public re-entered the meeting.

FC24/09/36 TO CO-OPT UP TO A COUNCILLOR TO THE ILLOGAN WARD OF THE COUNCIL AND CO-OPTED COUNCILLORS TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Ekinsmyth, seconded by Cllr Holmes and

FC24/09/36.2 RESOLVED to co-opt David Rule to the Illogan Ward of Illogan Parish Council.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

There being no further business the meeting closed at 9.13pm.

Signed

Date

ACCOUNTS FOR PAYMENT SEPTEMBER 2024					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Salaries	All Employees		£4,727.92		£4,727.92
Stationery	Complete		£42.40	£8.48	£50.88
Cleaning and Opening Community Room	X-Treme Clean		£1,473.00	£294.60	£1,767.60
Fun Day Performance	Hookah Smoking Caterpillars	CL24/02/12.2	£240.00		£240.00
IT Services	Nci Technologies		£67.00	£13.40	£80.40
Out of Hours Call Handling	Phoneta		£31.32	£6.26	£37.58
Contractor	DJM Gardening		£2,481.65		£2,481.65
Fun Day Performance	Ronnie Chaffe	CL24/04/10	£250.00		£250.00
Website Hosting	Kernowtek		£10.00		£10.00
Fun Day AV Services	GK Electronics	CL24/02/12.2	£1,200.00	£240.00	£1,440.00
Photocopies	1st Office		147.88	29.58	£177.46
Grass Cutting, Tree Works	Greens Grounds and Trees		£498.96	£99.80	£598.76
Insurance	Zurich		£3,163.30		£3,163.30
Playground Surfacing	DCM Surfaces		£1,200.00	£240.00	£1,440.00
Fun Day Entertainer	Cirk Hes	CL24/07/20.3	£500.00		£500.00
Fun Day Entertainer	Coppice Theatre	CL24/03/10.2	£150.00		£150.00
Fun Day Entertainer	Organs on Tour	CL24/03/10.2	£130.00		£130.00
Manningham Lease	Mr and Mrs Rule		£1.00		£1.00
Manningham Lease	Friendship Cohousing		£1.00		£1.00
Installation of posts for MSAS signs & Boundary signs	Cormac	FC24/07/28.2 & ACM24/05/36.2	£4,971.40	£994.28	£5,965.68
Refreshments etc for Fun Day	Robartes Arms		£70.98	£10.20	£81.18
Legionella Testing	Churchill		£87.84	£17.57	£105.41
Internet	BT		£40.99	£8.20	£49.19
O365 Licences	Nci Technologies		£119.15	£23.83	£142.98
Electricity for Office	SSE		£438.93	£21.94	£460.87
Water for Illogan Park	Source for Business		£56.75		£56.75
		TOTAL	£22,101.47	£2,008.14	£24,109.61