

ILLOGAN PARISH COUNCIL

The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 26th November 2024 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Mrs O'Donnell (Vice Chairman) (until point mentioned), Cllr Hodge, Cllr Ms Kemp, Cllr Simmons, and Cllr Wing.

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL24/11/14 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Mr Dolling

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

CL24/11/14.2 RESOLVED to receive and approve apologies for absence from Mr Dolling.

On a vote being taken the matter was approved unanimously.

CL24/11/15 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL24/11/16 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL24/11/17 PUBLIC PARTICIPATION

There were no members of the public present.

CL24/11/18 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 5TH NOVEMBER 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Simmons, seconded by Cllr Mrs O'Donnell and

CL24/11/18.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 5th November 2024 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL24/11/19 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL24/11/20 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL24/11/20.2 RESOLVED to note the Events Budget.

On a vote being taken the matter was approved unanimously.

CL24/11/21 TO FINALISE ARRANGEMENTS FOR THE 2024 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllrs Hodge and Wing offered to do the leaflet drop for the Illogan Christmas Light Event road closure.

The grotto at the Robartes Arms had steps to access it. Disabled children would be brought to the front of the queue. The Tolvaddon event would be advised as having disabled access.

Stewards at the Tolvaddon event would start just before 5.30pm and finish at approximately 6pm. They would be contacted by radio to confirm that they were no longer required.

The sleigh for the Illogan event was confirmed to be light-weight and would be pulled by physically capable volunteers. There would be extra people behind the sleigh between it and the parade in case of any issues. The Clerk would update the Risk Assessment to reflect the additional information.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Simmons and

CL24/11/21.2 RESOLVED to purchase a 1200mm X 1200mm sign to advertise the Christmas Lights Switch On Events as per the quote.

On a vote being taken the matter was approved unanimously.

CL24/11/22 TO RECEIVE INFORMATION AND CONSIDER COMMEMORATING VE DAY 2025, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

This item was deferred until the next meeting.

CL24/11/23 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised to discuss at future meetings.

CL24/11/24 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 14th January 2025 at 7.00pm in the Council Office.

There being no further business the meeting closed at 7.26pm.

Signed

Date

DRAFT