

ILLOGAN PARISH COUNCIL

The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 20th November 2024 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman) (from point mentioned), Cullimore (Vice Chairman), Crabtree, Ford, Hodge, Holmes (until point mentioned), Jobson, Ms Kemp, Mrs O'Donnell, Miss Pollock (until point mentioned), Rule, Simmons, Szoka, and Wing.

IN ATTENDANCE: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; PC Anderson of Devon and Cornwall Police (until point mentioned) and 13 members of the public (until points mentioned).

The Chairman explained the safety procedures.

FC24/11/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

FC24/11/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Ekinsmyth for his late arrival.

There were no members absent.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

FC24/11/2.2 RESOLVED to receive and approve apologies for absence from Cllr Ekinsmyth.

On a vote being taken the matter was approved unanimously.

FC24/11/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Simmons declared an interest in item 30, installation of the water fountain.

Cllr Ms Kemp declared an interest in item 32, Illogan in Bloom CIC.

FC24/11/4

TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were applications for dispensations.

FC24/11/5

TO RECEIVE A REPORT FROM THE POLICE AND DISCUSS POLICE MATTERS IN THE PARISH AND AGREE ANY FUTURE ACTIONS

PC Anderson reported on the following issues:

- The murder in Illogan – suspects were in custody quickly and extra PCSO's were dispatched to the area to assist the public. 1 person had been charged.
- There were 321 recorded crimes in Illogan in 2023.
- There were 388 crimes recorded in Illogan to date in 2024 – some of this increase would be due to more ways to report crime. The statistics were similar to other areas in Cornwall.
- In the last 14 days there had been reports in Illogan of offences including murder, sexual offences, criminal damage, drug and drink driving, anti-social behaviour and breach of bail. In most cases the offenders were known.
- In November there had been 120 calls received for the Illogan area and officers were dispatched to 60 of these instances.

Cllr Philip Desmonde entered the meeting at 7.07pm.

PC Anderson left the meeting at 7.11pm.

FC24/11/6

PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

Members of the public made the following comments:

- There were some concerns about the siting of regarding the siting of the outdoor fitness equipment in Illogan Park.
- There were concerns about dogs off leads and fouling on the local gardens and driveways.
- They requested the council consider installing passing gates on the paths between Illogan Park and Sunnyside Parc to stop children running onto the road.
- There were also concerns regarding anti-social behaviour in Illogan Park.

It was noted that there had been a decrease in dog fouling had been noted during the Purple Poo Campaign.

Members of the public were advised that all anti-social behaviour should be reported to the police or via the Councils phone number to the out of hours service. This would enable a police or security response and allow an accurate record of activities in Illogan Park to be compiled to assist with future efforts to minimise the issues.

Cllr Ms Kemp left the meeting at 7.32pm.

Several members of Illogan in Bloom spoke on the following points:

- Illogan in Bloom had many members with a love of gardening who joined to improve their health and meet new people
- Gardening was known to be beneficial to people's mental health
- Illogan in Bloom wanted to make Illogan look brighter and neater
- Illogan in Bloom had become a CIC to enable the group to work elsewhere in the parish on land that doesn't belong to the Parish Council
- They had exciting ideas to improve the area for the community and were looking forward to involving other local groups
- They thanked the Council for the support that had been given and hoped to be able to continue working together

2 members of the public left the meeting at 7.49pm.

Cllr Cullimore thanked the members of Illogan in Bloom for all the hard work they had already done but noted that adaptations now had to be made to be able to continue together due to the change of Illogan in Bloom to a Community Interest Company.

All members of the public left the meeting at 7.56pm.

Cllr Ekinsmyth entered the meeting at 7.56pm.

It was agreed to bring Cllr Desmonde's Cornwall Council Report forward.

Cllr Desmonde reported on the following issues:

- The proposed development of the site at Tolvaddon by the Fire Station.
- Heartlands
- Farming communities – concerns had been expressed to Cllr Desmonde from people who work on farms and the fears they had for their job security
- Elderly residents – the concern regarding the removal of the winter fuel allowance and the complications for them when trying to access the benefits system
- Tehidy Woods – there were ongoing concerns regarding the parking on South Drive, the measures put in place by Cornwall Council to prevent parking on South Drive and the lack of respect shown by some members of the public using the area
- Tehidy Triangle – a resident had placed a memorial on the green triangle at Tehidy as a tribute to the unknown warrior.

Cllr Mrs O'Donnell left the meeting at 8.10pm

FC24/11/7

CHAIRMAN'S ANNOUNCEMENTS

The Chairman apologised for his late arrival to the meeting.

The Chairman had attended and laid wreaths at the Remembrance Services held at Carn Brea, Portreath and Illogan. He expressed his thanks to all who helped make the event such a success and to all the Councillors who attended.

The Chairman noted he had attended the Management Committee Meeting of Illogan Village Hall as well as the AGM of the Cornwall Association of Local Councils (CALC).

The Chairman advised he was looking forward to seeing as many Councillors as possible at the upcoming Christmas events in Illogan and Tolvaddon.

Cllr Mrs O'Donnell re-entered the meeting at 8.13pm.

Cllrs Desmonde and Holmes left the meeting at 8.14pm.

FC24/11/8 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 16TH OCTOBER 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

FC24/11/8.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 16th October 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/11/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC24/11/10 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Jobson, seconded by Cllr Ekinsmyth and

FC24/11/10.2 RESOLVED to receive the Delegated Decisions Register and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC24/11/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF OCTOBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/11/11.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of October 2024.

On a vote being taken the matter was approved unanimously.

FC24/11/12 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF OCTOBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Crabtree and

FC24/11/12.2 RESOLVED to ratify the Barclaycard payments for the month of October 2024.

On a vote being taken the matter was approved unanimously.

FC24/11/13 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2024 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/11/13.2 RESOLVED to authorise payment of accounts for the month of November 2024 in the sum of £20,052.90 inc. VAT..

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

Cllr Holmes re-entered the meeting at 8.20pm.

FC24/11/14 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2025/2026

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC24/11/14.2 RESOLVED to receive the recommendations from the Finance and Resources Committee on the budget and precept for the fiscal year 2025/2026.

On a vote being taken on the matter there were 10 votes FOR and 4 votes AGAINST.

FC24/11/15 TO SET THE BUDGET FOR THE FISCAL YEAR 2025/2026

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/11/15.2 RESOLVED to set the budget for the fiscal year 2025/2026 at £236,726.

On a vote being taken on the matter there were 10 votes FOR and 4 votes AGAINST.

FC24/11/16 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2025/2026

Cllr Jobson applauded the work of the Clerk and the Assistant to the Clerk for their work on the budget and precept reports.

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/11/16.2 RESOLVED to set the precept for the fiscal year 2025/2026 at £230,216

On a vote being taken on the matter there were 11 votes FOR and 3 votes AGAINST.

FC24/11/17 TO RECEIVE THE PRE INSTALLATION SITE VISIT SAFETY INSPECTION REPORT AND PLAY AREA ACCESS REPORT FROM ROSPA ON ILLOGAN PARK PLAY AREA AND AGREE ANY FUTURE ACTIONS

Rospa recently attended Illogan Park and conducted a Pre-installation site visit and a Play Area Access report. They identified that Illogan Park is 95% accessible. Items that could be considered for improvement were:

- A bench with arm rests
- Tactile signage
- Replacing the self-closing gates
- New multiplay unit
- SEND swing seat
- Sensory panels

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

FC24/11/17.2 RESOLVED that the Clerk would prepare a tender document for all of the recommendations.

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST.

Cllr Ms Kemp left the meeting at 8.42pm.

FC24/11/18 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that during the Rospa inspection the swing hangers were found to be corroded. This was highlighted as a medium risk. The office had requested quotes from 3 companies and had currently received one response. Due to the medium risk level, the Clerk advised that once the other quotes came back, she would liaise with the Chairman and Vice-Chairman to review the quotes, authorise where to purchase the spares and ask DJM to complete the works.

FC24/11/19 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that the Prostate Cancer Support Group had offered to come and give a talk to the Council to raise awareness of prostate cancer

and the support that was available. It was agreed that the Clerk would invite the Prostate Cancer Support Group to give a talk.

A member of the public had requested the Council consider purchasing a table tennis table to be used and stored in the community room. It was noted that due to the low ceiling in the community room, it was not suitable for table tennis.

The office would be closed on Wednesday 4th December due to staff training.

A Councillor audit was still due to be completed.

FC24/11/20

TO RECEIVE CORRESPONDENCE FROM THE 9TH OCTOBER 2024 UNTIL THE 12TH NOVEMBER 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

There was no correspondence.

FC24/11/21

TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported on the following issues:

- The murder at Bosmead Park
- October was a busy month of meetings including the Cornwall Council Budget Development Overview and Scrutiny Meeting
- Ongoing discussions with landowners regarding surface water runoff into streams and roads
- Improvements to the junction of Spar Lane and Clifton Road had been signed off and would be completed before the end of March 2025
- No date had been received yet for the increased parking provisions in Coronation Road
- The 20mph zones were due to become enforceable by the end of the week
- Damage to the new bollards on South Drive, Tehidy, had occurred

FC24/11/22

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE 3RD OCTOBER 2024:

i. Community Events Committee – 8th And 22nd October and 5th November 2024

The Chairman thanked all staff for the work done to organise the Remembrance Parade and reminded all Councillors of the upcoming Christmas Events. All help would be appreciated, and Councillors should contact the office if they were able to assist at any of the upcoming events. All other details were in the minutes.

ii. Finance, Resources and Projects Committee – 9th October and 13th November 2024

All information was contained in the minutes.

iii. Climate, Environment and Planning Committee – 16th October and 6th November 2024

All information was contained in the minutes.

Cllr Jobson left the meeting at 8.52pm.

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

FC24/11/22.2 RESOLVED to note the minutes of the following Committee meetings held since the 3rd October 2024:

- i. Community Events Committee – 8th and 22nd October and 5th November 2024**
- ii. Finance, Resources and Projects Committee – 9th October and 13th November 2024**
- iii. Climate, Environment and Planning Committee – 16th October and 6th November 2024**

On a vote being taken the matter was approved unanimously.

Cllr Jobson re-entered the meeting at 8.54pm.

Cllr Rule left the meeting at 8.54pm.

FC24/11/23 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Cllr Jobson attended the Police Liaison Committee meeting where there was a presentation focusing on anti-social behaviour and cyber-crime. He stated he was unaware that the police were getting so involved with young people and commended this. There was an aim to reduce crime and disorder while giving help with mental health issues and family support to try and keep young people out of the criminal system.

Cllr Rule re-entered the meeting at 8.56pm.

Cllrs Holmes and Miss Pollock left the meeting at 9.00pm.

FC24/11/24 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

The following items were requested for future agendas:

- Siting of the outdoor fitness equipment
- Passing gates on walkways between Illogan Park and Sunnyside Parc

FC24/11/25 DATE & TIME OF NEXT MEETING:

The next meeting would be held on Wednesday 11th December 2024, 7pm
In Illogan Parish Council Community Office.

FC24/11/26 **THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC24/11/26.2 **RESOLVED** **that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

FC24/11/27 **TO RECEIVE THE QUOTE FOR ADDITIONAL MOUNTS FOR THE MOBILE SPEED ACTIVATED SIGNS (MSAS) SIGNS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC24/11/27.2 **RESOLVED** **to accept the quote for additional mounts for the Mobile Speed Activated Signs (MSAS) from Elancity.**

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC24/11/28 **TO RECEIVE A REPORT FROM THE CLERK AND QUOTES FOR ADDITIONAL CCTV CAMERAS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Jobson, seconded by Cllr Crabtree and

FC24/11/28.2 **RESOLVED** **to make no changes to the CCTV system.**

On a vote being taken the matter was approved unanimously.

Cllrs Holmes and Miss Pollock re-entered the meeting at 9.05pm.

FC24/11/29 **TO RECEIVE A REPORT AND QUOTES TO REPLACE THE ACCESSIBLE ROUNDABOUT IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Jobson and

FC24/11/29.2 **RESOLVED** **to accept the quote for the replacement DDA roundabout from Outdoor Play.**

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST.

Cllr Simmons left the meeting at 9.07pm

FC24/11/30 TO RECEIVE QUOTES TO INSTALL THE WATER FOUNTAIN IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Cullimore and

FC24/11/30.2 RESOLVED to accept the quote from North Coast Plumbing and Heating to install the water fountain in Illogan Park.

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

Cllr Simmons re-entered the meeting at 9.09pm.

FC24/11/31 TO RECEIVE AND APPROVE THE QUOTE SPECIFICATION FOR AN INDEPENDENT INTERNAL AUDITOR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Jobson, seconded by Cllr Crabtree and

FC24/11/31.2 RESOLVED to approve the specification for an independent internal auditor.

On a vote being taken the matter was approved unanimously.

Cllr Ms Kemp left the meeting at 9.11pm.

FC24/11/32 TO NOTE THAT ILLOGAN IN BLOOM HAS BEEN REGISTERED AS A COMMUNITY INTEREST COMPANY (CIC), AGREE THE DRAFT QUOTE FOR FUTURE MAINTENANCE OF THE PLANTING IN ILLOGAN PARK, MANNINGHAM WOOD AND OTHER PARISH COUNCIL OWNED OR MANAGED SITES, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Jobson and

FC24/11/32.2 RESOLVED to note that Illogan in Bloom has been registered as a Community Interest Company (CIC).

On a vote being taken the matter was approved unanimously.

Cllrs Holmes and Miss Pollock left the meeting at 9.24pm.

It was proposed by Cllr Jobson, seconded by Cllr Mrs O'Donnell and

FC24/11/32.3 RESOLVED that Cllrs Hodge and Jobson with the Clerk and Assistant to the Clerk would meet with members of Illogan in Bloom CIC to discuss how both parties may work together in the future.

On a vote being taken the matter was approved unanimously.

Cllr Ms Kemp re-entered the meeting at

FC24/11/33

TO DISCUSS WHAT WENT WELL WITH THIS MEETING AND HOW THE COUNCIL COULD IMPROVE IN THE FUTURE AND AGREE ANY FUTURE ACTIONS

Councillors agreed the following went well in the meeting:

- The Council made decisions on all items
- The Council got through some difficult items by listening
- It was positive that the Police Representative attended

There being no further business the meeting closed at 9.37pm.

Signed

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Date

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DRAFT

ACCOUNTS FOR PAYMENT NOVEMBER 2024					
Description	Supplier	Minute Number	Net Total (ex VAT)	VAT	Total (inc VAT)
Printing Illogan Review	St Austell Printing		£875.87		£875.87
Annual subscription	SLCC		£360.00		£360.00
Inspection and Assessment	Rospa Play Safety		£470.00	£94.00	£564.00
Out of Hours Call Handling	Phoneta		£28.16	£5.63	£33.79
Christmas signs and stickers for Remembrance signs	Contract Signs		£113.19	£22.64	£135.83
Annual Maintenance	Duchy Alarms		£122.50	£24.50	£147.00
Contractor	DJM Gardening and Groundwork Solutions		£2,759.22		£2,759.22
Christmas Lights	Blachere		£514.50	£102.90	£617.40
Balance of Cllr tablets	NCI Technologies		£1,436.50	£574.60	£2,011.10
Uniform	First for Safety		£115.45	£23.09	£138.54
Salaries	All employees		£6,467.65		£6,467.65
Legionella Testing	Churchill		£87.84	£17.57	£105.41
Music licence for Xmas events	PPL PRS		£37.48	£7.50	£44.98
Office Training	Truro City Council		£250.00		£250.00
Cllr Training	CALC		£500.00	£100.00	£600.00
Website Hosting	Kernowtek		£10.00		£10.00
Tree works, grass cutting	Greens		£784.08	£156.82	£940.90
Stationery	Complete		£100.09	£18.82	£118.91
Marshals for Remembrance	WillSecure	CL24/10/15.2	£962.00	£192.40	£1,154.40
Cleaning	X-Treme Clean		£1,987.00	£397.40	£2,384.40
Restoration of plaque in park	Robert Lawrence		£200.00	£40.00	£240.00
Expenses	E James		£33.90		£33.90
Internet	BT		£40.79	£8.16	£48.95
Bank charges	Unity Trust		£10.65		£10.65
Water for Illogan Park	Source for Business		£63.64		£63.64
Electricity for Office	SSE		£108.42	£5.42	£113.84
O365 Licences	Croft (formerly) Nci Technologies		£324.15	£64.83	£388.98
		TOTAL	£18,763.08	£1,786.03	£20,052.90