

ILLOGAN PARISH COUNCIL

The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 15th January 2025 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Crabtree, Ford, Hodge, Holmes, Ms Kemp, Mrs O'Donnell, Miss Pollock, Simmons, Szoka, and Wing.

IN ATTENDANCE: Miss E James, Assistant to the Clerk and 1 member of the public (until point mentioned)

The Chairman explained the safety procedures.

FC25/01/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting. He noted that the Clerk was absent as she was ill and hoped he was feeling better soon and thanked the Assistant to the Clerk for standing in in her absence.

FC25/01/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Jobson

Cllr Rule was absent.

It was proposed by Cllr Ekinsmyth, seconded by Cllr O'Donnell and

FC25/01/2.2 RESOLVED to receive and approve apologies for absence from Cllr Jobson

On a vote being taken the matter was approved unanimously.

FC25/01/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared

FC25/01/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations

FC25/01/5

TO RECEIVE A TALK ABOUT PROSTATE CANCER AND THE SUPPORT AVAILABLE AND AGREE ANY FUTURE ACTIONS

A member of the public spoke on Prostate Cancer and his hope to raise awareness.

Prostate Cancer affects 1 in 8 men, this rises to 1 in 4 men of colour. Cornwall has a higher proportion of cases of Prostate Cancer than anywhere else in the country, likely due to having an older demographic.

They had a stall at Illogan Fun Day and found that men avoided them, and women were the ones speaking to them about the issue. Men don't like to talk and this impacts on the awareness around the illness.

When the member of the public had their own diagnosis they were in a dark place and while receiving treatment was allocated a 'buddy' through the Prostate Cancer Support Group. This was outside of Cornwall and when they relocated to the area they struggled to find a buddy here. Even now, there are only 12 people in Cornwall doing this.

Tackle Prostate Cancer support a group that meet at the Cove Centre at Treliske Hospital on the third Monday of every month between 10am and 12noon.

Sessions are being held to offer PSA tests for Prostate Cancer. The next session is on Monday 7th April 2025 at Helston Cricket Club. The cost of a test is £26 and no appointment is necessary.

The member of the public left some leaflets for the foyer of Illogan Parish Council Community Office.

FC25/01/6

PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no requests from the public to speak.

FC25/01/7

CHAIRMAN'S ANNOUNCEMENTS

The Chairman wished everyone a happy new year.

He commented on how successful the Christmas Events were.

The Chairman reminded members that this was an election year and they should all consider if they wish to stand in the May elections and ensure they have all their paperwork completed and submitted by the appropriate deadlines.

FC25/01/8

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 11TH DECEMBER 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

FC25/01/8.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 11th December 2025 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC25/01/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC25/01/10 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC25/01/10.2 RESOLVED to receive the delegated decisions register and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC25/01/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF DECEMBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

FC25/01/11.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of January 2025

On a vote being taken the matter was approved unanimously.

FC25/01/12 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF DECEMBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC25/01/12.2 RESOLVED to ratify all Barclaycard payments for the month of December 2024

On a vote being taken the matter was approved unanimously.

FC25/01/13 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2025 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Simmons and

FC25/01/13.2 RESOLVED to authorise payment of accounts for the month of January 2025 in the sum of £90,489.37 inc. VAT.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC25/01/14 TO APPOINT A COUNCILLOR TO FILL THE VACANCY ON THE CLIMATE, ENVIRONMENT AND PLANNING COMMITTEE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Hodge, seconded by Cllr Mrs O'Donnell and

FC25/01/14.2 RESOLVED to appoint Cllr Simmons to the Climate, Environment and Planning Committee

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

FC25/01/15 TO APPOINT A COUNCILLOR TO FILL THE VACANCY ON THE STAFFING COMMITTEE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Cullimore and

FC25/01/15.2 RESOLVED to appoint Cllr Hodge to the Staffing Committee

On a vote being taken the matter was approved unanimously.

FC25/01/16 TO APPOINT A COUNCILLOR TO FILL THE VACANCY ON THE ILLOGAN REVIEW EDITING GROUP AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

FC25/01/16.2 RESOLVED to appoint Cllr Simmons to the Illogan Review Editing Group

On a vote being taken the matter was approved unanimously.

FC25/01/17 TO DISCUSS ALLOTMENTS AND AGREE ANY FUTURE ACTIONS

Cllr Ms Kemp agreed to prepare a report on the provision of allotments for the next Full Council meeting.

FC25/01/18 TO DISCUSS AN ADDITIONAL DISABLED PARKING BAY IN CORONATION ROAD AND AGREE ANY FUTURE ACTIONS

As there was no further information, there was action taken on this matter.

FC25/01/19 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Ford advised that over the Christmas Period he had received 2 emails from members of the public complimenting the new Outdoor Fitness Equipment in Illogan Park.

FC25/01/20 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Outdoor Fitness Equipment was opened to the public just before the office closed for the Christmas period. Feedback received had been very positive. There were still some signs missing that were due to be added soon but all the equipment had its own signage with instructions of operation for the users.

The old roundabout in the play area had been removed and the base replaced. Unfortunately, the top section had been damaged, so the installation was not complete. The part had been sent to be powder coated and as soon as it was ready it would be bolted to the base and be ready for use.

FC25/01/21 TO RECEIVE CORRESPONDENCE FROM THE 12TH DECEMBER 2024 UNTIL THE 14TH JANUARY 2025, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

There was no correspondence.

FC25/01/22 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree wished everyone a happy new year and spoke on the following matters:

- The murder in Churchtown Road on Friday 10th January 2025. The police had advised they were not looking for anybody else in connection with the incident.
- The police are looking into how to reduce incidents on the A30 bridge where two people had died in the last month.
- Speed Watch had completed their first session on Alexandra Road. The majority of drivers were within the speed limit.
- A meeting with the Clerk and Cornwall Council Officers on devolving assets to Illogan Parish Council had been deferred to the end of January
- There had been a briefing on the Devolution White Paper. At this point, it was not known if the elections this year would be postponed because of the Government's proposals.

FC25/01/23 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 4TH DECEMBER 2024:

i. CLIMATE, ENVIRONMENT AND PLANNING COMMITTEE – 4TH AND 11TH DECEMBER 2024

The Chairman of the committee thanked the members for reporting back on planning applications. All items were in the minutes but it was noted that the committee had been consulted on the Cornwall Council 5-day Planning Protocol for PA24/08691 - Oak Tree Cabin

and had requested for this to be considered to be taken to a Cornwall Council Planning Committee meeting.

ii. STAFFING COMMITTEE – 18TH DECEMBER 2024

The Vice-Chairman noted that Clerk's appraisal and terms of office had been reviewed. He expressed his surprise at the small number of responses that were received to the revised appraisal paperwork.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

FC25/01/23.2 RESOLVED to note the minutes of the following Committee meetings held since the 4th December 2024:

- **Climate, Environment and Planning Committee – 4th and 11th December 2024**
- **Staffing Committee – 18th December 2024**

On a vote being taken the matter was approved unanimously.

FC25/01/24 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

There were no updates from the Council Representatives on outside bodies.

FC25/01/25 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

- Clinical Waste bin in the mens toilets
- Streetlights

FC25/01/26 DATE & TIME OF NEXT MEETING:

The next meeting would be held on Wednesday 19th February 2025, 7pm in Illogan Parish Council Community Office.

FC25/01/27 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

FC25/01/27.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

1 member of the public left the meeting at 7.55pm.

FC25/01/28 TO RECEIVE QUOTES FOR AN INDEPENDENT INTERNAL AUDITOR, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Crabtree and

FC25/01/28.2 RESOLVED to appoint Barbara Goraus as Independent Internal Auditor to the Council

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.00pm

Signed

Date

DRAFT

ACCOUNTS FOR PAYMENT JANUARY 2025					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
To Ratify					
Electricity for Office	SSE		£122.24	£6.11	£128.35
O365 Licences and IT Support	Croft		£324.17	£64.83	£389.00
To Pay					
Salaries	All employees		£5,148.72		£5,148.72
Out of Hours Call Handling	Phoneta		£34.48	£6.90	£41.38
Supply and Installation of Outdoor Fitness Equipment	Wicksteed	FC24/01/29.2	£68,753.77	£13,750.75	£82,504.52
Cllr Training	CALC		£50.00	£10.00	£60.00
Website Hosting	Kemowtek		£10.00		£10.00
Contractor	DJM Gardening and Groundwork Solutions		£1,588.37		£1,588.37
Tree work	Greens Grounds and Trees		£71.28	£14.26	£85.54
Christmas entertainment	Ritzy Belles	CL24/06/11.2	£450.00		£450.00
CiLCA Fee	SLCC	SC24/09/12.2	£450.00		£450.00
Santa at Tolvaddon Christmas Lights Switch On Event	Camborne & Redruth Lions Club	CL24/10/25.2	£50.00		£50.00
Bank charges	Unity Trust		£10.65		£10.65
Water for Illogan Park	Source for Business		£63.64		£63.64
Water for Mary's Well	Source for Business		£26.55		£26.55
		TOTAL	£76,707.46	£13,781.91	£90,489.37