

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 11th December 2024 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Crabtree, Ford, Holmes, Jobson, Miss Pollock, Szoka, and Wing.

IN ATTENDANCE: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk and 3 members of the public (1 from point mentioned)

The Chairman explained the safety procedures.

FC24/12/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

FC24/12/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Hodge, Ms Kemp and Mrs O'Donnell

Cllrs Rule and Simmons were absent

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

FC24/12/2.2 RESOLVED to receive and approve apologies for absence from Cllrs Hodge, Ms Kemp and Mrs O'Donnell

On a vote being taken the matter was approved unanimously.

FC24/12/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared

FC24/12/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations

FC24/12/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

A member of the public questioned what was now happening with Illogan in Bloom CIC.

Cllr Jobson advised that following the last Full Council meeting in December, both himself and Cllr Hodge, along with the Clerk and Assistant to the Clerk had met with members of Illogan in Bloom. Illogan in Bloom CIC was now registered as dormant and there was an upcoming item on the agenda to discuss future working arrangements with Illogan in Bloom.

1 member of the public entered the meeting at 7.11pm.

FC24/12/6

CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised he had attended the North Kerrier and East Penwith Community Area Partnership online meeting and had found it very interesting. They had discussed a new diagnostic centre opening at Barncoose which he felt would be a great asset to the area.

The Chairman had attended both of the Christmas Light Switch On Events. Both events ran very smoothly, the sound was very clear and there were some great acts. He expressed his thanks to all involved in the events and to the Clerk and Assistant to the Clerk for their hard work. The events had got Christmas off to a great start.

He also advised there would be refreshments available after the meeting and asked the members of the public to please feel free to stay and enjoy them.

FC24/12/7

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 20TH NOVEMBER 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

FC24/12/7.2

RESOLVED to receive and approve the Minutes of the Full Council meeting held on Wednesday 20th November 2024 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC24/12/8

MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising from the minutes.

FC24/12/9

TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC24/12/9.2

RESOLVED to receive the delegated decisions register and ratify all decisions made

On a vote being taken the matter was approved unanimously.

FC24/12/10

TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF NOVEMBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/12/10.2

RESOLVED to receive the reports on payments, receipts

and bank reconciliations for the month of November 2024.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST

FC24/12/11 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF NOVEMBER 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/12/11.2 RESOLVED to ratify the Barclaycard payments for the month of November 2024

On a vote being taken the matter was approved unanimously.

FC24/12/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2024 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/12/12.2 RESOLVED to authorise payment of accounts for the month of December 2024 in the sum of £15,375.22 inc. VAT.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC24/12/13 TO RECEIVE AN UPDATE ON ILLOGAN IN BLOOM, CONSIDER DRAFT AGREEMENTS, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Illogan in Bloom and members of Illogan Parish Council had met to discuss how they could continue to work together in the future. The change of Illogan in Bloom to a CIC, and the discussions that had followed, had prompted the Council to formalise the agreements of the working arrangements.

There had been a comment received from a member of the public about the lack of signage when Illogan in Bloom were working in public spaces.

The Clerk advised that there was no key holder clause and suggested that this should be added to the agreement.

It was proposed by Cllr Ford, seconded by Cllr Jobson and

FC24/12/13.2 RESOLVED to amend the draft agreements to include clauses for key holding and signage whilst working in public spaces. The Clerk would arrange a meeting with members of Illogan in Bloom for January 2025 to discuss the agreements and any further amendments required before signing.

On a vote being taken the matter was approved unanimously.

FC24/12/14 TO DISCUSS THE SITING OF THE OUTDOOR FITNESS EQUIPMENT AND AGREE ANY FUTURE ACTIONS

There were concerns raised about the siting of the outdoor fitness equipment in Illogan Park and how this may affect anti-social behaviour in the area.

The cost of installing CCTV in that area of the park had been investigated. It was suggested that a camera could be installed in another area of the park and zoomed in to the fitness equipment to specifically cover that area.

The importance of reporting any issues of anti-social behaviour anywhere in the park was re-iterated to ensure that any ongoing issues could be monitored and dealt with.

It was proposed by Cllr Cullimore, seconded by Cllr Jobson and

FC24/12/14.2 RESOLVED that the Clerk would obtain quotes for additional cameras to cover the outdoor fitness equipment in Illogan Park.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST

FC24/12/15 TO CONSIDER ERECTING PASSING GATES/BARRIERS ON THE SUNNYSIDE PARC ENTRANCES TO ILLOGAN PARK, AND AGREE ANY FUTURE ACTIONS

Residents of Sunnyside Parc had expressed concerns about children and dogs running from Illogan Park into the estate and the road.

Passing gates or barriers had been suggested as a means of prevention. It was noted that any installation to improve safety must also maintain accessibility for those using wheelchairs, mobility scooters and pushchairs.

It was noted that the entrances to Illogan Park from Sunnyside Parc were not the Council's land.

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC24/12/15.2 RESOLVED that the Clerk would write to Cornwall Council Highways to discuss possible options for gates and the ownership of the land.

On a vote being taken the matter was approved unanimously.

FC24/12/16 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

A small tree had been blown over in Illogan Park. Greens Grounds and Trees would be removing it when they next attended to cut the grass.

FC24/12/17 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that Cornwall Council had notified the Council of S106 funds that were available to spend on the provision and/or improvements of open space facilities by September 2026. She had completed and submitted an application form for the funds to go towards the installation of accessible covered seating near the car park and a sensory garden in Illogan Park.

FC24/12/18 TO RECEIVE CORRESPONDENCE FROM THE 13TH NOVEMBER 2024 UNTIL THE 3RD DECEMBER 2024, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

Churchill had advised that they would be increasing costs by 6.7% from 1st April 2025.

FC24/12/19 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported on the following items:

- Two Planning appeals at Bassett Road and North Pool Road
- Crime Statistics being down on last year
- Proposed diagnostic centre at Barncoose Hospital
- Flytipping in Park Bottom
- Government devolution white paper
- Start of safety works at the junction of Spar Lane and Clifton Road
- Parking restrictions coming into effect on junction of Bridge Road, Church Road and Robartes Terrace as well as Coronation Road
- Missing Public Footpath markers

FC24/12/20 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 14TH NOVEMBER 2024

i. Climate, Environment And Planning Committee – 20th November 2024

The Chairman advised that all the information was in the minutes.

ii. Community Events Committee – 26th November 2024

The Chairman commented on how well the Christmas Events had gone. He wanted to thank the Clerk and the Assistant to the Clerk for all their hard work, Cllr Hodge and the Robartes Arms for the

catering, Father Christmas and the grotto and Cllr Simmons and Rayle Farm for the donation of the Christmas trees and generator. He also thanked Cllr Mrs O'Donnell for her assistance with getting all the children at Tolvaddon in to see Father Christmas. And finally, he thanked everyone who attended the events.

It was proposed by Cllr Cullimore, seconded by Cllr Ekinsmyth and

- FC24/12/20.2 RESOLVED to note the minutes of the following Committee meetings held since the 14th November 2024:**
- i. Climate, Environment and Planning Committee – 20th November 2024**
 - ii. Community Events Committee – 26th November 2024**

On a vote being taken the matter was approved unanimously.

FC24/12/21 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

There were no updates from the Council Representatives on outside bodies.

FC24/12/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

- Allotments
- Potential additional parking space in Coronation Road

FC24/12/23 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 15th January 2024, 7.00pm in Illogan Parish Council Community Office.

There being no further business the meeting closed at 8.10pm.

Signed

Date

ACCOUNTS FOR PAYMENT DECEMBER 2024						
Cheque	Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
BACs	Contractor	DJM Gardening and Groundwork Solutions		£2,311.98		£2,311.98
BACs	Cllr & Officer Training	CALC		£90.00	£18.00	£108.00
BACs	Erecting MSAS Signs, Men and MEWP to erect and decorate Xmas trees	Greens		£1,853.28	£370.66	£2,223.94
BACs	Signs	Contract Signs		£145.52	£29.10	£174.62
BACs	Annual Monitoring Fees & Mobile Data	Duchy Defibrillators		£810.00	£162.00	£972.00
BACs	Jackets and Hi-Viz Jackets	First for Safety Ltd		£246.40	£49.28	£295.68
BACs	Website Hosting	Kernowtek		£10.00		£10.00
BACs	Stationery	Complete		£43.38	£8.68	£52.06
BACs	Salaries	All employees		£5,148.72		£5,148.72
BACs	Out of Hours Call Handling	Phoneta		£30.53	£6.11	£36.64
BACs	Cleaning	X-Treme Clean		£1,473.00	£294.60	£1,767.60
BACs	PA & Stage	GK Electronics	CL24/04/11.2	£720.00	£144.00	£864.00
BACs	Compere	Ronnie Chaffe	CL24/04/11.2	£250.00		£250.00
BACs	Marshals	WillSecure	CL24/10/15.2	£518.00	£103.60	£621.60
BACs	Legionella Testing	Churchill		£95.70	£19.14	£114.84
DD	Photocopies	1st Office		£73.94	£14.79	£88.73
DD	Bank charges	Unity Trust		£10.20		£10.20
DD	Electricity for Office	SSE		£262.53	£13.13	£275.66
DD	Internet	BT		£40.79	£8.16	£48.95
		TOTAL		£14,133.97	£1,241.25	£15,375.22