

**Clerk: Mrs Sarah Rimell**  
**Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG**  
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**Email: [enquiries@illoganparishcouncil.gov.uk](mailto:enquiries@illoganparishcouncil.gov.uk)**



## **FEASIBILITY STUDIES TENDER**

### **Introduction**

Illogan Parish Council and Cornwall Council are currently in discussions regarding the potential devolution of four significant community spaces: Park Leven Public Open Space, Rosemullion Gardens Play Area, Park Bottom Playing Field, and Tolvaddon Park Public Open Space. This initiative aims to empower the local community by enabling more localised management and development of these public spaces, ensuring they better meet the needs and aspirations of residents.

To support this transition, Illogan Parish Council is seeking to commission feasibility studies to explore the protection, enhancement, and transformation of these spaces. The objective is to create vibrant, inclusive, and sustainable environments that encourage community engagement, active lifestyles, and social interaction while preserving the natural beauty and biodiversity of the areas.

These studies will assess the current conditions, community needs, and potential design options for each space. They will also explore innovative and sustainable solutions to enhance accessibility, safety, and usability, ensuring that the spaces cater to people of all ages and abilities. Additionally, the studies will provide strategic recommendations to address existing challenges, such as antisocial behaviour, and propose measures that promote environmental sustainability and long-term community stewardship.

We invite qualified consultants to submit proposals to undertake these feasibility studies, contributing to the vision of transforming Park Leven Public Open Space, Rosemullion Gardens Play Area, Park Bottom Playing Field, and Tolvaddon Park Public Open Space into cherished and well-utilised community assets.

### **Grant Funding and Awarding of Contract**

Illogan Parish Council intends to apply for grant funding to support the feasibility studies for Park Leven Public Open Space, Rosemullion Gardens Play Area, Park Bottom Playing Field, and Tolvaddon Park Public Open Space. These studies are crucial for exploring the protection, enhancement, and transformation of these community spaces to encourage inclusive and sustainable use.

As part of the grant application process, the Council will select a preferred contractor based on the evaluation of submitted tenders. The chosen contractor's tender will be included in the grant application to demonstrate a clear plan and budget for the proposed studies.

It is important to note that the awarding of the contract is contingent upon the successful acquisition of grant funding. Should the grant application be unsuccessful, the Council reserves the right not to proceed with the commissioning of the feasibility studies.

This approach ensures transparency and accountability while maximising the potential for securing the necessary funding to realise the vision for these community spaces.



## **Duration and Timeline**

The feasibility studies for the transformation of Park Leven Public Open Space, Rosemullion Gardens Play Area, Park Bottom Playing Field, and Tolvaddon Park Public Open Space must be completed and fully invoiced by December 2025. This timeline is essential to align with funding requirements and project planning schedules. Consultants are expected to provide a detailed project timeline in their proposals, ensuring all deliverables are achieved within this timeframe.

## **Eligibility and Qualifications**

Applicants must demonstrate:

- Proven experience in planning, landscape architecture, play area design, public space revitalisation and community development.
- Successful completion of similar feasibility studies or community projects.
- Strong community engagement and participatory design skills.
- Knowledge of relevant standards and environmental sustainability practices.

## **Scope of Work**

The consultant shall:

1. Conduct detailed site visits and surveys and condition assessment.
2. Engage with community members, local organisations, and stakeholders.
3. Develop three conceptual designs and layout plans.
4. Propose design interventions and social programs aimed at preventing/reducing antisocial behaviours including wild camping.
5. Provide recommendations for sustainable and low-maintenance planting schemes.
6. Assess safety, accessibility, and compliance with relevant play area standards (e.g., EN 1176).
7. Analyse environmental, social, and economic factors influencing the project.
8. Provide a comprehensive and detailed feasibility report with findings, recommendations, and implementation roadmap.

## **Deliverables**

- Inception Report outlining the methodology, timeline and engagement strategy.
- Community Engagement Report summarising stakeholder consultations.

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- Site Analysis Report detailing current conditions, safety concerns and challenges.
- Conceptual Design Options including 2D layouts, 3D visualizations, material specifications and proposed safety enhancements.
- Draft Feasibility Study Report for review and feedback.
- Final Feasibility Study Report with detailed recommendations, cost analysis, and phased implementation plan.
- Presentation of findings to Illogan Parish Council and stakeholders.

## **Proposal Requirements**

Interested consultants are requested to submit the following:

- **Company Information:** Company profile, contact details, and relevant experience.
- **Technical Proposal:** Detailed approach, methodology, and timeline.
- **Financial Proposal:** Itemised and detailed cost breakdown including labour, additional fees etc.
- **Certifications:** Evidence of compliance with applicable safety and quality standards.
- **References:** At least two references from similar projects.

All submissions must be delivered electronically via email to [enquiries@illoganparishcouncil.gov.uk](mailto:enquiries@illoganparishcouncil.gov.uk) or by hard copy to Illogan Parish Council Community Office, Trevelyan Road, Illogan, Redruth, Cornwall, TR16 4RG by 4pm on Monday 31<sup>st</sup> March 2025.

## **Additional Information**

- Site visits can be arranged upon request by contacting Sarah or Emma on 01209 711433 or emailing [enquiries@illoganparishcouncil.gov.uk](mailto:enquiries@illoganparishcouncil.gov.uk)

## **Terms And Conditions**

1. The Council reserves the right not to accept the lowest or any quote.
2. The Council may request clarification on aspects of the submitted quote.
3. All companies will be notified in writing of the outcome of the quote process.
4. The selected contractor must ensure compliance with all statutory and professional standards.

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5. The selected contractor must provide copies of all health and safety, risk assessment, insurance and competence certificates before commencing work.

## **Appendix**

- Site location maps.

We look forward to receiving innovative proposals that can help us achieve a vibrant, inclusive, and sustainable community spaces.



## Feasibility Study to Transform of Park Leven Public Open Space into a Community Garden

### 1. Introduction

Illogan Parish Council is seeking qualified consultants to undertake a feasibility study to explore the transformation of Park Leven Public Open Space into a vibrant community garden. This initiative will be carried out in close collaboration with Illogan in Bloom Community Group, who play an important role in enhancing local green spaces and fostering community spirit through horticulture.

The feasibility study will evaluate the potential for creating an inclusive, sustainable community garden that encourages active participation, environmental stewardship, and social interaction among residents of all ages and abilities.

### 2. Background

Park Leven Public Open Space is a public open space located between Richards Lane and Merritts Hill, Illogan, please see attached map. The space is currently a grassed area with a small cluster of trees in the far corner. It can be accessed via road from Richards Lane and from Park Leven via a small footpath. Recognising the potential for enhancing community well-being and promoting sustainable practices, Illogan Parish Council is exploring the possibility of converting this space into a community garden. The initiative aligns with our goals to foster community interaction, support local food systems, and enhance urban green spaces.

### 3. Objectives of the Feasibility Study

The study should provide a comprehensive analysis, including:

- **Site Analysis:** Evaluation of the physical characteristics, soil quality, sunlight exposure, water access, and existing vegetation.
- **Community Needs Assessment:** Consultation with local stakeholders to determine community interest, needs, and potential involvement.
- **Design and Layout Options:** Conceptual designs that maximise space utilisation, accessibility, and sustainability.
- **Environmental Impact Assessment:** Analysis of potential ecological impacts and strategies for biodiversity enhancement.
- **Economic Viability:** Cost estimates for development and maintenance, funding opportunities, and potential revenue streams.
- **Operational Model:** Recommendations for governance structures, user policies, and volunteer management.
- **Risk Assessment and Mitigation:** Identification of risks associated with project implementation and proposed mitigation strategies.



## **Replacement of Play Equipment, Revitalisation of Planting, and Enhancement of Space at Rosemullion Gardens Play Area**

### **1. Introduction**

Illogan Parish Council is seeking qualified consultants to conduct a feasibility study to assess the replacement of play equipment, revitalisation of planting, and overall enhancement of Rosemullion Gardens Play Area. This study will evaluate design options, safety standards, community needs, environmental sustainability, and financial viability to create an inclusive and vibrant public space.

### **2. Background**

Rosemullion Gardens Play Area is a well-loved community space located in Tolvaddon, please see attached map. The area has no vehicular access and is located in an area surrounded by properties. The current play equipment is about 15 years old, wooden with some sections removed and closed off, and it is showing signs of its age. The surrounding planting and landscape require revitalisation to enhance aesthetics, biodiversity, and usability. The project aims to modernise the play area to meet contemporary safety standards, encourage inclusive play, and provide a welcoming environment for all age groups.

### **3. Objectives of the Feasibility Study**

The feasibility study should provide a comprehensive analysis, including:

- **Assessment of Existing Conditions:** Evaluation of current play equipment, landscape, and infrastructure, including safety compliance and accessibility.
- **Community Needs and Preferences:** Engagement with local residents, schools, and community groups to identify needs, preferences, and concerns.
- **Design Options and Concepts:** Development of innovative design concepts for new play equipment, planting schemes, and overall layout improvements.
- **Environmental Sustainability:** Recommendations for eco-friendly materials, sustainable planting, and biodiversity enhancement.
- **Economic Analysis:** Cost estimates for the proposed upgrades, maintenance implications, and potential funding opportunities.
- **Risk Assessment and Mitigation:** Identification of risks associated with project implementation and strategies for mitigation.



## **Re-envisioning Park Bottom Playing Field and Addressing Antisocial Behaviour**

### **1. Introduction**

Illogan Parish Council invites qualified consultants to submit proposals for conducting a feasibility study to re-envision Park Bottom Playing Field and develop effective measures to address antisocial behaviour. This study aims to explore design enhancements, community engagement strategies, safety improvements, and sustainable management practices to create a vibrant, inclusive, and safe public space.

### **2. Background**

Park Bottom Playing Field is located in Kennedy Close, serving as a recreational space for the local community with the existing equipment installed in 2020. However, the area has been facing challenges related to vandalism, antisocial and explicit behaviour. The objective of this project is to transform the playing field into a welcoming, multifunctional space that meets community needs while implementing strategies to reduce antisocial behaviour.

### **3. Objectives of the Feasibility Study**

The feasibility study should provide a comprehensive analysis, including:

- **Site Analysis and Assessment:** Evaluation of the current layout, usage patterns, safety concerns, and environmental conditions.
- **Community Needs and Preferences:** Engagement with residents, youth groups, and stakeholders to understand needs, preferences, and perceptions.
- **Design and Layout Options:** Conceptual designs that encourage positive usage, enhance accessibility, and promote community interaction.
- **Safety and Security Measures:** Recommendations for environmental design (CPTED), lighting, visibility improvements, and other strategies to reduce antisocial behaviour.
- **Social and Community Programs:** Identification of community activities, programs, and events that encourage positive social interactions.
- **Economic Analysis and Sustainability:** Cost estimates for redevelopment, maintenance, and potential funding sources.
- **Risk Assessment and Mitigation:** Identification of risks related to implementation and proposed mitigation strategies.



## **Surface Repair, Re-envisioning Tolvaddon Public Open Space, and Addressing Antisocial Behaviour and Wild Camping**

### **1. Introduction**

Illogan Parish Council invites qualified consultants to submit proposals for a feasibility study to assess the repair of the surface, re-envision Tolvaddon Park Public Open Space, and develop effective strategies to address antisocial behaviour and wild camping. This study aims to explore sustainable design enhancements, safety improvements, community engagement strategies, and long-term management solutions to create a safe, inclusive, and vibrant community space.

### **2. Background**

Tolvaddon Park Public Open Space is located on the outskirts Tolvaddon, serving as a recreational area for the local community. However, the space is currently challenged by issues such as deteriorated surfaces, antisocial behaviour, and regular incidents of wild camping. These issues impact community safety, usability, and the overall environment. The project seeks to revitalise the park through surface repairs, innovative design solutions, and strategic measures to mitigate antisocial behaviour and unauthorised camping.

### **3. Objectives of the Feasibility Study**

The feasibility study should provide a comprehensive analysis, including:

- **Assessment of Existing Conditions:** Evaluation of current surface conditions, drainage, access points, lighting, and other infrastructure aspects.
- **Community Needs and Preferences:** Engagement with residents, community groups, and stakeholders to understand needs, concerns, and preferences.
- **Design and Layout Options:** Conceptual designs to enhance usability, accessibility, and visual appeal, while discouraging antisocial behaviour and wild camping.
- **Surface Repair and Safety Upgrades:** Recommendations for sustainable surface repair materials, safety enhancements, and compliance with relevant standards.
- **Antisocial Behaviour and Wild Camping Mitigation:** Strategic measures including environmental design (CPTED), signage, security enhancements, and community programs.
- **Social and Community Initiatives:** Identification of activities and programs that encourage positive social interactions and community ownership.
- **Economic Analysis and Sustainability:** Cost estimates for surface repair, redevelopment, and ongoing maintenance, including potential funding sources.
- **Risk Assessment and Mitigation:** Identification of risks related to project implementation and proposed mitigation strategies.

## Appendix – Maps

### Park Levan Open Space



The area is approximately 1540m<sup>2</sup>

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## Rosemullion Gardens Play Area



This area is approximately 1190m<sup>2</sup>

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## Park Bottom Playing Field

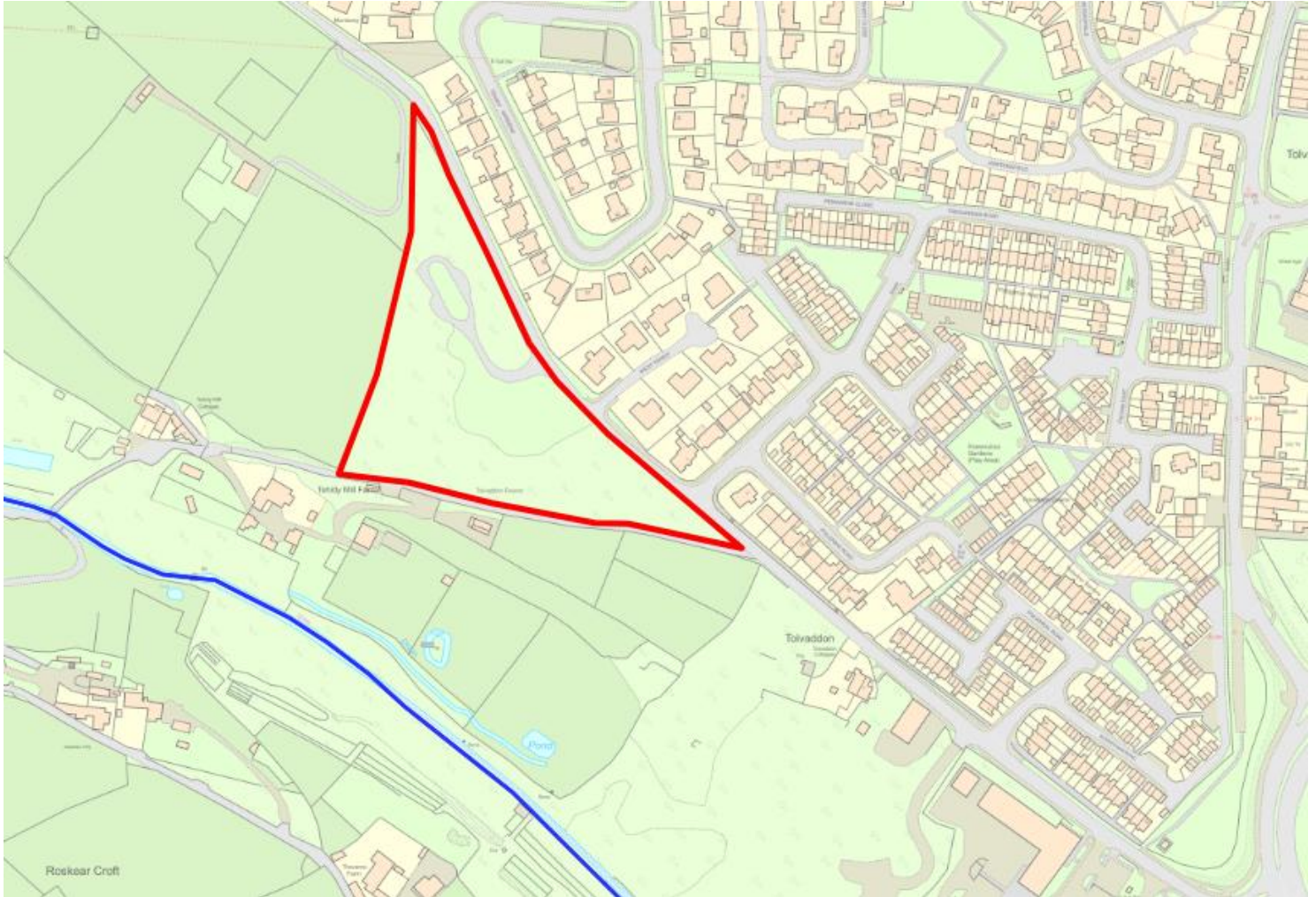


This playing field area is approximately 2700m<sup>2</sup>  
The parking area / turning circle is approximately 500m<sup>2</sup>

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## Land at Tolvaddon



This area is approximately 1.60ha