



First Aid Policy

People at work can suffer injuries or be taken ill. Whether the injury or illness is caused by the work they do or not, it is important that they receive immediate attention and that an ambulance is called in serious cases.

The Health and Safety (First-Aid) Regulations require the employers to provide adequate and appropriate first aid equipment and facilities so that employees can be given immediate help if they are injured or taken ill at work.

A full risk assessment on the hazards and risks will be completed by a suitably qualified competent person. All control measures highlighted will be implemented by the Council.

The minimum first aid provision on any work site will be implemented and will include:

- A suitably stocked and checked first-aid box
- An appointed person to take charge of first-aid arrangements
- Information for employees about first-aid arrangements

The appointed person will look after the first-aid equipment and facilities and calling the emergency services when required. Appointed persons do not need first aid training.

All employees will be informed of the first aid arrangements.

All first-aid measures will be regularly reviewed.

Review Date	Reviewed By	Amendments	Minute Number
26.01.2022	Governance Review Committee	None	GR22/01/13.2
22.02.23	Governance Review Committee	Page 1 – 1st bullet point – amend to read 'A suitable stocked and checked ...'	GR23/02/24.2
24.01.24	Governance Review Committee	None	GR23/01/16.2
22.01.25	Governance Review Committee	Page 1 – 1st paragraph – 2nd sentence – amend to read 'Whether the injury or ...'	GR25/01/20.2