

## ILLOGAN PARISH COUNCIL

Minutes of the Climate, Environment and Planning Committee held on Wednesday 2<sup>nd</sup> April 2025 at 7pm in Illogan Parish Council Community Office, Trevelyan Road, Illogan

**PRESENT:** Cllrs Cullimore (Chairman), Ford, Holmes, Ms Kemp (not a member of this Committee), Mrs O'Donnell, Miss Pollock, Rule (not a member of this Committee), Simmons and Szoka.

**IN ATTENDANCE:** Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; and 1 member of the public (until point mentioned).

The Chairman explained the safety procedures.

**PM25/04/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

Apologies were received from Cllr Ekinsmyth

Absent: there were no members absent.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

**PM25/04/1.2 RESOLVED to receive and approve apologies from Cllr Ekinsmyth.**

On a vote being taken the matter was approved unanimously.

**PM25/04/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER**

Cllrs Rule and Simmons declared interests in planning application PA25/02019 Rayle Farm.

Cllr Ms Kemp declared an interest in the item relating to the planting in Illogan Park and The Platt.

**PM25/04/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no requests from members for dispensations.

**PM25/04/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THIS COMMITTEE HELD ON THE 5<sup>TH</sup> AND 19<sup>TH</sup> MARCH 2025 AND THE CHAIRMAN TO SIGN THEM.**

It was proposed by Cllr Ford, seconded by Cllr Simmons and

**PM25/04/4.2 RESOLVED to receive and approve the minutes of the meeting of the Climate, Environment and Planning Committee held on the 5<sup>th</sup> and 19<sup>th</sup> March 2025 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**PM25/04/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**PM25/04/6 PUBLIC PARTICIPATION**

It was agreed for public comments to be made when the planning applications were being considered.

**PM25/04/7 TO DISCUSS PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AND AGREE STATUTORY CONSULTEE COMMENTS TO RETURN TO CORNWALL COUNCIL PLANNING DEPARTMENT (REPORTING COUNCILLOR - CLLR FORD)**

- i. **IPC2025/016  
PA25/02008  
55 Sunnyside Parc, Illogan  
Non-material amendment in relation to decision notice  
PA24/04851 dated 15/08/2024 for Change of finish to first  
floor of dwelling from pebble dash to grey cladding**

It was proposed by Cllr Ford, seconded by Cllr Simmons and

**PM25/04/7.2 RESOLVED that there are no objections to planning application PA25/02008 55 Sunnyside Parc.**

On a vote being taken the matter was approved unanimously.

- ii. **IPC2025/017  
PA25/02087  
Solitude House, Mount Whistle Road, South Tehidy  
Works to Tree(s) subject to a preservation order (TPO)  
removal of T1/T2 – Leylandii, T3 – Cypress, T4/T5 – Spruce**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**PM25/04/7.3 RESOLVED that the replacement tree species and planting position of the trees in planning application PA25/02087 for Solitude House should be on the advice of the Cornwall Council Tree Officer**

On a vote being taken the matter was approved unanimously.

**PM25/04/8 TO DISCUSS PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL AND AGREE STATUTORY CONSULTEE COMMENTS TO RETURN TO CORNWALL COUNCIL PLANNING DEPARTMENT (REPORTING COUNCILLOR -CLLR CULLIMORE)**

- i. **IPC2025/018  
PA25/02019  
Rayle Farm, Bridge Hill, Bridge**

**Retrospective application for the erection of a marquee and use of land for events**

Cllrs Rule and Simmons left the meeting.

The applicant explained that the application was for a marquee in a field. The marquee was a temporary structure with a hard core and astro turf surface; it was not regularly removed and re-erected due to the practicalities and work required. It was a family run local events venue to hold fun days, charity events, weddings, dog shows etc. The private events allowed the costs of the charity events to be funded and all proceeds to be donated to the charities. Evening events would finish at 10.30pm with the aim that the venue would be clear by 11pm. Events would be weather permitting as parking was on the adjacent field. Rayle Farm was not an working farm.

It was proposed by Cllr Cullimore, seconded by Cllr Holmes and

**PM25/04/8.2                      RESOLVED                      that Illogan Parish Council supports planning application PA25/02019 Rayle Farm with the condition that there is no further expansion on the site other than the marquee that is already there, and the hedges and trees are not felled or disturbed on all the boundaries and the remainder of the field is left as is.**

On a vote being on taken the matter there were 5 votes FOR and 0 votes AGAINST.

1 member of the public left the meeting at 7.25pm.

Cllrs Rule and Simmons re-entered the meeting.

**PM25/04/9                      TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL AND PLANNING APPEAL DECISIONS RECEIVED FROM THE PLANNING INSPECTORATE**

It was proposed by Cllr Holmes, seconded by Cllr Mrs O'Donnell and

**PM25/04/9.2                      RESOLVED                      to note the following planning decisions received from Cornwall Council:**

<b>Planning Application Number</b>	<b>Address</b>	<b>Application</b>	<b>Illogan Parish Council Comments</b>	<b>Cornwall Council Decision</b>
PA25/00292	3 Alexandra Close, Illogan	Proposed extension	No objections	Approved
PA25/00853	Sigma, Spar Lane, Illogan	Non-material amendment in relation to decision	Support	Approved

		notice PA24/07434 dated 23/10/2024, namely 1) Removal of rooflights to craft room on North Side. 2) Reduction of Garage ridge height. 3) New window to kitchen existing on South Elevation. 4) Slight reduction in french doors to South Elevation. 5) Slight tweak of position to windows on North Elevation (utility room).		
PA25/01290	Trelehan, Mount Whistle Road, South Tehidy	Non-material amendment in relation to decision notice PA22/09386 dated 28.06.2023 for change from grey cladding to timber weather board and addition of PV panels on roof	Support	Approved
PA24/08507	Dunstan Meadows, Merritts Hill, Illogan	Submission of details to discharge Condition 5 in respect of Decision Notice PA10/03681 dated 23.12.10		S52/S106 and discharge of condition apps
PA25/00408	Tressingham, Rosewarne Downs	Construction of a free-standing garage at the position of an existing parking bay adjacent to the driveway.	Support and note that there are drain covers to the right hand side of the proposed garage which may be for septic tanks.	Approved
PA25/00510	The Quoins, Bridge Road, Illogan	Proposed side extension	No objections providing there is a condition that the extension can only be used as	Approved

			part of the main dwelling.	
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On a vote being taken the matter was approved unanimously.

**PM25/04/10 TO RATIFY THE COUNCIL’S RESPONSE TO THE CORNWALL COUNCIL 5-DAY PLANNING PROTOCOL FOR PA25/00510 – THE QUOINS, BRIDGE ROAD, ILLOGAN – PROPOSED SIDE EXTENSION - THAT ILLOGAN PARISH COUNCIL AGREES TO DISAGREE WITH THE RECOMMENDATION OF THE PLANNING OFFICER**

It was proposed by Cllr Ford, seconded by Cllr Mrs O’Donnell and

**PM25/04/10.2 RESOLVED to ratify the Council’s response to the Cornwall Council 5-day planning protocol for PA25/00510 - The Quoins, Bridge Road, Illogan – Proposed side extension – that Illogan Parish Council agree to disagree.**

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST.

**PM25/04/11 TO RECEIVE A REPORT REGARDING PLANTS IN ILLOGAN PARK AND THE PLATT AT MANNINGHAM WOOD, CONSIDER A BUDGET AND DELEGATED POWERS TO COUNCIL OFFICERS TO PURCHASE ADDITIONAL PLANTS TO FILL THE GAPS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Ms Kemp left the meeting after explaining that Illogan in Bloom had some plants to donate for Illogan Park and The Platt and that it was too early in the season to be purchasing plants as the perennials and seeds from last year had not had time to grow.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

**PM25/04/11.2 RESOLVED to note the reports regarding plants in Illogan Park and The Platt at Manningham Wood. That Council Officers are given delegated powers to purchase plants for Illogan Park and The Platt if required upon request from Illogan in Bloom up to a maximum of £100. That Illogan Parish Council will advertise that we are able to accept donated plants.**

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

Cllr Ms Kemp re-entered the meeting.

**PM25/04/12**

**TO RECEIVE CORRESPONDENCE UP TO THE DATE OF THE MEETING, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

- i. Member of the public requesting action to tackle water-logged areas in Illogan Park, consider whether to progress and investigate options**

It was agreed that the Council Office would respond stating that the Council were going to be completing improvement works to the grass areas in Illogan Park which should improve drainage and therefore allow the water to soak into the grass rather than pooling. The water logging would be monitored and reassessed after the works had been completed.

- ii. Holly trees to be reduced in Illogan Play area as it is reaching head height for adults in the play area and overhanging a neighbouring property.**

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ford and

**PM25/04/12.2**

**RESOLVED**

**to approve the quote from Greens Grounds and Trees to reduce defoliate the holly to previous pollard point, trim back vegetation and remove all green waste.**

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST.

**PM25/04/13**

**TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was no information regarding the Cricket Field.

**PM25/04/14**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

It was requested for an item to discuss the Illogan Parish Neighbourhood Development Plan.

**PM25/04/15**

**DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 16<sup>th</sup> April 2025, Time To Be Confirmed In Illogan Parish Council Community Office, Trevelyan Road, Illogan.

**PM25/04/16**

**THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Simmons and

**PM25/04/16.2**

**RESOLVED**

**that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken on the matter there were 6 votes FOR and 1 vote AGAINST.

**PM25/04/17 TO RECEIVE QUOTES FOR GROUNDS MAINTENANCE AS RECOMMENDED IN THE FOOTBALL AND RUGBY PITCH INSPECTIONS, AND A REPORT ON FUNDING OPPORTUNITIES FOR PITCH ENHANCEMENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

**PM25/04/17.2 RESOLVED that decompaction, deep slitting and goal mouth repairs will be completed in Illogan Park.**

On a vote being taken on the matter there were 5 votes FOR and 2 votes AGAINST.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

**PM25/04/17.3 RESOLVED to approve the quote from Greens Grounds and Trees to complete the decompaction, deep slitting and goal mouth repairs in Illogan Park.**

On a vote being taken on the matter there were votes 4 FOR and 3 votes AGAINST.

It was proposed by Cllr Cullimore, seconded by Cllr Holmes and

**PM25/04/17.4 RESOLVED that the Council Office would complete and submit grant applications for grounds maintenance in Illogan Park.**

On a vote being taken on the matter there were votes 4 FOR and 1 vote AGAINST.

**PM25/04/18 TO RECEIVE A QUOTE FOR SPRAY LINE MARKERS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Simmons and

**PM25/04/18.2 RESOLVED that the Council Office would complete and submit the grant application for a line marker, if the grant application is successful and the line marker is fully funded, the Council Office will order an Igo Premier line marker from Origin Amenity Solutions.**

On a vote being taken on the matter there were 5 votes FOR and 2 votes AGAINST.

**PM25/04/19 TO RECEIVE AND APPROVE THE DRAFT AGREEMENT FOR USE OF COUNCIL OWNED EQUIPMENT AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

**PM25/04/19.2 RESOLVED to receive and approve the Agreement for Use of Council Owned Equipment.**

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST.

**PM25/04/20 TO RECEIVE QUOTES FOR THE REMOVAL OF CAREX PENDULA FROM PARSONAGE WELL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

**PM25/04/20.2 RESOLVED to approve the quote from Glenn Humphries Landscaping for the removal of Carex Pendula from Parsonage Well.**

On a vote being taken the matter was approved unanimously.

**PM25/04/21 TO RECEIVE QUOTES FOR TREE WORKS IDENTIFIED IN THE TREE RISK ASSESSMENT FOR MANNINGHAM WOOD AND ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Holmes and

**PM25/04/21.2 RESOLVED to approve the quote from Greens Grounds and Trees to complete the tree works identified in the Tree Risk Assessments for Manningham Wood and Illogan Park.**

On a vote being taken the matter was approved unanimously.

**PM25/04/22 TO REVIEW THE CLEANING CONTRACT REVIEW, CONSIDER WHETHER TO EXTEND THE CONTRACTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**PM25/04/22.2 RESOLVED to renew the Cleaning contract for 1 year and that the contract is retendered in 6 months.**

On a vote being taken on the matter there were 5 votes FOR and 2 votes AGAINST.



**PM25/04/23 TO REVIEW THE BIN EMPTYING CONTRACT, CONSIDER WHETHER TO EXTEND THE CONTRACTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**PM25/04/23.2 RESOLVED to renew the Bin Emptying contract for 1 year and that the contract is retendered in 6 months.**

On a vote being taken on the matter there were 4 votes FOR and 3 votes AGAINST.

**PM25/04/24 TO REVIEW THE VERGE MAINTENANCE CONTRACT, CONSIDER WHETHER TO EXTEND THE CONTRACTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**PM25/04/24.2 RESOLVED to renew the Verge Maintenance contract for 1 year and that the contract is retendered in 6 months.**

On a vote being taken on the matter there were 4 votes FOR and 3 votes AGAINST.

**PM25/04/25 TO REVIEW THE FOOTPATH MAINTENANCE CONTRACT, CONSIDER WHETHER TO EXTEND THE CONTRACTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**PM25/04/25.2 RESOLVED that renew the Footpath Maintenance contract for 1 year and that the contract is retendered in 6 months.**

On a vote being taken on the matter there were 4 votes FOR and 3 votes AGAINST.

There being no further business the Chairman closed the meeting at 8.23pm.

Signed: .....

Date: .....