

Quote for Maintenance Works

1. Loft Ladder Installation and Loft Boarding

Location: Illogan Park Changing Facilities

Scope of Work:

- Supply and install a suitable loft ladder to provide safe and secure access to the loft area.
- Board an appropriate section of the loft to enable stable and safe footing for maintenance tasks.
- Ensure the boarded area allows safe and clear access to the valve strainer and thermostatic mixing valve (TMV) for routine cleaning and maintenance.
- All works to comply with relevant health and safety standards and building regulations.

Materials and Labour:

- Loft ladder (heavy-duty, suitable for regular access)
- Loft boarding (moisture-resistant panels, securely fixed)
- Fixings and safety accessories
- Labour for installation and site clean-up

2. External Render Works – Illogan Park Public Conveniences

Location: Illogan Park Public Conveniences

Scope of Works:

To carry out the following works on the *top section* of the public conveniences located in Illogan Park:

1. **Remove Existing Render** – Carefully strip and dispose of the existing render from the top section of the building, preserving the lettering. (please see photos below)
2. **Prepare Surface** – Clean and prepare the exposed substrate to ensure proper adhesion of new materials.
3. **Apply Render Primer** – Apply a suitable render primer to the prepared surface to enhance bonding. We have a 10L tub of Weber Render Primer.
4. **Apply Render Finish** – Supply and apply a high-quality render finish, matched to existing where required, ensuring a consistent and durable appearance. We have 3 x 15kg tubs of Weber Decorative acrylic based textured finish.

Note: All works to be carried out in accordance with relevant health and safety regulations, with minimal disruption to park users. Waste to be responsibly removed from site.



3. Quote for Guttering Repairs

Location: Illogan Park Changing Facilities and Public Conveniences

Scope of Work:

- Inspection and assessment of existing guttering on both the changing facilities and public conveniences.
- Removal of damaged or ineffective guttering sections.
- All repairs to be carried out using like-for-like materials to match the existing installation in appearance and performance.
- Supply and installation of new guttering (including brackets, downpipes, and fixings as required).
- Sealing and waterproofing of all joints to ensure optimal drainage.
- Disposal of old materials and cleanup of work area.

Materials:

- High-quality uPVC guttering to match existing.

- All necessary fittings and hardware.

Submission Requirements

Interested contractors should submit the following:

1. A detailed proposal outlining the methods, equipment, and techniques to be used.
2. Proposed schedule and timeline.
3. Cost estimate, including a breakdown of all expenses.
4. References from previous clients for similar services.
5. Certification of insurance and worker's compensation.

All submissions must be delivered electronically via email to enquiries@illoganparishcouncil.gov.uk or by hard copy to Illogan Parish Council Community Office, Trevelyan Road, Illogan, Redruth, Cornwall, TR16 4RG by 4pm on Thursday 19th June 2025.

Additional Information

- Site visits can be arranged upon request by contacting Sarah or Emma on 01209 711433 or emailing enquiries@illoganparishcouncil.gov.uk

Terms And Conditions

1. The Council reserves the right not to accept the lowest or any quote.
2. The Council may request clarification on aspects of the submitted quote.
3. All companies will be notified in writing of the outcome of the quote process.
4. The selected contractor must ensure compliance with all statutory and professional standards.
5. The selected contractor must provide copies of all health and safety, risk assessment, insurance and competence certificates before commencing work.

We look forward to receiving your quote.