

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 3rd June 2025 at 6pm.

PRESENT: Cllrs Mrs O'Donnell (Chairman), Hodge (Vice-Chairman) Graham Ford (from point mentioned) and Ms Kemp

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk and 2 members of the public (until point mentioned)

The Chairman explained the safety procedures.

CL25/06/1 TO ELECT A CHIARMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE 2025/2026 MUNICIPAL YEAR

It was proposed by Cllr Ms Kemp, seconded by Cllr Hodge and

CL25/06/1.2 RESOLVED To elect Cllr Mrs O'Donnell as Chairman of the Community Events Committee for the 2025/2026 municipal year

On a vote being taken the matter was approved unanimously.

CL25/06/2 TO APPOINT A VICE CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE 2025/2026 MUNICIPAL YEAR

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL25/06/2.2 RESOLVED To appoint Cllr Hodge as Vice Chairman of the Community Events Committee for the 2025/2026 municipal year

On a vote being taken the matter was approved unanimously.

CL25/06/3 TO CO-OPT MEMBERS OF THE PUBLIC ONTO THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2025/2026

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL25/06/3.2 RESOLVED To co-opt Dave Dolling and Tim Wing onto the Community Event Committee for the 2025/2026 municipal year

On a vote being taken the matter was approved unanimously.

CL25/06/4 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Cllr L Simmons had resigned from this committee.

All members were present.

CL25/06/5 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF)

IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL25/06/6 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL25/06/7 PUBLIC PARTICIPATION

Members of the public requested to speak during agenda item 11 – Light Up Illogan

CL25/06/8 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON 29TH APRIL 2025 AND THE CHAIRMAN TO SIGN THEM

This item was deferred until the next meeting.

CL25/06/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising from the minutes.

CL25/06/10 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Hodge and

CL25/06/10.2 RESOLVED to receive the update on the Events budget

On a vote being taken the matter was approved unanimously.

CL25/06/11 TO RECEIVE A REPORT FROM LIGHT UP ILLOGAN, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members of Light Up Illogan spoke on their report. They advised that the group had formed to try and expand on the events already held by the Parish Council. Their aim was to extend the Christmas spirit throughout the parish.

To date, the group had discussed ideas such as wreath making, a Christmas lights trail, the 12 Cornish days of Christmas, Christmas trees and snowmen made from pallets and stained-glass windows. They wanted to involve as much of the community as possible including local businesses, St Illogan Church and Illogan School.

The group had already had interest from several members of the public to get involved and were keen to start small and build up.

They requested to merge with the Parish Council and become a working group of the Community Events Committee.

Cllr Ford entered the meeting at 6.21pm.

It was proposed by Cllr Hodge, seconded by Cllr Ms Kemp and

CL25/06/11.2 RESOLVED that Light Up Illogan community group become a working group of the Community Events Committee.

On a vote being taken on the matter there were 3 votes FOR and 0 votes AGAINST

2 members of the public left the meeting at 6.28pm.

CL25/06/12 TO CONSIDER ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Illogan Food and Craft Market had expressed interest in running a market in the Community Room alongside the Fun Day. There had been concern raised that traders may be reluctant to pay for stall when free stalls were being offered outside. They had confirmed that they would be willing to offer free stalls for the Fun Day if the Community Room was made available free of charge.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL25/06/12.2 RESOLVED that Illogan Food and Craft Market run a market in the Community Room alongside the Fun Day and be offered use of the room free of charge.

On a vote being taken on the matter there were 3 votes FOR and 0 votes AGAINST.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Hodge and

CL25/06/12.3 RESOLVED to approve all the stallholder applications received to date.

On a vote being taken the matter was approved unanimously.

The Committee discussed offering crazy golf and garden games at the event. As this activity would be unstaffed, they determined this would not go ahead due to the resource and health and safety concerns.

The organ from previous events had confirmed that they would like to attend again this year.

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL25/06/12.4 RESOLVED that the Clerk would book Organs on Tour to attend Illogan Fun Day.

On a vote being taken the matter was approved unanimously.

Cllrs Hodge and Mrs O'Donnell would continue investigating options for hay bales for the event. A design for the advertising banner for the event was presented to the committee.

It was proposed by Cllr Ms Kemp, seconded by Cllr Hodge and

CL25/06/12.5 RESOLVED that the banner design for Illogan Fun Day is approved.

On a vote being taken the matter was approved unanimously.

CL25/06/13 TO CONSIDER ARRANGEMENTS TO COMMEMORATE THE 80TH ANNIVERSARY OF VJ DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Councillors acknowledged the significance of VJ Day but expressed concern that its proximity to Illogan Fun Day could place an additional burden on resources and increase the workload associated with organising another event.

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL25/06/13.2 RESOLVED that the Clerk would contact Illogan RBL to enquire about any events they may be holding and how Illogan Parish Council could contribute and support those events.

On a vote being taken the matter was approved unanimously.

CL25/06/14 TO CONSIDER THE ARRANGEMENTS FOR THE 2025 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Illogan Sparnon Band had requested to play for 45 minutes at Tolvaddon. This was discussed and agreed to offer them 20 minutes and that it be requested that they play well known songs that attendees could sing along to.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ms Kemp and

CL25/06/14.2 RESOLVED that the Clerk would book the PA systems, staging and Ronnie Chaffe for the Illogan and Tolvaddon Christmas Lights Switch On Events.

On a vote being taken the matter was approved unanimously.

CL25/06/15 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Full Council agenda item for more Councillors to join the committee.

CL25/06/16 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 8th July 2025 at 6.30pm in the Council Office.

CL25/06/17 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL25/06/17.2 RESOLVED that under the 1960 Public Bodies (Admission to

Meetings) Act the press and public are excluded due to confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL25/06/18 TO RECEIVE QUOTES FOR THE SUPPLY AN INSTALLATION OF A 32a SINGLE-PHASE COMMANDO SOCKET OUTLET TO THE EXTERIOR OF THE CHANGING ROOM BUILDING, SUITABLE FOR TEMPORARY EXTERNAL POWER USE, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ford and

CL25/06/18.2 RESOLVED that the quote from D and R Electrical for the supply and installation of a 32a single-phase commando socket outlet to the exterior of the changing room building be accepted.

On a vote being taken the matter was approved unanimously.

CL25/06/19 TO RECEIVE QUOTES FOR HI-VIS VESTS FOR EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ford and

CL25/06/19.2 RESOLVED that the quote from Smart Workwear for Hi-vis Vests for events be accepted.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 6.56pm.

Signed

Date