

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 8th July 2025 at 6.30pm.

PRESENT: Cllr Tara O'Donnell (Chairman), Cllr Lee Hodge (Vice Chairman) (until point mentioned), Cllr Graham Ford and Mr Dolling.

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk and 1 member of the public.

The Chairman explained the safety procedures.

CL25/07/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Mr Wing.

CL25/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL25/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL25/07/4 PUBLIC PARTICIPATION

There were no requests to speak from members of the public.

CL25/07/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 3RD JUNE 2025 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Hodge and

CL25/07/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 3rd June 2025 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL25/07/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL25/07/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

It was proposed by Cllr Hodge, seconded by Cllr Ford and

CL25/07/7.2 RESOLVED to receive the update on the events budget.

On a vote being taken the matter was approved unanimously.

CL25/07/8 TO CONSIDER ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Officers had been looking into options for ice cream for the fun day. However, it had been recommended that ice lollies might be a more suitable option. They are individually wrapped with the ingredients on the wrappers for allergies and are more likely to be both dairy and gluten free, thereby being more inclusive for those with food allergies.

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

CL25/07/8.2 RESOLVED that officers would order 300 Deli-Pops, or similar, 100% fruit juice ice lollies up to a maximum of £200 for Illogan Fun Day.

On a vote being taken the matter was approved unanimously.

The Committee discussed:

- The revolutioion bus
- Applications for stalls
- Advertising banners
- Layout of the event
- Arrangements for lost children
- Refreshments

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Hodge and

CL25/07/8.3 RESOLVED that the responses for stall applications for Illogan Fun Day are:

- **Preloved caravan and camping items be accepted**
- **Avon be refused**
- **Rugby clubs will be advised that there were already stalls offering similar activities, but they would to be welcome to participate offering something different**

On a vote being taken the matter was approved unanimously.

Cllr Hodge left the meeting at 7.14pm.

CL25/07/9

TO RECEIVE A REPORT ON THE 80TH ANNIVERSARY OF VJ DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Illogan RBL would be providing team, cake and sandwiches from 4pm to 6pm in Illogan RBL Football and Social Club. It was noted that the event would be a commemoration of the campaign in Asia.

In the evening a service would be held at St. Illogan Parish Church followed by the lighting of the lanterns outside. Names of the fallen and of those in the war graves would be read.

Illogan Parish Council would assist with publicising the event.

CL25/07/10

TO CONSIDER THE ARRANGEMENTS FOR THE 2025 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Committee discussed the following items for the Christmas Events:

- A snow machine
- Layout for the events
- Banner advertising refreshments
- Stage arrangements
- Christmas trees
- Arrangements for Santa at the Tolvaddon event
- A silent generator for the Illogan event
- Selection boxes

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Ford and

CL25/07/10.2

RESOLVED that a snow machine would not be hired for the Christmas Lights Switch On Events.

On a vote being taken the matter was approved unanimously.

CL25/07/11

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised to be discussed at future meetings.

CL25/07/12

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 5th August 2025, 6.30pm in the Council Office.

There being no further business the meeting closed at 7.40pm.

Signed

Date