

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 19th August 2025 at 6.30pm.

PRESENT: Cllr Tara O'Donnell (Chairman), Cllr Graham Ford, Cllr Sue Simmons, and Mr Wing.

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; and 1 member of the public

The Chairman explained the safety procedures.

CL25/08/12 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Hodge, Cllr L Simmons and Mr Dolling

There were no members absent.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Mrs S Simmons and

CL25/08/12.2 RESOLVED to receive and approve the apologies from Cllr Hodge, Cllr L Simmons and Mr Dolling.

On a vote being taken the matter was approved unanimously.

CL25/08/13 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL25/08/14 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL25/08/15 PUBLIC PARTICIPATION

There were no comments from members of the public.

CL25/08/16 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 29TH APRIL, 8TH JULY, AND 5TH AUGUST 2025 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs S Simmons and

CL25/08/16.2 RESOLVED that the minutes of the meetings of the

Community Events Committee held on the 29th April, 8th July and 5th August 2025 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL25/08/17 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL25/08/18 TO RECEIVE AN UPDATE ON THE FINANCIAL STATEMENT, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs S Simmons, seconded by Cllr Ford and

CL25/08/18.2 RESOLVED to receive the updated financial statement.

On a vote being taken the matter was approved unanimously.

CL25/08/19 TO FINALISE ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Mrs S Simmons and

CL25/08/16.2 RESOLVED to approve the new stallholder applications and note that three have withdrawn. That Cllr Mrs S Simmons would liaise with the Office to purchase and deliver 10 bales of straw for use as seating at the Fun Day upto a maximum of £100. Officers would draft a rota to monitor the entrance to the car park by the Community Room beginning with Cllr Mrs O'Donnell. There would be a road closed sign placed on the bend on the An Vownder entrance to the far side of the turning space. The car park by the changing room would be reserved for parking for Redruth Rotary, Camborne Lions, National Literacy Trust and GK Electronics. That the layout will be as displayed but with the free refreshments being located between the First Aid and the Inflatables. Cllr Mrs O'Donnell, Mr O'Donnell and the Clerk would mark out the field early Saturday morning. Cllr Ford, Mr O'Donnell and the Assistant to the Clerk would be at the An Vownder entrance directing entertainers and stallholders at the start of the day, the Clerk would float to where she was needed. Officers would contact the market and ask stallholders to drop off and collect from the car park by the community room and then park their vehicles on the field with the other stallholders by 10am. Cones would be placed to each side of the stage to prevent

access. The Office would arrange for the cleaners to check all the drains prior to the Fun Day. Cllr Mrs S Simmons would arrange for four large litter bins to be dropped to Illogan Park for use during the day; the Office would create a bin monitoring rota. Gloves and bin bags would be stored under the refreshment table. Cllrs and volunteers would be encouraged to wear their green council polo shirts.

On a vote being taken the matter was approved unanimously.

CL25/08/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

It was agreed that the next agenda would include items to review Illogan Fun Day and arrange the Autumn Litter Pick, Remembrance Parade and Christmas events.

CL25/08/21 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 2nd September 2025 at 6.30pm in the Council Office.

There being no further business the meeting closed at 7.15pm.

Signed

Date