

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 20th August 2025 at 7.00pm.

PRESENT: Councillors Gary Cullimore (Chairman), Dave Crabtree (Vice Chairman), David Ekinsmyth, Graham Ford, Paul Holmes, Tara O'Donnell, Jean Pollock, Jenna Simmons, and Suzanne Simmons.

IN ATTENDANCE: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; Cornwall Council Cliff Crawford (until point mentioned); Cornwall Councillor Susanne Desmonde (until point mentioned) and 8 members of the public (from and 2 points mentioned).

The Chairman explained the safety procedures.

FC25/08/1 CHAIRMAN'S WELCOME

The Chairman welcomed the members of the public and the Cornwall Councillors to the meeting.

FC25/08/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllrs Hodge and Mrs Thompson.

Cllrs L Simmons and Szoka were absent.

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

FC25/08/2.2 RESOLVED to receive and approve apologies for absence from Cllrs Hodge and Mrs Thompson.

On a vote being taken the matter was approved unanimously.

FC25/08/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC25/08/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

FC25/08/5 PUBLIC PARTICIPATION

A representative from the Illogan Parish Fair provided an update of the event held on Saturday 2nd August 2025:

"It's the Illogan Parish Fair committee main objective to provide an affordable event for our local community. Attendance was good and the

day was awash with people, colour and the buzz of chatter. Laughter was heard across all sites. This gave us a good financial outcome with our sites donation yet to be confirmed by the committee.

This year the parish council gave us a grant of £500 towards updating and purchasing signage. Our new signage states that the event is supported by Illogan Parish Council. Two new sails and stands were purchased, from a local provider, and these were placed on the pathway to lead people from the church to Maningham garden gate.

Each of the four historic venues around Illogan Churchtown hosted events.

- In the Church there was a varied programme of musical entertainment and a busy refreshment area in the parish room.*
- Illogan Village Hall hosted the annual and popular Horticultural and Domestic Show. The outside areas displayed classic car and motorcycle exhibits as well as information displays for Cornwall Blood Bikes and Portreath Coastguard Team.*
- Maningham offered refreshments and cream teas while hosting some music including two sessions played by Illogan Sparnon Band. This gave the band opportunity to display the trophies they have won this year and to collect for their forthcoming national competition. The marquee which was purchased from last year's Parish Council grant and community chest fund, provided shelter for our model display.*
- There were historical displays in the Old School Centre and this years new feature of an exhibition of the village art club. The refreshment area was another popular place to sit and enjoy the sense of community.*

Flying start Nursery, once again, opened their doors for children's entertainment and provided a safe area for children to let off steam while parents chatted to staff and amongst themselves.

Lining the church pathway were 26 stalls and local exhibitors including commercial stalls, Cancer Research, Cornwall Hospice Care, Healthy Cornwall and Georgia's Voice. These local offers gave information on a variety of support including mental health support for 18- to 25-year-old women and healthy lifestyle information. Illogan WI also had an opportunity to advertise and raise funds for their supported charity. Illogan Parish Council also ran a stall and sold lots of raffle tickets from it.

This year, the committee, choose to manage the ice cream stall using generous donations, from Tescos and Bookers of ice cream, cones and toppings and a generous gift of a freezer. This enabled the fair to be able to achieve our aim of affordability and offer ice cream treats costing a £1 and raising £166.00.

The event culminated in the awarding of trophies, drawing of very worthwhile raffle prizes and the announcement of the winners of the inaugural scarecrow competition."

The owner of Holly's Hut spoke about her the background of the business and her background in hospitality. She noted that Illogan was missing somewhere to get a coffee and cake. The success of the markets has proven there could be potential for something in the village to offer this service. She had initially been offered an 8-week trial in Illogan Park but wanted somewhere with more footfall so was requesting to site the hut on the Platt at Manningham Woods instead.

FC25/08/6

CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Cllrs Ford, Ekinsmyth and Mrs Thompson for attending and helping at Illogan Parish Fair. It was found that extra hands were needed to man the stall, sell raffle tickets and speak to the public. Next year we should aim to have at least 6 councillors to make it a bit easier. Thanks were given to the Clerk and her husband for giving their time to help set up the gazebo.

This was the last Full Council meeting before the Fun Day. As Councillors, they all represented areas of Illogan parish and the Fun Day was a great way for the public to see us and speak to their councillors and encourages everyone to try to attend, even if just for a few hours. The events committee and staff had worked extremely hard over the last few months to prepare for the event and Councillors should show their support as it was a brilliant way to showcase the Parish Council. He also encouraged all those attending to wear their Council issues polo shirts.

4 members of the public left the meeting, and 1 member of the public entered the meeting at 7.16pm.

FC25/08/7

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETINGS HELD ON THE 16TH JULY 2025 AT 7PM AND 8.30PM AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs O'Donnell and

FC25/08/7.2

RESOLVED to receive and approve the Minutes of the Full Council meeting held on 16th July 2025 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC25/08/8

MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC25/07/15.2 – Mei Loci had begun the Devolution Feasibility Study and would be at the Fun Day to consult on it.

FC25/07/17.2 – Illogan Parish Council had now signed up to the Civility and Respect Pledge. However, only one signed Statement of Assurance had been received from Councillors so far.

FC25/07/20.2 – the rubbish had been cleared from the changing rooms and the deep clean was in progress.

FC25/08/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

There were no delegated decisions.

FC25/08/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JULY 2025 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC25/08/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of July 2025.

On a vote being taken the matter was approved unanimously.

FC25/08/11 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF AUGUST 2025 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

FC25/08/11.2 RESOLVED to ratify the Barclaycard payments for the month of August 2025.

On a vote being taken the matter was approved unanimously.

FC25/08/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF AUGUST 2025 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

FC25/08/12.2 RESOLVED to authorise payment of accounts for the month of August 2025 in the sum of £26,260.18 inc.VAT.

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

FC25/08/13 TO RECEIVE A RESPONSE FROM HOLLYS HUT REGARDING THE REFRESHMENT HUT TRIAL, AND AGREE ANY FUTURE ACTIONS

Councillors discussed the request to site a hut on The Platt at Manningham Woods. Some concerns were raised about the placement especially in relation to traffic at the junction and the potential of increasing numbers of vehicles parking whilst stopping to get coffee.

It was commented that there were benches on the site that would offer a positive social aspect for those purchasing from the hut.

The owner of the business clarified that the hut would only be on the site on the days that the business was open, they would encourage the use of

reusable cups and would have their own provisions for the removal of rubbish.

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC25/08/13.2 RESOLVED to give permission for Holly's Hut to sell coffee and cake at Manningham Wood and Illogan Park for a trial period of 8 weeks.

On a vote being taken the matter was approved unanimously.

2 members of the public left the meeting at 7.36pm.

FC25/08/14 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was nothing to report.

FC25/08/15 TO RECEIVE A REPORT FROM COUNCIL OFFICERS INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was no report from Council Officers.

FC25/08/16 TO RECEIVE CORRESPONDENCE FROM THE 9TH JULY 2025 UNTIL THE 12TH AUGUST 2025, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

There was no correspondence to receive.

FC25/08/17 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crawford read his report:

*"28/07/2025 attended Portreath Planning meeting at the Community hub
31/08/2025 attended Carn Brea planning meeting at Treloweth
06/08/2025 Illogan Parish meeting
07/08/2025 Site visit at Fore Street Redruth with planning committee
18/08/2025 West sub planning meeting followed by meeting in regards of a upcoming planning app. For a care home in Illogan
19/08/2025 Teams meeting with Joanna Dawe with regards to a planning dispute
Enquiries to case assist:- Harassment of neighbours, Abandoned vehicles"*

Cllr Desmonde reported on:

- Attending mandatory training both in person and online
- Support given to a resident in Tolvaddon
- Support to a child in Tehidy holding a charity bake
- Attending a garden party in Tehidy in aid of the Air Ambulance
- Support given to planning issues in the area
- Heartlands

- Speeding traffic on Dudnance Lane
- Issues with Japanese Knotweed
- Updates from South Crofty
- Attending a tour of Camborne Police Station

FC25/08/18

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 8TH JULY 2025:

i. Governance Review Committee – 9th And 23rd July 2025

There had been 2 meetings in July. Cllr Mrs Thompson was welcomed back as Vice-Chairman of the committee. The changes had been people orientated to improve the interface between Councillors, Councillors and Staff, and the Council and the public. The volunteer pack had also been updated.

Cllr Desmonde and a member of the public left the meeting at 7.45pm.

ii. Climate, Environment And Planning Committee – 16th July And 6th August 2025

The Chairman thanked all the Councillors for their reports on planning applications. Some recent correspondence highlighted that some councillors so not understand material considerations for planning. This was very important, and an email had been circulated to all Councillors on the committee with details of upcoming training dates. He encourages all councillors to take advantage of the training on offer.

Cllr Ford left the meeting at 7.48pm.

iii. Community Events Committee – 5th August 2025

The Fun Day would be held on Saturday 30th August 2025. Consultations would be taking place for the Wellbeing Garden and Devolution Feasibility Studies.

It was stressed that the committee was short on members and that it would become increasingly difficult for the committee to continue to offer the broad range of events it currently manages without members on the committee. The Council officers had done so much to plan the event but it also needed Councillors support.

GF entered the meeting at 7.50pm.

FC25/08/19

TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

The next Police Liaison meeting would be in September.

Cllr Crabtree attended the online Community Area Partnership funding panel who had been asked to approve an application for St Day Parish Council for feasibility studies to devolve the local playing field from Cornwall Council to the Parish Council. Organisation that had received funding included £8,500 to Illogan in Bloom for equipment and Carn Brea Parish Council for feasibility studies for Moorfield Road Open Space. If the application from St Day was approved, all the Community Area Partnership funds would have been spent.

Cllrs Holmes and Miss Pollock had attended the VJ Day Commemorations organised by Illogan Royal British Legion. They noted that Cllrs Ford and Mrs Thompson had also attended.

FC25/08/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

An item was requested to discuss the ownership of Illogan War Memorial.

FC25/08/21 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 17th September 2025, 7.00pm in Illogan Parish Council Community Office.

FC25/08/22 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC25/08/22.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

Cllr Crawford and a member of the public left the meeting at 7.56pm.

FC25/08/23 TO RECEIVE A QUOTE FOR AN INTRUDER ALARM FOR THE CHANGING FACILITIES IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

FC25/08/23.2 RESOLVED to accept the quote from Duchy Alarms for an intruder alarm for the changing facilities in Illogan Park.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.01pm.

Signed

Date

ACCOUNTS FOR PAYMENT AUGUST 2025					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY					
Deposit	Piran Tech		400.58	80.12	£480.70
£0.00					
TO PAY					
T-shirt for gardening volunteer, bluetooth headset and cool packs	Smart		£71.73	£14.35	£86.08
Contractor	DJM Gardening and Groundworks Solutions		£3,475.99		£3,475.99
Barclaycard Payments	Barclaycard		£82.85		£82.85
Website Hosting	Kernowtek		£10.00		£10.00
Leaflets for Parish Fair and	St Austell Printing Company	rtly FC25/07/18	£950.94		£950.94
First Aid for Fun Day	White Cross Training	CL25/03/4.2	£225.00	£45.00	£270.00
Footpath sign	Contract Signs		£25.00	£5.00	£30.00
Repair to reset box	D & R Electrical		£65.00	£13.00	£78.00
Salaries and Backpay	All employees		£6,158.66		£6,158.66
Magician for Fun Day	Jon Martin Magic	CL25/03/4.2	£195.00		£195.00
Out of Hours Call Handling	Phoneta		£37.64	£7.53	£45.17
Replacement window	Kernow Glass & Window Repairs		£115.00	£23.00	£138.00
Legionella Testing	Churchill		£95.70	£19.14	£114.84
Code of Conduct and Councillor Skills Training	CALC	FC25/05/16.2	£462.60	£92.52	£555.12
Grass and hedge cutting	Greens		£577.68	£115.54	£693.22
Cleaning and Opening Community Room	X-treme Clean		£1,885.00	£377.00	£2,262.00
Part payments for Feasibility Study and Wellbeing space	Mei Loci		£8,350.00	£1,670.00	£10,020.00
Ice Lollies for Fun Day	Callestick Farm		£210.00	£42.00	£252.00
Additional insurance premium	Zurich		£60.20		£60.20
Bank Charges	Unity Trust Bank		£10.80		£10.80
Internet	BT		£43.86	£8.77	£52.63
It Support and Licences	Croft		£349.35	£69.87	£419.22
Data Protection	ICO		£47.00		£47.00
Water and Sewerage for Illogan Park	Source for Business		£142.34		£142.34
Electricity for changing facilities	Octopus Energy		£104.88	£5.24	£110.12
TOTAL			£23,752.22	£2,507.96	£26,260.18