

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 17th September at 7.00pm.

PRESENT: Councillors Gary Cullimore (Chairman), Dave Crabtree (Vice Chairman), David Ekinsmyth, Graham Ford, Paul Holmes, Jean Pollock, Jenna Simmons, Lee Simmons, Suzanne Simmons, Stefan Szoka and Maggie Thompson.

IN ATTENDANCE: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; Cornwall Councillor Cliff Crawford (until point mentioned); Cornwall Councillor Susanne Desmonde (until point mentioned) and 5 members of the public (until points mentioned).

The Chairman explained the safety procedures.

FC25/09/1 CHAIRMAN'S WELCOME

The chairman welcomed everyone to the meeting.

FC25/09/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

Apologies were received from Cllr Mrs O'Donnell.

Cllr Hodge was absent.

It was proposed by Cllr Cullimore, seconded by Cllr Ekinsmyth and

FC25/09/2.2 RESOLVED to receive and approve apologies for absence from Cllr Mrs O'Donnell.

On a vote being taken the matter was approved unanimously.

FC25/09/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC25/09/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests for dispensations.

FC25/09/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

A member of the public asked for more information regarding the cancellation of the Fun Day. Specifically, whether bad weather insurance was in place, if this insurance would be taken out in the future, and what the final cost to the Council would be.

FC25/09/6

CHAIRMAN'S ANNOUNCEMENTS

The Chairman noted that it was with huge regret that the Fun Day had to be cancelled due to the inclement weather. He personally thanked all the Councillors that turned up, the amazing events team and the staff for all their efforts and hard work. He noted that he still thought that it was right to try and have the Fun Day, but the extent of the bad weather was unexpected and, while some heavy showers could have been dealt with, the strong winds made it hard to continue. The questions around cancellation policies and insurance were for the Community Events Committee to discuss at future meetings. The weather would always cause issues with events, but it was worth bearing in mind that out of the three Fun Days planned by the Council, two had turned out to be fantastic days with the public right behind us.

The Clerk advised that they were still awaiting some details in order to finalise the total cost of the Fun Day. However, it was estimated to be in the region of £1,500 to £2,000.

FC25/09/7

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 20TH AUGUST 2025 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC25/09/7.2

RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 20th August 2025 and the Chairman to sign them.

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

FC25/09/8

MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC25/08/23.2 – the intruder alarm in the changing rooms would be installed on the 7th October.

FC25/09/9

TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr L Simmons and

FC25/09/9.2

RESOLVED to receive the Delegated Decisions Register since the last meeting and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC25/09/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF AUGUST 2025 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC25/09/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of August 2025.

On a vote being taken the matter was approved unanimously.

FC25/09/11 TO RATIFY THE BARCLAYCARD PAYMENTS FOR THE MONTH OF AUGUST 2025 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Thompson and

FC25/09/11.2 RESOLVED to ratify the Barclaycard payments for the month of August 2025.

On a vote being taken the matter was approved unanimously.

FC25/09/12 TO RECEIVE AND APPROVE THE QUARTERLY INVESTMENT STRATEGY REPORT AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

FC25/09/12.2 RESOLVED to receive and approve the Quarterly Investment Strategy Report.

On a vote being taken the matter was approved unanimously.

FC25/09/13 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF SEPTEMBER 2025 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Thompson and

FC25/09/13.2 RESOLVED to authorise payment of accounts for the month of September 2025 in the sum of £49,322.84 (inc. VAT).

On a vote being taken on the matter there were 10 votes FOR and 2 votes AGAINST.

FC25/09/14 TO RECEIVE THE HEADS OF TERMS FOR THE PROPOSED TRANSFER OF THE IDENTIFIED SITES DETAILED BELOW FROM CORNWALL COUNCIL TO ILLOGAN PARISH COUNCIL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

- i. Land Adjacent To 26 Sunnyside Parc**
- ii. Land Adjacent To 120 And 121 Sunnyside Parc**
- iii. Land At Lamanva Close**
- iv. Land At Sunnyside Parc**

- v. **Park Bottom Playing Field**
- vi. **Park Leven Public Open Space**
- vii. **Rosemullion Gardens Play Area**
- viii. **Tolvaddon Downs Public Open Space**
- ix. **Tolvaddon Park Public Open Space**
- x. **Land Adjacent To 31 Sunnyside Parc**
- xi. **Land Adjacent To 5 Sunnyside Parc**
- xii. **Land Adjacent To 6 Tregullan**

Draft Heads of Terms for proposed transfer of sites from Cornwall Council had been received. They were all very similar with some small differences for sites such as Park Bottom Playing Area and Rosemullion Gardens Play Area due to the existing equipment on site. There was no information given about any unspent warranties for any of the equipment or any underground services on any of the sites.

Tolvaddon Downs Open Spaces had been included from Cornwall Council, but consideration was given as to its value as a community space.

The sites were visited by the Clerk and Cllr Crabtree with Cornwall Council some time ago and it was mentioned that some money was available on transfer of the sites, but that amount was currently unknown. It would be important to find out what would be required to bring Park Bottom Playing Area and Rosemullion Gardens Play Area to a suitable standard.

Most of the sites were not being properly looked after by Cornwall Council and some Councillors therefore felt that it was the responsibility of the Parish Council to take them on and maintain them.

It was proposed by Cllr L Simmons, seconded by Cllr Crabtree and

FC25/09/14.2 RESOLVED **to receive the Heads of Terms for the proposed sites from Cornwall Council. That Illogan Parish Council would proceed with the Land Adj to 26 Sunnyside Park, Land Adjacent to 120 and 121 Sunnyside Parc, Land AT Lamanva Close, Land at Sunnyside Parc, Park Bottom Playing Field, Park Leven Public Open Space, Rosemullion Gardens Play Area, Tolvaddon Park Public Open Space, Land Adjacent to 31 Sunnyside Parc. Land Adjacent to 5 Sunnyside Parc, and Land Adjacent to 6 Tregullan; the Council would not proceed with the transfer of Tolvaddon Downs Open Space. That the Clerk would obtain quotes for a solicitor. The Clerk would contact Cornwall Council to obtain further information regarding unspent warranties on any play equipment and plans of any underground services on the sites. The costs of maintaining the sites once devolved would also be investigated further.**

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC25/09/15 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

New benches had been installed in Illogan Park and had received positive feedback from the public.

FC25/09/16 TO RECEIVE A REPORT FROM COUNCIL OFFICERS INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that on Saturday afternoon a large branch from a Beech tree in Manningham Woods had fallen, blocking the path and damaging a nearby property's fence. Residents reported people entering their garden, their puppy being attacked, and threats from trespassers. A temporary fence was installed the same day to secure the garden, and the path was closed with notices posted on Facebook. On Monday the tree was cleared and the Beech tree, along with other trees along the woodland perimeter, were inspected to provide reassurance to residents. A contractor was appointed to repair the damaged fence, with agreement from Coastline. All work was completed by the end of the day on Monday.

Following this incident, the Out of Hours answering service instructions were reviewed and updated.

Whilst the fallen tree was being cleared, a wasp nest was found in the wall adjacent to the public path. The wasp nest was removed on Tuesday afternoon.

FC25/09/17 TO RECEIVE CORRESPONDENCE FROM THE 13TH AUGUST 2025 UNTIL THE 9TH SEPTEMBER 2025, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

- North Kerrier and East Penwith Community Area Partnership meeting would be held on Wednesday 24th September 2025, 6pm – 8pm either at Holmans Sports Club or via Teams.
- Royal Cornwall Hospital Trust Annual Public Meeting would be held on 18th September 2025 via Teams.
- The Office of the Police and Crime Commissioner were seeking expressions of interest from local parish and town councils and voluntary sector organisations across Devon, Cornwall and the Isles of Scilly who were seeking financial support to install or upgrade CCTV systems.

FC25/09/18 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crawford reported on the following:

- Illogan Fun Day – disappointed that it was unable to go ahead but thanked everyone for their hard work

- Attended an Environment Agency meeting to discuss the flood prevention work proposed for Portreath
- Joined the Community Area Partnership meeting with the Police Liaison team
- Teams meeting with Helen Kneale regarding the devolution of assets to Illogan Parish Council
- Attended the West Sub-Planning Committee
- Full Council meeting at County Hall – discussed issues with South West Water and sewerage discharge

Cllr Desmonde reported on the following:

- Visit to Camborne Police Station
- Ongoing work on some difficult planning issues
- Full Council meeting – likely that parking charges would be raised
- Completed lots of online mandatory training
- Visit to South Crofty Mine
- Waiting in an update regarding Heartlands
- Visit to Langarth with other Councillors – concerns about traffic and congestion around Truro as well as the additional pressure on education and health services

Cllr Desmonde and a member of the public left the meeting at 7.48pm.

FC25/09/19

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE 7TH AUGUST 2025:

i. Community Events Committee – 19th August and 2nd September 2025

There was no update.

ii. Climate, Environment And Planning Committee – 20th August and 3rd September 2025

The Chairman thanked all the reporting Councillors for their hard work. Highlights from the minutes included approval for a 12-month trial for Goalkeeping Coaching in Illogan Park, additional sites for the Mobile Speed Activated Signs, negotiations with Go Cornwall and Fernbank Advertising for them to take over all of the bus shelters in the parish and the establishment of a Public Rights of Way Working Group to compile an action plan of improvements to apply for additional funding.

FC25/09/20

TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Cllr Cullimore advised he had attended Planning, Chairmanship Skills and Councillor Finance training.

Cllr Mrs O'Donnell would be attending the next Police Liaison meeting.

**FC25/09/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

An item was requested to discuss the hearing loop in the community room.

FC25/09/22 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 15th October 2025,
7.00pm in Illogan Parish Council Community Office.

**FC25/09/23 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

**FC25/09/23.2 RESOLVED that under the 1960 Public Bodies (Admission to
Meetings) Act the press and public are excluded
due to the confidential nature of the business to
be discussed.**

On a vote being taken the matter was approved unanimously.

Councillor Crawford and 5 members of the public left the meeting at
7.52pm.

**FC25/09/24 TO RECEIVE QUOTES FOR ELECTRICITY FOR THE COUNCIL OFFICE,
APPOINT A SUPPLIER, AGREE ANY FUTURE ACTIONS AND ANY
ASSOCIATED EXPENDITURE (TO BE TABLED AT THE MEETING)**

It was proposed by Cllr L Simmons, seconded by Cllr Crabtree and

**FC25/09/24.2 RESOLVED to accept a quote from Octopus Energy for a 24-
month fixed term contract for electricity for the
Council Office.**

On a vote being taken the matter was approved unanimously.

**FC25/09/25 TO RECEIVE THE INSURANCE RENEWAL DOCUMENTATION, AGREE
ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC25/09/25.2 RESOLVED to receive the insurance renewal documentation
from Zurich.**

On a vote being taken the matter was approved unanimously.

FC25/09/26 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR, SPEAK TO CANDIDATES INDIVIDUALLY AND CONSIDER ANY FUTURE ACTIONS

Two applications had been received for the vacant position of Councillor. Members spoke to the candidates.

FC25/09/27 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC25/09/27.2 RESOLVED to re-admit members of the press and public.

On a vote being taken the matter was approved unanimously.

FC25/09/28 TO CO-OPT UP TO A COUNCILLOR TO THE ILLOGAN WARD OF THE COUNCIL AND CO-OPTED COUNCILLORS TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

FC25/09/28.2 RESOLVED to co-opt Anne Edwards to the Illogan Ward of Illogan Parish Council.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

There being no further business the meeting closed at 8.24pm.

Signed

Date

ACCOUNTS FOR PAYMENT SEPTEMBER 2025					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Lease for Manningham Wood	Mr and Mrs Rule		£1.00		£1.00
Lease for Manningham Wood	Friendship Cohousing		£1.00		£1.00
Salaries	All Employees		£5,463.20		£5,463.20
Cabling, socket and extension lead	D & R Electrical	Partly CL25/06/18.2	£1,217.39	£243.47	£1,460.86
Out of Hours Call Handling	Phoneta		£34.48	£6.90	£41.38
Contractor	DJM Gardening and Groundworks Solutions		£3,262.81		£3,262.81
Organ	Organs on Tour		£45.00		£45.00
IT Support	Piran Tech		£123.37	£24.67	£148.04
Part payments for Feasibility Study and Wellbeing space	Mei Loci		£4,550.00	£910.00	£5,460.00
Grass Cutting and tree clearance works	Greens		1016.64	£203.33	£1,219.97
Benches	Glasdon	PM25/07/19.3	6524.48	£1,304.90	£7,829.38
Website Hosting	Kernowtek		£10.00		£10.00
Insurance Premium	Zurich		£3,861.37		£3,861.37
Illogan Fun Day Cancellation Charge	Ronnie Chaffe		£187.50		£187.50
Illogan Fun Day Cancellation Charge	GK Electronics		£1,050.00	£210.00	£1,260.00
MSAS Repair	ElanCity		£275.30	£55.06	£330.36
Cleaning and changing room cleaning	X-treme Clean	Partly FC25/07/20.2	£1,798.00	£359.60	£2,157.60
Door handles, installation of benches and fence repair	Cornwall Construction and Development	PM25/07/19.2 and FC25/07/34.2	£10,600.00	£2,120.00	£12,720.00
Treatment of wasps nest in Manningham Wood	Simply the Pest		£100.00		£100.00
Hive Annual Premium	Breakthrough Communications		£1,997.00	£399.40	£2,396.40
Churchill Group	Leionella Testing		£95.70	£19.14	£114.84
Internet	BT		£43.86	£8.77	£52.63
Photocopier Lease	CF Corporate		£754.21	£150.84	£905.05
Bank Charges	Unity Trust Bank		£10.95		£10.95
Electricity for changing rooms	Octopus Energy		£104.55	£5.23	£109.78
Photocopies	1st Office		£135.79	£27.16	£162.95
Water and Sewerage for Illogan Park	Source for Business		£124.66		£124.66
Credit note and call charges	Croft		-£94.91	-£18.98	-£113.89
	TOTAL		£43,293.35	£6,029.49	£49,322.84