

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 10<sup>th</sup> December 2025 at 7.00pm.

**PRESENT:** Councillors Gary Cullimore (Chairman), Dave Crabtree (Vice Chairman), Anne Edwards, David Ekinsmyth, Graham Ford, Paul Holmes, Tara O'Donnell, Jean Pollock, Jenna Simmons, Lee Simmons, Suzanne Simmons, and Maggie Thompson.

**IN ATTENDANCE:** Mrs S Rimell, Clerk.

The Chairman explained the safety procedures.

### **FC25/12/1 CHAIRMAN'S WELCOME**

The Chairman welcomed everyone and wished them all a Merry Christmas and a Happy New Year.

### **FC25/12/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

Apologies were received from Cllrs Miss J Simmons and Mrs Thompson.

Cllrs Hodge and Szoka were absent.

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

### **FC25/12/2.2 RESOLVED to receive apologies from Cllr Miss J Simmons and Mrs Thompson.**

On a vote being taken the matter was approved unanimously.

### **FC25/12/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **FC25/12/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no requests from members for dispensations.

### **FC25/12/5 PUBLIC PARTICIPATION**

There were no members of the public present.

### **FC25/12/6 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reported the death of former Councillor and long-standing community volunteer Peter Malindine. The Council extends its sincere condolences to his wife and family.

The Chairman thanked the Community Events Committee and Council Officers for all their hard work organising and hosting the superb Christmas Events.

The Chairman thanked the Clerk for producing the 12 trawlers trawling on behalf of the Council for the 12 Cornish Days of Christmas.

**FC25/12/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19<sup>TH</sup> NOVEMBER 2025 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

**FC25/12/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 19<sup>th</sup> November 2025 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC25/12/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**FC25/12/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Holmes and

**FC25/12/9.2 RESOLVED to receive and approve the delegated decisions register since the last meeting and ratify all decisions made.**

On a vote being taken the matter was approved unanimously.

**FC25/12/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF NOVEMBER 2025 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

**FC25/12/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of November 2025.**

On a vote being taken the matter was approved unanimously.

**FC25/12/11 TO RATIFY THE CARD PAYMENTS FOR THE MONTH OF NOVEMBER 2025 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

**FC25/12/11.2 RESOLVED to ratify the card payments for the month of**

**November 2025.**

On a vote being taken the matter was approved unanimously.

**FC25/12/12** **TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2025 AND AGREE ANY FUTURE ACTIONS** (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

**FC25/12/12.2** **RESOLVED** **to authorise payment of accounts for the month of December 2025 in the sum of £23,527.68 inc VAT.**

On a vote being taken the matter was approved unanimously.

**FC25/12/13** **TO RECEIVE AND APPROVE THE QUARTERLY INVESTMENT STRATEGY REPORT AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

**FC25/12/13.2** **RESOLVED** **to receive and approve the quarterly investment strategy report.**

On a vote being taken the matter was approved unanimously.

**FC25/12/14** **TO RECEIVE AN UPDATE FROM MEI LOCI ON THE FEASIBILITY STUDIES AND ILLOGAN WELLBEING GARDEN AND AGREE ANY FUTURE ACTIONS**

Cllr L Simmons did not like the style of drawings for the initial concept ideas.

Concerns were raised about the proportion of consultation responses relative to the parish population.

The Council acknowledged that the concept designs remain flexible and can be adjusted at a later stage if required. Potential modifications could include changes to surfacing materials, selection of specific play equipment, and other detailed design elements.

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

**FC25/12/14.2** **RESOLVED** **to receive the updated draft Feasibility Studies from Mei Loci. That Cllrs would forward any comments on the document to the Clerk by 4pm Tuesday 16<sup>th</sup> December 2025. The Clerk is granted delegated authority to consolidate and return Councillor comments to Mei Loci, oversee completion of the final Feasibility Studies, and submit all required documentation in accordance with the grant terms and conditions by the deadline of 31<sup>st</sup> December 2025.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

**FC25/12/15 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There were no items raised.

**FC25/12/16 TO RECEIVE A REPORT FROM COUNCIL OFFICERS INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk:

- Reported that a Cllr Audit was due – Cllrs Mrs Edwards and Ekinsmyth volunteered to complete the audit.
- Updated members on pest control in Illogan Park.
- Gave an update on Footpath Registration Application for the corner entrance to Illogan Park from the designated footpath. Cornwall Council have confirmed that the footpath not appearing on their mapping system is an error and that the section of footpath is already included on the definitive map and are working to update it on their mapping system.
- Old School Centre Christmas event – please could you confirm your attendance.

**FC25/12/17 TO RECEIVE CORRESPONDENCE FROM THE 12<sup>TH</sup> NOVEMBER 2025 UNTIL THE 2<sup>ND</sup> DECEMBER 2025, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

**i. Hayle Town Council's Letter To Chief Constable James Vaughan**

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Cullimore and

**FC25/12/17.2 RESOLVED to note Hayle Town Council's letter to Chief Constable James Vaughan.**

On a vote being taken the matter was approved unanimously.

**ii. Response From The Ministry Of Housing, Communities And Local Government To The Letter Sent By Community Area Partnership Concerning Growth Funding For Cornwall And The Isles Of Scilly**

It was proposed by Cllr Holmes, seconded by Cllr Crabtree and

**FC25/12/17.3 RESOLVED to note the response from the Ministry of Housing, Communities and Local Government to the letter sent by the Community Area**

**Partnership concerning Growth Funding for Cornwall and The Isles of Scilly.**

On a vote being taken on the matter there were 9 votes FOR and 0 voted AGAINST.

**FC25/12/18 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS**

There were no Cornwall Councillors present. It was noted that this was the second meeting in a row that the Cornwall Councillors had not attended.

**FC25/12/19 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 13TH NOVEMBER 2025:**

**i. Climate Environment And Planning Committee – 19<sup>th</sup> November 2025**

All information was in the minutes of the meeting.

**ii. Staffing Committee – 24<sup>th</sup> November 2025**

The Chairman reported that Cllr Mrs Edwards had been appointed as Vice Chairman of the Committee. The Committee appointed an interview panel and agreed interview arrangements for the Assistant to the Clerk vacancy.

The Chairman thanked the Clerk and interview panel for their time and hard work.

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

**FC25/12/19.2 RESOLVED to note the minutes of the Climate, Environment and Planning Committee meeting held on the 19<sup>th</sup> November 2025 and the Staffing Committee meeting held on the 24<sup>th</sup> November 2025.**

On a vote being taken the matter was approved unanimously.

**FC25/12/20 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES**

Cllr Mrs O'Donnell had been unable to attend the Police Liaison meeting; however, she had received all the paperwork and updated members on the items discussed such as hot spotting, sexual harassment and abuse, the judicial system and PCSO's.

Cllr Mrs O'Donnell had attended the Redruth Youth Council meeting. She was impressed and would like to explore joining with neighbouring parishes to create a joint youth council.

Cllr Crabtree had attended a CALC Finance for Councillors session as a refresher. He noted that the Financial Standards Compensation Scheme limit had increased to £120,000.

Cllrs Crabtree and Ekinsmyth had attended the Community Area Partnership meeting. They received presentations from Carn to Coast on patient access, the Public Health annual report and a smart phone free childhood.

**FC25/12/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;  
AGREE WHERE TO DISCUSS AND TIMESCALES**

Members requested the following agenda items:

1. To consider writing to the Cornwall Councillors for the area regarding this Council's concerns about crime and policing and highlighting what we expect from them as our Cornwall Councillors.
2. To investigate creating a joint youth council with neighbouring parish councils.

**FC25/12/22 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 21<sup>st</sup> January 2026, 7.00pm in Illogan Parish Council Community Office.

There being no further business the meeting closed at 7.59pm.

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT DECEMBER 2025</b>						
<b>Cheque</b>	<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
BACs	Performing at Illogan Xmas Lights	Ritzy Belles		£450.00		£450.00
BACs	Website Hosting	Kernowtek		£10.00		£10.00
BACs	Annual monitoring fee for Village Hall, Community Office and Tehidy Defib and mobile data for Tehidy defib	Duchy Defibrillators		£735.00	£147.00	£882.00
BACs	Replace external switch for heater	Earthbound Electrical		£99.75	£19.95	£119.70
BACs	Erect and dress Xmas trees, hedge cutting, remove tree limb	Greens		£3,240.78	£648.15	£3,888.93
BACs	Stationary	Office Smart		£41.30	£8.26	£49.56
BACs	Marshals for Illogan Christmas Lights Switch On and October Call Out	WillSecure		£826.00	£165.20	£991.20
BACs	Salaries	All Employees		£4,517.25		£4,517.25
BACs	Part payments for Feasibility Study and Wellbeing space	Mei Loci		£4,550.00	£910.00	£5,460.00
BACs	Cllr Training	CALC		£165.00	£33.00	£198.00
BACs	Out of Hours Call Handling	Phoneta		£28.95	£5.79	£34.74
BACs	IT Support	Piran Tech		£189.56	£37.91	£227.47
BACs	Contractor	DJM Gardening and Groundwork Solutions		£3,149.79		£3,149.79
BACs	Entertainment for Switch On Events	Ronnie Chaffe		£260.00		£260.00
BACs	Stage and PA for Christmas Events	GK Electronics		£850.00	£170.00	£1,020.00
BACs	Cleaning	X-treme Clean		£1,498.00	£299.60	£1,797.60
BACs	Pest Control	Simply the Pest		£160.00		£160.00
DD	Bank Charges	Unity Trust		£11.70		£11.70
DD	Electricity for Changing Rooms	Octopus Energy		£108.74	£5.44	£114.18
DD	Electricity for Office	Octopus Energy		£126.60	£6.33	£132.93
DD	Internet	BT		£43.86	£8.77	£52.63
		<b>TOTAL</b>		<b>£21,062.28</b>	<b>£2,465.40</b>	<b>£23,527.68</b>