

## **ILLOGAN PARISH COUNCIL**

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 13<sup>th</sup> January 2026 at 6.30 pm.

PRESENT: Cllr Tara O'Donnell (Chairman), Cllr Anne Edwards, Cllr David Ekinsmyth, Cllr Graham Ford, Cllr Sue Simmons, and Mrs Wills.

ALSO PRESENT: Mrs S Rimell, Clerk; and 2 members of the public.

The Chairman explained the safety procedures.

### **CL26/01/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

Apologies were received from Cllr L Simmons. Mr Dolling had resigned from this Committee.

### **CL26/01/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL26/01/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL26/01/4 PUBLIC PARTICIPATION**

A representative from Illogan in Bloom thanked Light Up Illogan for the opportunity to take part in the 12 Cornish Days of Christmas. Their festive display featured approximately 500 lights and required several hours to make, erect and dismantle. Looking ahead, Illogan in Bloom expressed

their intention to become more involved in 2026, with plans to install wooden Christmas trees, reindeer, and other decorations on the verges they maintain. They said they were very much looking forward to working in partnership with Light Up Illogan in the future.

**CL26/01/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 4<sup>TH</sup> NOVEMBER 2025 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Mrs Edwards and

**CL26/01/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 4<sup>th</sup> November 2025 are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 5 votes FOR and 0 votes AGAINST.

**CL26/01/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL26/01/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Mrs S Simmons, seconded by Cllr Mrs Edwards and

**CL26/01/7.2 RESOLVED to receive and approve the update on the events Budget for 2025/2026.**

On a vote being taken the matter was approved unanimously.

**CL26/01/8**

**TO REVIEW THE 2025 ILLOGAN REMEMBRANCE PARADE, CONSIDER IMPROVEMENTS FOR FUTURE EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The marshals were two personnel short due to illness, which resulted in the Clerk having to seek volunteers on the morning of the parade. Some members of the public commented that they were unaware of the road closures; however, all properties along the affected route received a leaflet, and the closures were also advertised via the Council's media channels. It was suggested that consideration be given to training additional volunteers to assist with road closures, thereby reducing reliance on external contractors.

There was a breakdown in communication regarding the church service timetable. The service times were amended after the road closure application had been submitted, and the Council was not informed of these changes until a few days before the parade. This did not allow sufficient time to amend the approved road closure times.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

**CL26/01/8.2**

**RESOLVED**

**that the Clerk invites a representative from Illogan Royal British Legion to join our committee following the resignation of Mr Dolling and to also request a meeting to review the 2025 Illogan Remembrance Parade and consider any alterations or improvements for this year's parade.**

On a vote being taken the matter was approved unanimously.

**CL26/01/9**

**TO REVIEW THE 2025 CHRISTMAS EVENTS, CONSIDER IMPROVEMENTS FOR FUTURE EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The 2025 Christmas events were reviewed. The wreath making workshop was very successful and it has been suggested that two workshops are held in 2026.

The 12 Cornish Days of Christmas, Christmas tree and reindeer displays were well received.

The advent workshops were enjoyed by the attendees. In 2026 we need to be mindful not to clash dates with the Grapevine craft session.

It was suggested that we could organise carol singing around a Christmas tree this year.

It was felt that the Tolvaddon Christmas Lights Switch On Event would be better as a stand-alone event organised and run by Tolvaddon Fire Station.

It has been suggested that the Illogan Parish Council Community Events Committee focus on a single event in Illogan Park. The proposed event could incorporate the Food and Craft Market, a lantern parade around the park perimeter, Santa's grotto in the community room, and a range of entertainment. This approach would be more accessible, inclusive, and safe, eliminating the need for road closures. The event could take place from late afternoon into the early evening, providing an extended period for community participation.

It was proposed by Cllr Mrs S Simmons, seconded by Cllr Mrs O'Donnell and

**CL26/01/9.2      RESOLVED      that, for 2026, a single, larger, and well-advertised Christmas event will be held, with the primary focus on Illogan Park.**

On a vote being taken the matter was approved unanimously.

**CL26/01/10 TO RECEIVE A REPORT AND CONSIDER A MINI-EASTER EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was suggested that an event similar to the Advent Craft Workshops could be held with an Easter theme, potentially including craft activities and a non-edible Easter egg hunt around Illogan Park.

However, it was noted that Easter in 2026 falls in early April, which may not allow sufficient time to organise and promote the event effectively.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Mrs Edwards and

**CL26/01/10.2 RESOLVED that in principle a mini-easter event is held in Easter 2027.**

On a vote being taken the matter was approved unanimously.

**CL26/01/11 TO CONSIDER ARRANGEMENTS FOR THE SPRING LITTER PICK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed that the Spring Litter Pick would be held on Saturday 21<sup>st</sup> March 2026, attendees would meet at 10.30am, the briefing and start of the litter pick would be at 11am and everyone would return for refreshments about 1pm. Litter Picks would commence from Tolvaddon Fire Station and Illogan Parish Council Community Office. The litter pick would be registered with Clean Cornwall. The Clerk would be based in Illogan Parish Council Community Office and both the Assistant to the Clerk's would be based in Tolvaddon Community Room.

The Clerk would obtain quotes for 20 steak pasties, 4 vegetarian pasties and 4 sausage rolls.

The Clerk would invite local groups such as the Scouts, Guides and Air Cadets to attend the litter pick.

**CL26/01/12 TO CONSIDER ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Members discussed the Fun Day, budgets, and other plans for the park. It was noted that the Fun Day is a highly anticipated event in the community. A suggestion was made to conduct a thorough review of the entertainment and provisions for the Fun Day.

It was proposed by Cllr Mrs Edwards, seconded by Cllr Mrs S Simmons and

**CL26/01/12.2 RESOLVED that Illogan Fun Day is held on Saturday 29<sup>th</sup> August 2026 in Illogan Park. That the Clerk invites Healthy Cornwall to attend. That there is a thorough review of the entertainment and provisions for the Fun Day.**

On a vote being taken the matter was approved unanimously.

**CL26/01/13 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**CL26/01/14 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Tuesday 3<sup>rd</sup> February 2026 at 6.30pm in the Council Office.

There being no further business the meeting closed at 7.49pm.

Signed .....

Date .....