

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday January 21st at 7.00pm.

**PRESENT:** Councillors Gary Cullimore (Chairman), Dave Crabtree (Vice Chairman), Anne Edwards, David Ekinsmyth, Graham Ford, Paul Holmes, Tara O'Donnell, Jean Pollock, Jenna Simmons, Lee Simmons, Suzanne Simmons, Stefan Szoka and Maggie Thompson.

**IN ATTENDANCE:** Mrs S Rimell, Clerk; Miss C Greenall, Assistant to the Clerk; and 1 member of the public (until point mentioned)

The Chairman explained the safety procedures.

**FC26/01/1 CHAIRMAN'S WELCOME**

The Chairman welcomed everyone to the meeting.

**FC26/01/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

There were no apologies received.

Cllr Hodge was absent.

**FC26/01/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**FC26/01/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

**FC26/01/5**

**PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA**

A member of the public highlighted the difficulties experienced during Storm Goretta and requested that the Council consider compiling a database of elderly residents within the parish. They suggested the establishment of an emergency response team to provide assistance, if required, during future emergency events.

A member of the public noted that the Illogan Parish Regeneration Group was in the process of dissolving and asked whether a concise, publicly available report would be produced summarising the Group's activities and financial position. They also enquired whether the Council had considered how any remaining funds would be allocated in the future.

**FC26/01/6**

**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed and introduced the newly appointed Assistant to the Clerk. He requested that members complete the Clerk's 360-degree appraisal forms and return them to her to support the appraisal process.

**FC26/01/7**

**TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 11<sup>TH</sup> DECEMBER 2025 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

**FC16/01/7.2**

**RESOLVED to receive and approve the Minutes of the Full Council meeting held on 10<sup>th</sup> December 2025 and the Chairman to sign them.**

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

**FC26/01/8**

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**FC26/01/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

**FC26/01/9.2 RESOLVED to receive the delegated decisions register since the last meeting and ratify all decisions.**

On a vote being taken the matter was approved unanimously.

**FC26/01/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF DECEMBER 2025 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC26/01/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of December 2025.**

On a vote being taken the matter was approved unanimously.

**FC26/01/11 TO RATIFY THE CARD PAYMENTS FOR THE MONTH OF DECEMBER 2025 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

**FC26/01/11.2 RESOLVED to ratify the card payments for the month of December 2025.**

On a vote being taken the matter was approved unanimously.

**FC26/01/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2026 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs O'Donnell and

**FC26/01/12.2 RESOLVED to authorise payment of accounts for the month of January 2026 in the sum of £16,379.65 inc VAT.**

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

**FC26/01/13 TO RECEIVE INFORMATION FROM CORNWALL COUNCIL ON COMMUNITY EMERGENCY PLANS, CONSIDER COMPILING A PLAN AND AGREE ANY FUTURE ACTIONS**

Members discussed the recent impact of Storm Goretti and the significant challenges arising in its aftermath. Widespread disruption to electricity supplies resulted in loss of heating and lighting, alongside internet outages that affected mobile phone connectivity and residents' ability to communicate. These issues were exacerbated by the reduced reliance on traditional landline services.

As Storm Goretti occurred recently, members noted that the issues remained prominent in people's minds. However, it was recognised that consideration should be given to maintaining momentum and public engagement as the event becomes less immediate.

A range of measures were suggested for further consideration, including:

- The establishment and ongoing maintenance of a robust and up-to-date vulnerable persons register
- A coordinated, multi-agency response to severe weather and emergency events

- The role and capacity of Cornwall Council’s emergency response arrangements
- Safeguarding implications, particularly for isolated and vulnerable residents
- The transition of landlines to digital services and the associated resilience risks
- Ensuring that any emergency plan is both deliverable and proportionate to local capacity
- The creation of, and ongoing support for, local community groups to strengthen resilience
- Clarification of responsibilities and liabilities for organisations and volunteers involved in emergency response

It was felt that these areas warranted further exploration to strengthen preparedness, resilience, and community support ahead of future severe weather events.

It was proposed by Cllr Ford, seconded by Cllr Mrs O’Donnell and

**FC26/01/13.2 RESOLVED to agree in principle to compile a Community Emergency Plan.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

**FC26/01/13.3 RESOLVED to establish a Councillor-led Task and Finish Group with interested residents to investigate and compile a Community Emergency Plan.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

**FC26/01/13.4 RESOLVED to appoint Cllrs Crabtree, Ekinsmyth, Mrs O'Donnell, L Simmons, Mrs S Simmons and Mrs Thompson to the Community Emergency Plan Task and Finish Group.**

On a vote being taken the matter was approved unanimously.

It was agreed that the Council would advertise the compilation of a Community Emergency Plan through its media platforms and invite expressions of interest from parties wishing to be involved.

**FC26/01/14 TO RECEIVE A REPORT ON THE PRODUCTION OF THE *ILLOGAN REVIEW*, CONSIDER A DRAFT QUESTIONNAIRE FOR POTENTIAL INCLUSION IN THE NEXT EDITION, REVIEW THE CURRENT PRODUCTION AND DISTRIBUTION PROCESSES, AND AGREE ON ANY FUTURE ACTIONS**

The production, format, and content of the Illogan Review was discussed in detail. It was agreed that, to maintain inclusivity, the Illogan Review should continue to be produced in hard copy and delivered to every household in the parish. Additionally, it was decided that the format and content should be reviewed to allow for a wider variety of articles in each edition, with more information on the activities of the parish council.

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

**FC26/01/14.2 RESOLVED to continue producing the Illogan Review in hard copy, delivered to every household in the parish. A review of the content of the publication would be carried out, and an article included in the next edition of the Illogan Review to publicise that the content review is taking place, explain what the council aims to achieve through the review, invite the public to provide feedback on the current content, its relevance, and any**

**suggestions for amendments or additional content.**

On a vote being taken the matter was approved unanimously.

**FC26/01/15 TO RECEIVE CORRESPONDENCE FROM ILLOGAN PARISH REGENERATION GROUP REGARDING THEIR DISSOLUTION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Members discussed the history of the Illogan Parish Regeneration Group, including the funding received over its duration, the projects delivered, and the revised constitution. Recent activities were also reviewed, followed by consideration of the decision to dissolve the group.

After providing background information and responding to direct questions, the Cllrs Mrs Edwards, Ekinsmyth and Ford left the meeting, as it was felt they had a conflict of interest due to their involvement in the Illogan Parish Regeneration Group.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC26/01/15.2 RESOLVED that that Illogan Parish Council agrees for Illogan Parish Regeneration Group to dissolve. Illogan Parish Council accepts the assets of Illogan Parish Regeneration Group. The Council will create a new cost code in its accounting system and ring fence the funds in its budgets and will discuss how to use them for the benefit of the local community.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

Cllrs Mrs Edwards, Ekinsmyth, and Ford re-entered the meeting at 8.15pm.

**FC26/01/16 TO CONSIDER WRITING TO THE CORNWALL COUNCILLORS FOR THE AREA REGARDING THIS COUNCIL'S CONCERNS ABOUT CRIME AND POLICING AND HIGHLIGHTING WHAT WE EXPECT FROM THEM AS OUR CORNWALL COUNCILLORS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Cullimore, seconded by Cllr Mrs S Simmons and

**FC26/01/16.2 RESOLVED to receive and approve the draft letter to Cornwall Councillors for the area regarding this Council's concerns about crime and policing and highlighting what we expect from them as our Cornwall Councillors with the inclusion of 'loud exhausts and a lack of police presence or drive-throughs in the evenings'.**

On a vote being taken on the matter there were 12 votes FOR and 0 votes AGAINST.

It was agreed that a request for police attendance at Full Council meetings would be raised by a representative from this Council.

**FC26/01/17 TO CONSIDER THE POTENTIAL FOR ESTABLISHING A YOUTH COUNCIL, INCLUDING ENGAGING WITH NEIGHBOURING COUNCILS TO ASSESS INTEREST IN FORMING A JOINT YOUTH COUNCIL, AND TO AGREE ON NEXT STEPS AND ANY FUTURE ACTIONS**

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC26/01/17.2 RESOLVED to agree in principle to establish a youth council.**

On a vote being taken the matter was approved unanimously.

1 member of the public left the meeting at 8.20pm.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Cullimore and

- FC26/01/17.3 RESOLVED** that the Clerk will contact Carn Brea Parish Council and Portreath Parish Council to determine their interest in collaborating on the establishment of a joint youth council. Councillors Crabtree, Cullimore, Mrs Edwards and Mrs O'Donnell will work alongside the Clerk, the Assistant to the Clerk, Redruth Town Council, the Cornwall Council Community Support Officer, Redruth Rotary, and any other interested parties to explore the creation of a youth council.

On a vote being taken the matter was approved unanimously.

**FC26/01/18 TO RECEIVE RESPONSES TO THE ILLOGAN REVIEW ARTICLE REGARDING STREET SIGNS, AND AGREE ANY FUTURE ACTIONS**

Following the article on Historical Street Signs in the previous edition of the Illogan Review, the Council received a number of responses and comments from the public. These were carefully reviewed, along with alternative suggestions for preserving and promoting the area's history. Further to an in-depth discussion:

It was proposed by Cllr L Simmons, seconded by Cllr Mrs Edwards and

- FC26/01/18.2 RESOLVED** that no new street nameplates would be purchased or erected at this time. Members felt that the current priority should be the maintenance of existing road signage, including the repair or replacement of damaged or deteriorated signs, before introducing additional assets.

On a vote being taken on the matter there were 11 votes FOR and 2 votes AGAINST. Cllrs Holmes and Miss Pollock voted against the resolution.

**FC26/01/19 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

During Storm Goretta, one tree fell and several others lost branches in Illogan Park. The fallen tree has been cleared and stacked, as the ground was too wet to allow vehicle access. We have received inquiries from several individuals asking if they may take some of the wood. We informed them that we would consult with the Council this evening and provide a response.

We have concerns regarding potential health and safety risks, including manual handling, slippery and wet ground conditions, and the fact that the wood pieces are large and likely to be heavy.

It was proposed by Cllr Mrs O'Donnell, seconded by Cllr Mrs Edwards and

**FC26/01/19.2 RESOLVED that individuals will not be permitted to remove any wood from the fallen trees and branches in Illogan Park.**

On a vote being taken the matter was approved unanimously.

**FC26/01/20 TO RECEIVE A REPORT FROM COUNCIL OFFICERS INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

During Storm Goretta, in Manningham Wood a tree branch broke on the boundary with Park an Lann, and another branch in the woods also fell; both have since been removed. Additionally, one tree has started to fall, with its roots lifting, but it has become entangled with surrounding trees. This tree would be removed shortly when the winch became available.

There will be a Finances, Resources and Projects committee meeting on the 11<sup>th</sup> February at 7pm.

There will be a Staffing Committee meeting on the 29<sup>th</sup> January at 7pm.

**FC26/01/21 TO RECEIVE CORRESPONDENCE FROM THE 3<sup>RD</sup> DECEMBER 2025 UNTIL THE 13<sup>TH</sup> JANUARY 2026, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

Biodiversity Governance for Town and Parish Councils being held in Truro on the 22<sup>nd</sup> of April. The cost is £595 (+ VAT) per person with £100 per person booking deposit.

**FC26/01/22 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS**

It was agreed that the reports sent by Cornwall Councillors in their absence would be forwarded to members by email or hard copy.

**FC26/01/23 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 25<sup>TH</sup> NOVEMBER 2025**

**i. CLIMATE, ENVIRONMENT AND PLANNING COMMITTEE – 3<sup>RD</sup> DECEMBER 2025 AND 7<sup>TH</sup> JANUARY 2026**

The Committee Chairman said that details of the planning applications were included in the minutes. They explained that an application had been submitted to the Community Highways Improvement programme for tactile paving and dropped kerbs in several locations in the parish, and yellow lines around the junctions in Park Bottom.

**ii. STAFFING COMMITTEE – 17<sup>TH</sup> DECEMBER 2025**

The Assistant to the Clerk was appointed and the terms and conditions of employment agreed.

**iii. COMMUNITY EVENTS COMMITTEE – 13TH JANUARY 2026**

The Chairman reported that the two additional Cllrs recently appointed to the Committee were a great help and were also providing different perspectives. The Christmas events had been reviewed. The Spring Litter Pick would be held on Saturday 21<sup>st</sup> March 2026 from 10.45am in Illogan Parish Council Community Office.

**FC26/01/24 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES**

There were no reports.

**FC26/01/25 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES**

Members requested agenda item on the Mobile Speed Activated Signs, the proposal for a café in Illogan Park and the covered shelter.

**FC26/01/26 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 18<sup>th</sup> February 2026, 7.00pm in Illogan Parish Council Community Office.

There being no further business the meeting closed at 8.54pm.

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT JANUARY 2026</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
Salaries	All Employees		£5,691.47		£5,691.47
Contractor	DJM Gardening and Groundwork Solutions		£2,146.61		£2,146.61
IT Support	Piran Tech		£178.02	£35.60	£213.62
Remove decorations, dismantle & dispose of xmas trees	Greens		£568.43	£113.69	£682.12
Expenses for lanterns	Sarah Haakanson, Illogan School		£101.79		£101.79
Out of Hours Call Handling	Phoneta		£25.00	£5.00	£30.00
Website Hosting	Kernowtek		£10.00		£10.00
Thermal survey	Ellis Environmental		£80.00		£80.00
Final payment for Wellbeing Space	Mei Loci		£1,850.00	£370.00	£2,220.00
Legionella Control Support Package	Churchill Group		£198.00	£39.60	£237.60
Cleaning	X-treme Clean		£2,023.50	£404.70	£2,428.20
Stationery & Uniform	Office Smart		£114.90	£22.98	£137.88
Bookings Annual Renewal	Scribe		£480.00	£96.00	£576.00
Annual Licence for Community Room	PPL PRS		£769.23	£153.84	£923.07
Internet	BT		£43.86	£8.77	£52.63
Electricity for Office	Octopus Energy		£129.84	£6.49	£136.33
Electricity for Changing Rooms	Octopus Energy		£114.56	£5.73	£120.29
Bank Charges	Unity Trust		£10.95		£10.95
Water and Sewerage for Illogan Park	Source for Business		£50.08		£50.08
Electricity for Office (supply final invoice)	SSE		£472.24	£23.61	£495.85
Water for Marys Well	Source for Business		£35.16		£35.16
	<b>TOTAL</b>		<b>£15,093.64</b>	<b>£1,286.01</b>	<b>£16,379.65</b>