

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



**Minutes of the Full Council held on Wednesday 18th February at 7:00 pm
in Illogan Parish Council Community Office, Trevelyan Road, Illogan**

PRESENT:

Councillors Gary Cullimore (Chairman), Dave Crabtree (Vice Chairman), Anne Edwards, David Ekinsmyth, Graham Ford, Paul Holmes, Jean Pollock, Jenna Simmons, Lee Simmons, Suzanne Simmons, Stefan Szoka and Maggie Thompson.

IN ATTENDANCE:

Mrs S Rimell, Clerk; Miss C Greenall, Assistant to the Clerk; and Cornwall Councillor Crawford.

The Chairman explained the safety procedures.

FC26/03/1 CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

**FC26/03/2 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE
ANY FUTURE ACTIONS**

Councillors Hodge and Mrs O'Donnell were absent.

**FC26/03/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND
NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF)
IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR
HOSPITALITY OVER £25**

There were no interests declared.

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FC26/03/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC26/03/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no members of the public present.

FC26/03/6 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded Councillors about the upcoming Spring Litter Pick event and encouraged all Councillors to attend and highlighted that it was a great way to meet members of the community whilst helping to tidy the parish.

The Chairman thanked the Assistant to the Clerk, Charlotte on the Spring Illogan Review Publication.

FC26/03/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21st JANUARY 2026 AND THE CHAIRMAN TO SIGN THEM

FC26/03/7.2 It was proposed by Councillor Ekinsmyth, seconded by Councillor Mrs Edwards and **RESOLVED to receive and approve the Minutes of the Full Council meeting held on 21st January and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

FC26/03/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

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FC26/03/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

FC25/11/09.2 It was proposed by Councillor Ford, seconded by Councillor Holmes and **RESOLVED to receive the delegated decision register since the last meeting and ratify all decisions made.**

On a vote being taken the matter was approved unanimously.

FC26/03/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2026 AND AGREE ANY FUTURE ACTIONS

FC26/03/10.2 It was proposed by Councillor Crabtree, seconded by Councillor Mrs Thompson and **RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of January 2026.**

On a vote being taken the matter was approved unanimously.

FC26/03/11 TO RATIFY THE CARD PAYMENTS FOR THE MONTH OF JANUARY 2026 AND AGREE ANY FUTURE ACTIONS

FC26/03/11.2 It was proposed by Councillor Crabtree, seconded by Councillor Ekinsmyth and **RESOLVED to ratify the card payments for the month of January 2026.**

On a vote being taken the matter was approved unanimously.

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FC26/03/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2026 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

FC26/03/12.2 It was proposed by Councillor Crabtree, seconded by Councillor Mrs Thompson and **RESOLVED to authorise payment of accounts for the month of February 2026 in the sum of £23,840.98 inc VAT.**

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC26/03/13 TO RECEIVE A REPORT ON THE MOBILE SPEED ACTIVATED SIGNS (MSAS), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was noted that this item was requested by Councillor Mrs O'Donnell. Members requested further information on the time the signs had been out of order and a cost comparative on repairing and replacing them.

FC26/02/13.2 It was proposed by Councillor Crabtree, seconded by Councillor Holmes and **RESOLVED to defer further actions until Councillor Mrs O'Donnell is present.**

On a vote being taken the matter was approved unanimously.

FC26/03/14 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was nothing to report.

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FC26/03/15 TO RECEIVE A REPORT FROM COUNCIL OFFICERS INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk explained the ongoing changes being made for file formats for improved accessibility. Further training was scheduled and officers could be continuing to improve the accessibility of Council resources.

FC26/03/16 TO RECEIVE CORRESPONDENCE FROM THE 14TH JANUARY 2026 UNTIL THE 10TH FEBRUARY 2026, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

Recent correspondence from Holly's Hut informing the Council that they were no longer able to proceed with the Coffee Hut on The Platt.

Correspondence from BT stating there would be an increase in price by 7.3% from 1st April.

CALC training opportunities for Councillors were highlighted and Councillors were encouraged to participate in the training available.

FC26/03/17 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Councillor Crawford read his report:

- Storms and Floods
- Police Liaison
- Meetings he had attended

Councillor Desmonde forwarded a report in her absence on:

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- Meeting with Shadow Cabinet Member discussing Virtual Wards.
- Meetings regarding Moorfield Car Park, Truro.
- Responding to residents regarding Wilson Way.
- Support given to resident in Tolvaddon.
- Attended new Diagnostic Facility in Camborne.
- Further discussions regarding Virtual Wards with NHS teams.
- Heartlands

**FC26/03/18 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN
AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE
MEETINGS HELD SINCE 14th JANUARY 2026:**

Staffing committee meetings held on the 14th and 29th January 2026. The Chairman reported that the Clerks terms and conditions were reviewed and agreed. Further actions for the improved ergonomics office space and pensions.

Climate, Environment And Planning Committee meetings held on the 21st January And 4th February 2026. The Chairman thanked Councillors for their reports on planning applications. All information was in the minutes of the meeting.

Governance Review Committee meeting held on the 28th January 2026. The Chairman updated members on the recent fire risk assessment and other policies that were reviewed at the meeting.

Community Events Committee meeting held on the 3rd February 2026. The Fun Day is to be held on the 29th of August with arrangements being made. Christmas 2025 events were reviewed.

FC26/03/18.2 It was proposed by Councillor Cullimore, seconded by Councillor Ford and **RESOLVED to note the minutes of the Staffing Committee held on the 14th and 29th January, Climate, Environment and Planning Committee meeting held on the 21st of**

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January and 4th February 2026, the Governance Review Committee meeting held on the 28th of January and Community Events Committee held on the 3rd of February 2026.

On a vote being taken the matter was approved unanimously.

FC26/03/19 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON COUNCILLORS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Councillor Crabtree will attend the Harris Mill meeting on the 20th of February 2026.

FC26/03/20 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS AGREE WHERE TO DISCUSS AND TIMESCALES

Members requested the following agenda items:

Future ongoing agenda item on crime and policing. Additional invitation to the Police representative for future meetings.

To discuss the feasibility of additional benches in Illogan Park specifically around the sport pitches.

To discuss the progress on the Wellbeing Gardens.

To review the Annual Parish and Annual Council meetings.

FC26/03/21 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 18th March 2026 at 7.00pm in Illogan Parish Council Community Office.



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There being no further business the meeting closed at 19:38pm.

Signed

Date

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ACCOUNTS FOR PAYMENT FEBRUARY 2026

To Ratify.

IT Licences, Croft - £28.89 + £5.78 VAT = £34.67.

To Pay.

Salaries, All Employees - £5,920.95.

Construction of bin store, Cornwall Construction and Developments Ltd - £7,465.00 + £1,493.00 VAT = £8,958.00.

Replacement of lights in changing facilities, D & R Electrical - £436.06 + £87.21 VAT = £523.27.

Stationery, Office Smart - £42.26 + £7.08 VAT = £49.34.

Out of Hours Call Handling, Phoneta - £36.06 + £7.21 VAT = £43.27.

IT Support, Piran Tech - £590.01 + £118.00 VAT = £708.01.

Donation for playing at Xmas Event, Camborne Youth Band - £75.00.

Donation for playing at Xmas Event, Illogan Sparnon Silver Band - £75.00.

Donation for being Santa at Xmas Event, Camborne Redruth Lions - £75.00.

Website Hosting, Kernowtek - £10.00.

Contractor, DJM Gardening and Groundwork Solutions - £2,274.21.

Call Out, WillSecure - £40.00 + £8.00 VAT = £48.00.



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Repair RADAR Lock, Tom Hickmott - £50.00.

Tree Works, Greens Grounds and Trees - £1,442.10 + £288.42 VAT = £1,730.52.

Printing Illogan Review, St Austell Printing Company - £882.03.

Legionella Control Support Package, Churchill Group - £102.30 + £20.46 VAT = £122.76.

Cleaning and Hall Opening, X-treme Clean - £1,548.00 + £309.60 VAT = £1,857.60.

Officer Training, CALC - £25.00 + £5.00 = £30.00.

Electricity for Office, Octopus Energy - £143.95 + £7.20 VAT = £151.15.

Internet, BT - £43.86 + £8.77 VAT = £52.63.

Bank Charges, Unity Trust - £11.40.

Electricity for Changing Rooms, Octopus Energy - £99.69 + £1.10 VAT = £100.79.

Water and Sewerage for Illogan Park, Source for Business - £60.77.

IT Licences, Croft - £26.07 + £5.21 VAT = £31.28.

TOTAL TO PAY - £21,474.72 + £2,366.26 VAT = £23,840.98