

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

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**Minutes of the Community Events Committee held in Illogan Parish
Council Community Office, Trevelyan Road, Illogan on Tuesday 3rd March
2026 at 7.00 pm.**

PRESENT:

Councillor Mrs Tara O'Donnell (Chairman), Councillor Mrs Anne Edwards, Councillor Graham Ford, Councillor Mrs Sue Simmons, and Mrs Wills.

ALSO PRESENT:

Mrs S Rimell, Clerk; and one member of the public.

The Chairman explained the safety procedures.

**CL26/03/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE
ANY FUTURE ACTIONS**

Apologies were received from Councillor David Ekinsmyth.

Councillor Hodge and Councillor L Simmons were absent.

CL26/03/1.2 It was proposed by Councillor Ford, seconded by Councillor Mrs Edwards and **RESOLVED to receive and approve apologies for absence from Councillor David Ekinsmyth.**

On a vote being taken the matter was approved unanimously.

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CL26/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL26/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL26/03/4 PUBLIC PARTICIPATION

There were no members of the public present.

CL26/03/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 3RD FEBRUARY 2026 AND THE CHAIRMAN TO SIGN THEM

CL26/03/5.2 It was proposed by Councillor Mrs Edwards, seconded by Councillor Ford **and RESOLVED that the minutes of the meeting of the Community Events Committee held on the 3rd February 2026 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

CL26/03/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising; all items were on the agenda.

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CL26/03/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

CL26/03/7.2 It was proposed by Councillor Ford, seconded by Councillor Mrs O'Donnell and **RESOLVED to receive an update on the events budget. It was also agreed that the remaining reindeer from the Christmas events would be given to children attending the Spring Litter Pick. Any reindeer left over after the litter pick would then be donated to a food bank or to a women's or children's support facility.**

On a vote being taken the matter was approved unanimously.

CL26/03/8 TO FINALISE ARRANGEMENTS FOR THE SPRING 2026 LITTER PICK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Councillors Mrs Edwards and Mrs O'Donnell would be in attendance at Illogan Parish Council Community Office. Councillor Ford would attend Tolvaddon Fire Station.

Council Officers would confirm that the Scouts would be accompanied by responsible adults during the litter pick.

CL26/03/9 TO ARRANGE THE 2026 ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that Council Officers would contact the Community Link Officer to request appropriate contact details for Health Cornwall, as they had not responded to any of the contact information currently available.

Flying Start had not responded to the email asking whether they would host a storytelling session. The nursery also did not appear to take part in weekend events.

Council Officers would contact Coppice Theatre to ask if they would like to attend the Fun Day to do storytelling.

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It was agreed that the Council Officers would contact the Illogan Sparnon Silver Band to ask if they would be willing to perform either free of charge or at a reduced rate, with a collection taken during their performances.

Council Officers would contact Grapevine Community Church to enquire whether they would like to attend the Fun Day and run arts and crafts.

Council Officers would confirm that an invitation to the event had been sent to Camborne Redruth Lions Club.

Council Officers would contact the local secondary schools to ask whether they had bands or choirs that would like to perform during the Fun Day.

Free refreshments would be provided, tea, coffee, hot chocolate and ice lollies.

Councillor Mrs S Simmons would provide straw bales to be used as seats and bins for the event.

CL26/03/9.2 It was proposed by Councillor Mrs S Simmons, seconded by Councillor Mrs Edwards and **RESOLVED that Council Officers would book GK Electronics to supply the stage and PA system, Ronnie Chaffe to provide children's entertainment and make announcements, Ultra Entertainment to supply inflatables, Cirk Hes to offer circus skills, and Makasong Choir along with Jon Martin Magic to perform at Illogan Fun Day.**

On a vote being taken the matter was approved unanimously.

CL26/03/10 TO ARRANGE THE 2026 CHRISTMAS EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The event will run from 4pm to 7pm, with Santa's grotto open between 4pm and 6.30pm. The lantern parade around Illogan Park will begin at 6.30pm, once the grotto closes. The Christmas lights will be switched on at 7pm, following the parade.

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Santa's grotto will be hosted at the Illogan Parish Council Community Office. A one-way system will guide visitors through the community room. Councillor Mrs O'Donnell will liaise with Redruth Town Council to coordinate the setup and management of a free, ticketed grotto. The grotto will operate from 4 pm to 6.30 pm, with 10-minute slots for visiting Santa. While many slots will be available for online booking, a portion will be reserved for on-the-day bookings to accommodate those without internet access or who missed the online booking window.

It was agreed that the 12 days of Christmas would all be displayed around Illogan Park.

It was suggested that Illogan Food and Craft Market could liaise with the New Inn regarding sheds for both of the events being hosted.

Refreshments would be available to purchase from the market traders.

It was agreed that Council Officers would contact Illogan School to discuss lantern making.

CL26/03/10.2 It was proposed by Councillor Mrs O'Donnell, seconded by Councillor Mrs S Simmons and **RESOLVED that Council Officers will arrange for the Lions Club Santa and volunteers for Santa's grotto at the 2026 Christmas Event.**

On a vote being taken the matter was approved unanimously.

CL26/03/10.3 It was proposed by Councillor Mrs O'Donnell, seconded by Mrs Wills and **RESOLVED that the Lantern Making Workshop would be held on Saturday 21st November 2026 in Illogan Parish Council Community Office.**

On a vote being taken the matter was approved unanimously.

CL26/03/11 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Illogan Remembrance Parade.



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CL26/03/12 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 14th April 2026, 6.30pm in the Illogan Parish Council Community Office.

There being no further business the meeting closed at 7.20pm.

Signed

Date