

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

**Disclaimer: The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.**

**DRAFT Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on 2<sup>nd</sup> June at 6.00 pm.**

#### **PRESENT:**

Councillor Gary Cullimore Councillor David Ekinsmyth, Councillor Graham Ford, Councillor Mrs Maggie Thompson, and Mrs Wills.

#### **ALSO PRESENT:**

Mrs S Rimell, Clerk; and a representative from Illogan Royal British Legion.

Councillor Cullimore, as Chairman of the Council, opened the meeting in the absence of the outgoing Chairman and Vice-Chairman of the Community Events Committee.

**CL26/06/1            TO ELECT A CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE  
FOR THE 2026/2027 MUNICIPAL YEAR.**

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

**CL26/06/1.2** It was proposed by Councillor Ford, seconded by Councillor Ekinsmyth and **RESOLVED to defer the election of the Chairman of the Community Events Committee until the next meeting and, in the interim, appoint Councillor Gary Cullimore to chair this meeting.**

On a vote being taken the matter was approved unanimously.

The Chairman explained the safety procedures.

**CL26/06/2 TO APPOINT A VICE CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE 2026/2027 MUNICIPAL YEAR.**

It was agreed to defer this item until the next meeting.

**CL26/06/3 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS**

Apologies were received from Councillor Mrs Edwards and Councillor Mrs S Simmons.

There were no members absent.

**CL26/03/3.2** It was proposed by Councillor Cullimore, seconded by Councillor Ford and **RESOLVED to receive the apologies from Councillor Mrs Edwards and Councillor Mrs S Simmons.**

On a vote being taken the matter was approved unanimously.

**CL26/06/4 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

There were no interests declared.

#### **CL26/06/5 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

#### **CL26/06/6 PUBLIC PARTICIPATION**

There were no members of the public present.

#### **CL26/06/7 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 5<sup>th</sup> MAY AND THE CHAIRMAN TO SIGN THEM**

**CL26/06/7.2** It was proposed by Councillor Ford, seconded by Mrs Wills, and **RESOLVED that the minutes of the meeting of the Community Events Committee held on the 5<sup>th</sup> May 2026 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

#### **CL26/06/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

#### **CL26/06/9 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)**

**CL26/06/9.2** It was proposed by Councillor Ford, seconded by Councillor Mrs Thompson, and **RESOLVED to receive the updated events budget.**

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

On a vote being taken the matter was approved unanimously.

**CL26/06/10      TO CONSIDER ARRANGEMENTS FOR THE 2026 ILLOGAN  
REMEMBRANCE PARADE, AGREE ANY FUTURE ACTIONS AND ANY  
ASSOCIATED EXPENDITURE.**

The Illogan Royal British Legion (RBL) Committee discussed the future arrangements for the Illogan Remembrance Parade following the previous meeting of this Committee. The Illogan RBL Committee unanimously supported modernising and streamlining the event, with the parade starting and finishing at the Illogan Parish Council Community Office.

Illogan RBL confirmed that it would fund the attendance of Camborne Youth Band to lead the 2026 parade. The Committee requested that Illogan RBL be consulted in future years regarding both the funding of the band and any proposals to appoint an alternative band to lead the parade.

The Parade Marshal confirmed their willingness to continue in the role. Illogan RBL would liaise directly with the Parade Marshal regarding the revised start and finish location.

It was agreed that a table would be provided in the Community Room for Illogan RBL to display poppy wreaths for collection prior to the parade.

The Illogan RBL representatives who have previously organised the buffet had decided to retire from this responsibility. Responsibility for organising the buffet would therefore transfer to Illogan Parish Council. Illogan RBL would continue to arrange the donation of 120 pasties towards the buffet.

The Vice-Chairman of Illogan RBL would act as the main point of contact with the Community Events Committee and Council Officers until a Chairman had been appointed, at which point the Chairman would assume this responsibility.

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

Parade participants would assemble at 2pm and muster in preparation for the parade to march off at 2.30pm.

The Clerk would liaise with the Rector of St Illogan Parish Church regarding the service, timings, and any other church commitments. The Clerk would also contact Illogan Food and Craft Market to discuss arrangements for the Remembrance Parade and would enquire whether Illogan Women's Institute, or other suitable local organisations, would be willing to assist with the buffet.

**CL26/06/10.2** It was proposed by Councillor Cullimore, seconded by Councillor Ford, and **RESOLVED to set a £100 catering budget for the provision of the buffet for Illogan Remembrance Parade.**

On a vote being taken the matter was approved unanimously.

The representative from Illogan RBL left the meeting at 6.22pm.

**CL26/06/11 TO CONSIDER ARRANGEMENTS FOR THE 2026 ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

**CL26/06/11.2** It was proposed by Councillor Ford, seconded by Councillor Ekinsmyth and **RESOLVED to book the organ to attend Illogan Fun Day. The Clerk would contact the face painter to obtain further information regarding the number of face paints/tattoos that could be completed per hour, request examples of available designs, and ask whether a selection of simple designs of similar complexity could be offered for children to choose from. Council Officers would draft a stage schedule.**

On a vote being taken the matter was approved unanimously.

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

#### **CL26/06/12 TO CONSIDER ARRANGEMENTS FOR THE 2026 CHRISTMAS EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was suggested that the Committee consider the duration of the Christmas Lights Switch-On event and whether sufficient entertainment and activities would be available to maintain attendance throughout the event, particularly as it was scheduled for late December when conditions were likely to be dark, cold, and potentially wet.

It was proposed that Father Christmas be located on the left-hand side of the double entrance doors to the Community Room. This arrangement would allow visitors to enter via the fire door to meet Father Christmas and exit through the internal double doors into the foyer. The remaining space within the Community Room could then be utilised for market stalls, ensuring that Father Christmas, stallholders, and attendees remain sheltered from the weather in a well-lit environment.

It was also noted that the proposed event timings of 4pm to 7pm spanned a mealtime period. It was suggested that the Clerk liaise with Illogan Food and Craft Market regarding the provision of a suitable catering van for the event.

It was agreed that the duration of the Ritzy Belles performance would be confirmed. Enquiries would also be made regarding the availability of Ronnie Chaffe to provide children's entertainment and act as MC.

The Clerk and Mrs Wills would prepare a draft programme for consideration at the next meeting.

It was suggested that Radio Cornwall be invited to attend the Switch-On event.

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



**DRAFT Minutes**

Further consideration was required regarding suitable arrangements for spectators to view the lantern parade.

Light Up Illogan was exploring the possibility of displaying the Twelve Days of Christmas exhibits in Illogan Park to make them more accessible for public viewing.

**CL26/06/13 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**CL26/06/14 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Tuesday 7<sup>th</sup> July 2026, 6.00pm in Illogan Parish Council Community Office, Trevelyan Road, Illogan.

There being no further business the meeting closed at 7.14pm.

Signed .....

Date .....