

Clerk: Mrs Sarah Rimell

Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG

Telephone: 01209 711433

Email: enquiries@illoganparishcouncil.gov.uk



### **DRAFT Minutes**

**Disclaimer: The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.**

**Minutes of the Finance & Resources Committee Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG on Tuesday 9<sup>th</sup> June 2026 at 6pm.**

#### **PRESENT:**

Councillors Dave Crabtree (Chairman), David Ekinsmyth, Graham Ford, L Simmons and Mrs Thompson.

#### **ALSO PRESENT:**

Mrs Sarah Rimell; Clerk

The Chairman explained the safety procedures.

#### **FR26/06/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Gary Cullimore and Jenna Simmons.

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Absent: there were no members absent.

**FR26/06/1.2** It was proposed by Councillor Ford, seconded by Councillor Mrs Thompson and **RESOLVED to receive apologies for absence from Councillors Gary Cullimore and Jenna Simmons.**

On a vote being taken the matter was approved unanimously.

**FR26/06/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**FR26/06/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations from members.

**FR26/06/4 TO APPOINT A VICE CHAIRMAN OF THE FINANCE AND RESOURCES COMMITTEE FOR THE 2026/2027 MUNICIPAL YEAR**

**FR26/06/4.2** It was proposed by Councillor L Simmons, seconded by Councillor Ekinsmyth and **RESOLVED to appoint Councillor Jenna Simmons as Vice Chairman of the Finance, Resources and Projects Committee for the 2026/2027 municipal year subject to her acceptance.**

On a vote being taken the matter was approved unanimously.

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#### **FR26/06/5 PUBLIC PARTICIPATION**

There were no members of the public present.

#### **FR26/06/6 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FINANCE, RESOURCES AND PROJECTS COMMITTEE HELD ON THE 22<sup>nd</sup> APRIL AND THE CHAIRMAN TO SIGN THEM**

**FR26/06/6.2** It was proposed by Councillor Crabtree, seconded by Councillor Mrs Thompson and **RESOLVED to receive and approve the minutes of the Finance, Resources and Projects Committee meeting held on the 22<sup>nd</sup> April 2026 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

#### **FR26/06/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

The new website was in the process of being built.

#### **FR26/06/8 TO REVIEW THE END OF YEAR ACCOUNTS FOR THE 2025/2026 FISCAL YEAR INCLUDING THE COUNCIL'S RESERVES AND MAKE ANY RECOMMENDATIONS TO FULL COUNCIL**

It was noted that an outstanding balance remained for the purchase of chocolate reindeer left over from the Parish Council's Christmas Lights Switch On events. Despite repeated requests from the Council, the debt had not been paid. The items had been purchased as gifts from Santa for a free community event.

**FR26/06/8.2** It was proposed by Councillor Mrs Thompson, seconded by Councillor Crabtree and **RESOLVED that Full Council be recommended to write off the**

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**outstanding debt and to recognise the chocolate reindeer as a donation in support of a local community event.**

On a vote being taken the matter was approved unanimously.

Members reviewed the end of year accounts in detail.

**FR26/06/8.3** It was proposed by Councillor Ford, seconded by Councillor Crabtree and **RESOLVED Full Council be recommended to receive and approve the year end accounts and approve the transfers to the Earmarked Reserves.**

On a vote being taken the matter was approved unanimously.

**FR26/06/9** **TO REVIEW THE PAPERWORK TO BE SENT TO THE EXTERNAL AUDITOR AND MAKE ANY RECOMMENDATIONS TO FULL COUNCIL**

**FR26/06/9.2** It was proposed by Councillor Crabtree, seconded by Councillor Ford and **RESOLVED that the documentation for submission to the external auditor has been reviewed and to recommend that Full Council receive and approve it.**

On a vote being taken the matter was approved unanimously.

**FR26/06/10** **TO REVIEW THE INTERNAL AUDIT PROCEDURE, CONSIDER ALTERNATIVE OPTIONS AND AGREE ANY FUTURE ACTIONS**

**FR26/06/10.2** It was proposed by Councillor Crabtree, seconded by Councillor Mrs Thompson and **RESOLVED that the Internal Audit Procedure has been reviewed and no amendments made.**

On a vote being taken the matter was approved unanimously.

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**FR26/06/11      DATE AND TIME OF NEXT MEETING**

The next meeting would be held on the Wednesday 14th October 2026, 7pm in the Illogan Parish Council Community Office, Trevelyan Road, Illogan, TR16 4RG.

There being no further business the Chairman closed the meeting at 6.48pm.

Signed: .....

Date: .....